

Council Report

September 19, 2016

"Caring for God's Children of all ages, by growing disciples who make disciples."

Shepherd of the Prairie Lutheran Church

Shepherd of the Prairie September 19, 2016 Council Agenda

- 1. **Devotions** Pastor Mark
- 2. Reformation 500 Update Jane McMullen
- 3. Review and approve August Council Minutes
- 4. Finance Review Jim
 - a. Monthly finance review
- 5. Review 2016 Strategic Directions
 - a. See attached Strategic Direction Document
- 6. Ministry Team Updates
- 7. Other Business
 - a. Nominating Team Update
 - b. Ministry Review Update Oct. 21-23
- 8. Devotions for October meeting -
- 9. Next Meeting
 - a. October 17, 2016

Shepherd of the Prairie August 15, 2016 Council Minutes

In Attendance: Jim Henley, Mike McCann, Bob McDuffee, Pastor Mark, Amy Brittain, Bud Hansen, Matt Greene, Cliff Dungey Absent: Adam Adams, Marlene Boehler

- 1. **Devotions** Mike McCann
- 2. Review and approve July Council Minutes
 - a. Motion to approve minutes by Bob McDuffee. Seconded by Jim Henley. Motion approved.
- 3. Finance Review Jim Henley
 - a. Through July: Income \$23, 965 over budget YTD, total expenses \$16,021 under budget: surplus of \$39,965 (due to unfunded reserves-funded in December, strong giving, and good control of expenses).
 - b. Building Fund YTD: Income: \$396,058 and Expenses: \$47,243. Building Fund balance is \$541,695. Included in balance is \$72,310 toward the FORWARD Campaign.
- 4. 2016 Strategic Directions (See attached Strategic Direction Document)
- 5. Other Business
 - a. Ministry Review: October 21-23
 - b.Little Lambs reclassification discussion
 - c. HR- reworking of manual in progress
 - d.Peter Eide 1st night of confirmation- September 21st; dinner and free will offering
- 6. Ministry Team Updates
 - a. Building Team: Motion to approve removal of berm by Bob McDuffee, Seconded by Amy Brittain. Motion approved.
 - b. Ministry Team Liaison Update: Youth and Family Ministry: Amy Brittain
 - c. Mutual Ministry: Update evaluation tool
- 7. Devotions for September meeting Pastor Mark
- 8. Next Meeting- September 19, 2016

Minutes Finance Team Meeting – September 12, 2016

Members Present: Don Schneider, Jim Henley, Rich Juergensen, Devin Burg, Ralph Bergstrom, Dave Shotick Absent:

The meeting was called to order at 7:20 PM.

The minutes of our August meeting were approved.

Jim Henley reviewed the August financial statements. Income through August is \$24,737 over budget YTD. Total expenses through August are \$14,993 under budget resulting in a surplus of \$39,705 YTD. This surplus is primarily due to \$5,107 lower staff costs, \$10,336 of unfunded reserves, continued strong giving, and (in most cases) good control of expenses. Expenses most notably over budget are Piano/Organ Supply, Band Expenses, Audio/Visual Ministry and Flower Expense. The provision for Reserves is typically not funded until December.

Building Fund income YTD is \$493,453 and expenses are \$60,217 YTD. The Building Fund balance is \$626,117. Included in this balance are \$88,900 toward the FORWARD Campaign.

There is \$4,132 in the Memorial Fund awaiting direction from Pastor Mark for distribution.

Dave Shotick noted that our guitarist, Dennis Caravello, has become a regular weekly contractor and should probably be treated as a part time employee who submits his hours bi-monthly for payment. A particular problem is coordinating the payment of Dennis each Sunday as he has requested.

A question was raised as to the cost of the Peter Eide appearances and how these costs were to be funded.

A discussion was held regarding the effect of the Fair Labor Standards Act (FLSA) on our costs and payroll procedures. Questions will be referred to the Human Resources Team.

The Team has met with all staff members and team leaders regarding their 2017 budget requests. These requests were discussed and are being compiled. A preliminary budget will be completed at our October meeting and presented to the Church Council at that time.

There being no further business, the meeting was adjourned at 9:00 PM.

Respectfully submitted, Don Schneider

Shepherd of the Prairie 2016 Goals Supporting Strategic Direction

Be a catalyst for creating community partnerships that care for people in need

1. Maintain contact and identify volunteer opportunities with Centegra leaders to investigate forming a partnership of religious congregations that can provide services to patients.

How:

- Attend Chamber of Commerce meetings/events to network with Centegra leaders
- Communicate with Centegra contacts
- Participate in Expo

Who:

Council members

Timeline:

- 2/15/16: Pastor Mark communicated with Centegra via email: Volunteer needs to be addressed in May per Centegra; Create sign up sheet for Chamber Meetings
- 8/15/16: Recommendations completed for volunteers at Centegra
- 2. Explore volunteer opportunities with Heritage Woods

How:

- Service at Heritage Woods
- Music ministries participate in worship at Heritage Woods

Who:

Worship Ministry Team

Timeline:

- 2/15/16: Council Liaison to discuss with Worship Ministry at March Ministry Night
- 4/18/16: Communicated with Heritage Woods re: interest in assisting with worship
- 3. Increase visibility of Little Lambs Education Program

How:

- Communicate to the congregation about the offerings of the Little Lambs Program (Temple Talks)
- Little Lamb students meet with Pastor Mark 1st Tuesday of month
- Lunch with Pastor and parents of Little Lambs students
- Drop off exchange (i.e. mug) between parents and rotating ministry groups

Who:

Pastor Mark/Little Lambs Education

Timeline:

- 2/15/16: Pastor and Little Lamb student meetings to begin March 2016
- Temple Talks to occur Summer 2016 prior to Fall Registration

• 3/21/16: End of year program: May 26th- Council president to speak to parents

Rationale:

SOTP to serve as a catalyst to help community organizations form partnerships of area religious organization that can provide volunteer services to the community. The expectation is the level of services provided by partnerships is greater than what any one organization can provide.

Promote the well-being of area children, youth and young adults through identification and facilitation of community programming

1. Continue to develop tutoring center

How:

- Seek students outside of SOTP membership in need of tutors: advertising with local schools
- Seek high school students interested in tutoring other students with Gregg's support to reach out to high school students
- Communicate to parents on Wednesday night (confirmation night)

Who:

Tutoring Task Force (Led by Athena Hart)

Timeline:

- 2/15/16: 2 students receiving tutoring from 2 tutors
- 3/21/16: Athena to come to council meeting in April
- 4/18/16: Athena Hart attended council meeting and shared strengths and challenges of current program. Brain stormed suggestions for increased visibility and participation in program.
- 2. Expand Youth and Family Ministry Opportunities

How:

- Praize Jamz
- Host evening guest speaker events re: parenting issues for families with children 3 years to third grade
- Consider youth opportunities outside of the Music Department (i.e. renting a gym)
- Explore Sunday School opportunities for increased participation

Who:

Greg Dowell

Timeline:

- 2/15/16: Praize Jamz scheduled to lead worship on Saturday April 23rd
- 3/21/16: Guest speaker events: Fall 2016
 Looking to start up "Rocks": Ministry for 3,4, and 5th grade boys: looking to raise up leader(s) for group
- 8/15/16: Youth/Family Ministry raised up

3. Active Christian Parenting

How:

- Promote program to parents of Little Lambs students
- Follow up with parents who have completed class

Who:

• Chuck and Sharon Little, Nick and Sarah Wolf, Chris and Amy Brittain, Steve and Lori Conway

Timeline:

- 2/15/16: Next class tentatively set for Spring 2016- seeking parents interested in program
- 3/21/16: Class rescheduled for Fall 2016
- 8/15/16: Flyers distributed to VBS parents

Rationale:

Youth are not the future of the church, but the church now. Developing and implementing ministry programs geared for young children and their families are essential to the continued growth and strength of the church. Expanding these programs beyond the doors of SOTP provides opportunities for teaching the Life and love of Jesus and encouraging and equipping others to make a difference in God's world through Active Christian Parenting as well as Music Ministry Expansion. With tutoring, our community can benefit from SOTP providing a place where parents and students can turn to attain assistance in reinforcing what is learned in school.

Invite People into life-giving participation in the community of faith

1. Social Activities

How:

- Post pictures of activities prior to services
- Scroll Church Information on screen before service
- Invite New Members for fellowship (i.e. New Member Class Reunions)
- Use a dedicated screen for scrolling ministry news

Who:

Donna Kelly

Timeline:

2/15/16: Scrolling pictures beginning this month

3/21/16: New Member Gathering scheduled for end of April

8/15/16: Social Events held: Picnic, Trivia Night, 3 Summer Potlucks; upcoming: September 21, 2016:

15th Anniversary of 1st worship at SOTP

Rationale:

Promote fellowship – old friends and newly formed friendships. Make new members feel welcome and a part of the SOTP family.

Encourage spiritual growth that changes lives and raises up leaders for the church and the world

1. Change lives and raise up leaders through small group opportunities.

How:

- Identify small group training possibilities for the staff of the church.
- Increase small group opportunities (i.e. Christian Active Parenting, Supper Club, Book Club)

Who:

• Donna Kelly/ Pastor Mark/ Congregation Member(s)

Timeline:

3/21/16: Training opportunity in August re: new model for small group ministry

4/18/16: Pastor Mark, Pastor Bill, and Donna plan to meet to discuss small group ministry

Summer Book Read- email to be sent out with suggestions for books- on your own study

8/15/16: Summer Potlucks completed

Rationale:

Promote opportunities for new members and members not currently in a leadership role to utilize their talents in the best way possible.

Shepherd of the Prairie - Huntley IL Balance Sheet as of August 31, 2016

| Account # | eptember 7, 2016 Account Name | YTD Balance | Period Activity | Page 1 of 3 Previous Year Balance |
|----------------|---|----------------|-----------------|-----------------------------------|
| Assets | | | | |
| Current Assets | | | | |
| 1.100.000 | Heartland Bank Checking | 231,914.63 | (6,917.61) | 181,451.12 |
| 1.200.000 | Mission Plus Building Fund Checking | 625,217.89 | 83,522.58 | 74,379.40 |
| 1.250.000 | HBT/LPL Investment Account | 302.36 | 0.00 | 39.70 |
| 1.400.000 | Heartland Bank Youth Account Checking | 0.00 | 0.00 | 0.00 |
| | Total Current Assets | \$857,434.88 | \$76,604.97 | \$255,870.22 |
| Fixed Assets | | | | |
| 1.300.000 | Building & Grounds | 1,980,000.00 | 0.00 | 1,980,000.00 |
| | Total Fixed Assets | \$1,980,000.00 | \$0.00 | \$1,980,000.00 |
| | Total Assets | \$2,837,434.88 | \$76,604.97 | \$2,235,870.22 |
| Liabilities | | | | |
| Current Liabil | ities | | | |
| 2.000.000 | Accounts Payable/Vendors | (46.50) | (46.50) | 0.00 |
| 2.100.000 | Prepaid Pledges | 0.00 | 0.00 | 0.00 |
| 2.200.000 | 941 Federal Withholding | 0.00 | 0.00 | 0.00 |
| 2.200.100 | 941 State Withholding | 0.00 | 0.00 | 0.00 |
| 2.200.150 | Pastor's FSA Account | 0.00 | 0.00 | 0.00 |
| 2.999.999 | Mission Plus Building Fund Checking 2 | 0.00 | 0.00 | 0.00 |
| | Total Current Liabilities | (\$46.50) | (\$46.50) | \$0.00 |
| Long Term Lid | abilities | | | |
| 2.200.200 | MIF Commercial Loan Payable | 497,598.30 | (4,064.23) | 569,908.82 |
| | Total Long Term Liabilities | \$497,598.30 | (\$4,064.23) | \$569,908.82 |
| | Total Liabilities | \$497,551.80 | (\$4,110.73) | \$569,908.82 |
| Fund Balance | s & Equity | | | |
| Unrestricted F | und Balances | | | |
| 3.100.000 | General Fund Balance | 98,937.91 | 639.09 | 63,797.18 |
| | Total Unrestricted Fund Balances | \$98,937.91 | \$639.09 | \$63,797.18 |
| Temporary Res | stricted Fund Balances | | | |
| 3.170.000 | Special Services Fund Balance | 3,505.52 | (1,800.00) | 1,498.00 |
| 3.175.000 | Memorial Fund Balance | 4,131.65 | 320.00 | 2,040.00 |
| 3.180.000 | Grafton Food Pantry Fund Balance | 140.00 | 140.00 | 1,045.00 |
| 3.200.000 | Heifer Fund Balance | 728.32 | 0.00 | 697.00 |
| 3.210.000 | Grant Fund Balance | 0.00 | 0.00 | 255.00 |
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Shepherd of the Prairie - Huntley IL Balance Sheet as of August 31, 2016

| Wednesday, So | eptember 7, 2016 | | | Page 2 of 3 |
|---------------|---------------------------------------|-------------|-----------------|--------------------------|
| Account # | Account Name | YTD Balance | Period Activity | Previous Year Balance |
| 3.220.000 | AV Ministry Fund Balance | (253.71) | 0.00 | 381.95 |
| 3.250.000 | Good Samaritan Fund Balance | 1,782.04 | 0.00 | 2,487.67 |
| 3.260.000 | Evangelism/Outreach Fund Balance | 2,045.01 | 75.00 | 2,776.05 |
| 3.300.000 | Music Ministry Fund Balance | | | |
| 3.330.000 | Adult Music Ministry Fund Balance | 3,668.91 | 0.00 | 2,257.63 |
| 3.335.000 | Bells Ministrry Fund Balance Balance | 967.11 | 0.00 | 717.11 |
| 3.345.000 | Childrens Music Ministry Fund Balance | 754.00 | 0.00 | 754.00 |
| | Total Music Ministry Fund Balance | \$5,390.02 | \$0.00 | 3,728.74 |
| 3.350.000 | Prairie Crafters Fund Balance | 1,058.00 | 0.00 | 0.00 |
| 3.360.000 | Miscellaneous Fund Balance | 827.06 | (6,000.00) | 2,277.06 |
| 3.370.000 | WELCA Fund Balance | 264.01 | 0.00 | 264.01 |
| 3.400.000 | Youth Ministry Fund Balance | | | |
| 3.415.000 | Youth Ministry Balance | 0.00 | (2,961.13) | 2,711.13 |
| 3.417.000 | Youth Mission Trips Balance | (1,999.87) | 2,865.67 | (9.02) |
| 3.421.000 | Youth Scholarship Balance | 2,453.00 | 0.00 | 2,453.00 |
| 3.422.000 | Operation Christmas Child Balance | 381.76 | 0.00 | 166.76 |
| 3.423.000 | Confirmation Retreat Fund Balance | 0.00 | 128.53 | 838.47 |
| 3.424.000 | Gift Card Program Fund Balance | 0.00 | 0.00 | 0.00 |
| | Total Youth Ministry Fund Balance | \$834.89 | \$33.07 | 6,160.34 |
| 3.500.000 | Little Lambs Fund Balance | 9,042.52 | (264.00) | 7,502.74 |
| 3.600.000 | Prayer Shawl Ministry Fund Balance | 59.38 | 0.00 | 82.60 |
| 3.650.000 | Quilters Ministry Fund Balance | 964.78 | (44.27) | 709.96 |
| 3.700.000 | Disaster Relief Fund Balance | 220.91 | 0.00 | 170.91 |
| 3.750.000 | Seminary Scholarship Fund Balance | 5,770.00 | 0.00 | 5,515.00 |
| 3.995.000 | Inactive Accounts Fund Balance | | | |
| 3.150.000 | Building Fund Income | 0.00 | 0.00 | 0.00 |
| 3.160.000 | Debt Reduction Fund Balance | 0.00 | 0.00 | 0.00 |
| 3.310.000 | Music Bells Balance | 0.00 | 0.00 | 0.00 |
| 3.320.000 | Music - Hymnal | 0.00 | 0.00 | 0.00 |
| 3.340.000 | Bell Maintenance Balance | 0.00 | 0.00 | 0.00 |
| 3.410.000 | Youth Summer Camp Balance | 0.00 | 0.00 | 0.00 |
| 3.420.000 | Youth - KCK Balance | 0.00 | 0.00 | 0.00 |
| 3.990.000 | Faith Item Fund | 0.00 | 0.00 | 0.00 |
| | Total Inactive Accounts Fund Balance | \$0.00 | \$0.00 | 0.00 |

Shepherd of the Prairie - Huntley IL Balance Sheet as of August 31, 2016

| Wednesday, Se | ptember 7, 2016 | | | Page 3 of 3 |
|----------------------|---|-----------------------|--------------------|--------------------------|
| Account # | Account Name | YTD Balance | Period Activity | Previous Year Balance |
| | Total | \$36,510.40 | (\$7,540.20) | \$37,592.03 |
| | Total Temporary Restricted Fund Balances | \$36,510.40 | (\$7,540.20) | \$37,592.03 |
| Reserves | | | | |
| 3.950.000 | Inreach Reserves Fund Balance | 2,597.73 | 0.00 | 2,151.13 |
| 3.960.000 | Outreach Reserves Fund Balance | 8,313.67 | 0.00 | 7,563.67 |
| 3.970.000 | Bldg & Grounds Reserves Balance | 29,508.14 | 0.00 | 23,508.14 |
| 3.972.000 | Playground Maintenance Reserves Balance | 5,000.00 | 0.00 | 5,000.00 |
| 3.975.000 | Maintenance Reserves Balance | 24,933.80 | 0.00 | 18,933.80 |
| 3.980.000 | Equipment Reserves Balance | 9,615.14 | 0.00 | 10,211.79 |
| 3.985.000 | Sabbatical Reserves Balance | 5,175.89 | 0.00 | 3,975.89 |
| | Total Reserves | \$85,144.37 | \$0.00 | \$71,344.42 |
| Permanently Re | estricted Funds | | | |
| 3.940.000 | Endowment Fund Balance | 10,772.00 | 30.00 | 8,943.00 |
| | Total Permanently Restricted Funds | \$10,772.00 | \$30.00 | \$8,943.00 |
| 3.130.000 | Building & Grounds Equity | 1,482,401.70 | 4,064.23 | 1,410,091.18 |
| | Total Equity | \$1,482,401.70 | \$4,064.23 | \$1,410,091.18 |
| Building Fund | | | | |
| 3.125.000 | Building Fund Balance | 626,116.70 | 83,522.58 | 74,193.59 |
| | Total Building Fund | \$626,116.70 | \$83,522.58 | \$74,193.59 |
| | Total Fund Balances & Equity | \$2,339,883.08 | \$80,715.70 | \$1,665,961.40 |
| | Total Liabilities and Fund Balances & Equity | \$2,837,434.88 | <u>\$76,604.97</u> | <u>\$2,235,870.22</u> |

If the accounts in the subtotals have changed or if ledger (marked with "*") and subsidiary account attributes have changed, Previous YTD totals may not represent a valid comparison.

| Wednesday, | September 7, 2016 | | | | | Page 1 of 4 |
|--------------|----------------------------------|-----------------|----------------|---------------|--------------|---------------|
| Account # | Account Name | Period Activity | Monthly Budget | YTD Balance | Budget YTD | Annual Budget |
| Income | | | | | | |
| 4.100.000 | Member Contributions | 48,060.00 | 45,550.00 | 393,134.47* | 364,400.00 | 546,600.00 |
| 4.150.000 | Loose Plate and Growth | 1,380.07 | 2,083.00 | 13,090.47 | 16,664.00 | 25,000.00 |
| 4.200.000 | Miscellaneous Income | 0.00 | 21.00 | 0.00 | 168.00 | 250.00 |
| 4.250.000 | Flower Income | 99.00 | 208.00 | 1,417.00 | 1,664.00 | 2,500.00 |
| 4.300.000 | Interest Income (Heartland Bank) | 11.19 | 17.00 | 127.10 | 136.00 | 200.00 |
| | Total Income | \$49,550.26 | \$47,879.00 | \$407,769.04* | \$383,032.00 | \$574,550.00 |
| Expenses | | | | | | |
| Mission Mini | • | | | | | |
| 5.100.110 | ELCA NI Synod | 4,555.00 | 4,555.00 | 36,440.00 | 36,440.00 | 54,660.00 |
| 5.100.111 | Good Samaritan | 0.00 | | 100.00 | | |
| 5.100.112 | Local Mission | 0.00 | 456.00 | 2,586.37 | 3,648.00 | 5,466.00 |
| 5.100.113 | Mission Ministry - Other | 0.00 | | 0.00 | | |
| | Mission Ministry | \$4,555.00 | \$5,011.00 | \$39,126.37 | \$40,088.00 | \$60,126.00 |
| Outreach Min | nistry | | | | | |
| 5.150.100 | Outreach/Evangelism | (72.15) | 333.00 | 4,463.16* | 2,664.00 | 4,000.00 |
| 5.150.150 | Advertising | 990.00 | 208.00 | 1,993.10* | 1,664.00 | 2,500.00 |
| 5.150.250 | Outreach Ministry - Other | 0.00 | | 0.00 | | |
| 5.150.300 | Lay Ministry Expenses | 0.00 | 42.00 | 11.81 | 336.00 | 500.00 |
| | Outreach Ministry | \$917.85 | \$583.00 | \$6,468.07* | \$4,664.00 | \$7,000.00 |
| Adult Educat | ion Ministry | | | | | |
| 5.200.000 | Adult Ed Books/Reimbursements | 0.00 | 100.00 | 0.00 | 800.00 | 1,200.00 |
| 5.200.300 | Adult Ed Curriculum | 0.00 | 17.00 | 9.95 | 136.00 | 200.00 |
| 5.200.350 | Retreats Expenses | 0.00 | 8.00 | 0.00 | 64.00 | 100.00 |
| 5.200.400 | Adult Ed - Other | 0.00 | | 150.00 | | |
| 5.200.450 | Home Devotional Guides | 0.00 | 17.00 | 123.00 | 136.00 | 200.00 |
| | Adult Education Ministry | \$0.00 | \$142.00 | \$282.95 | \$1,136.00 | \$1,700.00 |
| Youth and Ea | lucation Ministry | | | | | |
| 5.250.100 | Youth Resources | 0.00 | 125.00 | 1,677.86* | 1,000.00 | 1,500.00 |
| 5.250.150 | Youth Curriculum | 0.00 | 67.00 | 234.28 | 536.00 | 800.00 |
| 5.250.200 | Trip Expenses | 0.00 | | 0.00 | | |
| 5.250.250 | Youth Retreats Expense | 723.00 | | 723.00 | | |
| 5.250.275 | Software/Subscriptions | 102.96 | 208.00 | 1,829.91* | 1,664.00 | 2,500.00 |
| 5.250.280 | Confirmation Expenses | 1,880.17 | 292.00 | 2,237.84 | 2,336.00 | 3,500.00 |
| 5.250.285 | Sunday School Expenses | 0.00 | 125.00 | 706.13 | 1,000.00 | 1,500.00 |
| | | | | | , | , |

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|----------------|----------------------------------|-----------------|----------------|--------------|------------|---------------|
| Account # | Account Name | Period Activity | Monthly Budget | YTD Balance | Budget YTD | Annual Budget |
| 5.250.290 | VBS Expenses | 58.67 | 250.00 | 2,378.07* | 2,000.00 | 3,000.00 |
| 5.250.300 | Other Youth Expenses | 298.54 | 83.00 | 900.13* | 664.00 | 1,000.00 |
| | Youth and Education Ministry | \$3,063.34 | \$1,150.00 | \$10,687.22* | \$9,200.00 | \$13,800.00 |
| Music Ministry | | | | | | |
| 5.300.100 | Choral Expenses | 246.66 | 108.00 | 725.17 | 864.00 | 1,300.00 |
| 5.300.150 | 2nd Service Music | 0.00 | | 0.00 | | |
| 5.300.160 | Saturday Service Organist | 0.00 | | 75.00 | | |
| 5.300.161 | Organ/Piano Supply | 75.00 | 25.00 | 1,900.00* | 200.00 | 300.00 |
| 5.300.175 | Bells Expenses | 126.00 | 108.00 | 624.40 | 864.00 | 1,300.00 |
| 5.300.200 | Childrens Music Ministry Expense | 0.00 | | 0.00 | | |
| 5.300.300 | Adult Choir Music | 0.00 | | 0.00 | | |
| 5.300.350 | Band Expenses | 400.00 | 333.00 | 3,384.94* | 2,664.00 | 4,000.00 |
| 5.300.375 | Youth Bell Choir | 0.00 | | 0.00 | | |
| 5.300.400 | Piano/Organ Maintenance | 0.00 | 58.00 | 445.14 | 464.00 | 700.00 |
| 5.300.450 | Bell Maintenance | 0.00 | 25.00 | 0.00 | 200.00 | 300.00 |
| 5.300.500 | Licensing Fees | 577.00 | 71.00 | 731.99* | 568.00 | 850.00 |
| 5.300.550 | Music Resources Expenses | 0.00 | 29.00 | 84.53 | 232.00 | 350.00 |
| | Music Ministry | \$1,424.66 | \$757.00 | \$7,971.17* | \$6,056.00 | \$9,100.00 |
| Worship Minist | ry | | | | | |
| 5.350.100 | Audio Visual Ministry | 321.00 | 125.00 | 2,096.61* | 1,000.00 | 1,500.00 |
| 5.350.150 | Flowers | 125.00 | 167.00 | 2,068.82* | 1,336.00 | 2,000.00 |
| 5.350.200 | Altar Guild | 43.40 | 58.00 | 195.13 | 464.00 | 700.00 |
| 5.350.250 | Pastoral Assistance | 0.00 | 125.00 | 825.00 | 1,000.00 | 1,500.00 |
| 5.350.300 | Worship Supplies | 0.00 | 63.00 | 64.82 | 504.00 | 750.00 |
| 5.350.350 | Misc. Worship Expenses | 0.00 | 42.00 | 387.01* | 336.00 | 500.00 |
| | Worship Ministry | \$489.40 | \$580.00 | \$5,637.39* | \$4,640.00 | \$6,950.00 |
| Facilities | | | | | | |
| 5.400.100 | Cleaning Service | 590.00 | 685.00 | 4,720.00 | 5,480.00 | 8,220.00 |
| 5.400.150 | Utilities | 820.17 | 876.00 | 5,868.36 | 7,008.00 | 10,515.00 |
| 5.400.200 | Waste Removal | 198.88 | 250.00 | 1,391.91 | 2,000.00 | 3,000.00 |
| 5.400.250 | Grounds Maintenance | 875.00 | 692.00 | 3,926.20 | 5,536.00 | 8,300.00 |
| 5.400.255 | Snow Removal | 0.00 | 417.00 | 3,775.00* | 3,336.00 | 5,000.00 |
| 5.400.300 | Maint./Cleaning Supplies | 51.04 | 58.00 | 346.39 | 464.00 | 700.00 |
| 5.400.350 | Outside Contract Services | 761.30 | 491.00 | 3,676.13 | 3,928.00 | 5,890.00 |
| 5.400.400 | Misc. Facilities expense | 0.00 | 229.00 | 79.59 | 1,832.00 | 2,750.00 |

| Facilities \$3,296.39 \$3,698.00 \$23,783.58 \$29,584.00 \$34,375.00 | Wednesday, | September 7, 2016 | | | | | | Page 3 of 4 |
|--|---------------|-------------------------------|-------------------|-----------------|----------------|-------------|------------------|---|
| Office Expenses 128.64 250.00 1,520.31 2,000.00 3,000.00 5.450.150 Office Equipment 38.28 83.00 1,068.06* 664.00 1,000.00 5.450.250 Web/Software Expenses 246.75 375.00 2,440.12 3,000.00 4,500.00 5.450.250 Telephone (113.76) 167.00 1859.51* 1,336.00 2,000.00 5.450.275 Wireless Phone (100.00 125.00 1,459.48* 1,000.00 1,500.00 5.450.350 Postage 0.00 125.00 1,429.48* 1,000.00 1,500.00 5.450.350 Dues & Subscriptions 0.00 12,00 0.54 168.00 250.00 5.450.400 Equipment Rental 1,876.76 1,467.00 12,133.49* 11,736.00 17,600.00 5.450.400 Misc. Office Expenses 2,278.74 2,609.00 321,079.57* 220.00 33,100.00 8.450.400 Misc. Office Expenses 2,278.74 2,609.00 31,149.48* 11,736.00 11,760.00 <th>Account #</th> <th>Account Name</th> <th></th> <th>Period Activity</th> <th>Monthly Budget</th> <th>YTD Balance</th> <th>Budget YTD</th> <th>Annual Budget</th> | Account # | Account Name | | Period Activity | Monthly Budget | YTD Balance | Budget YTD | Annual Budget |
| 5.480,100 Office Supplies 128,64 250,00 1,520,31 2,000,00 3,000,00 5.450,150 Office Equipment 38,28 83,00 1,668,06* 664,00 1,000,00 5.450,250 Telephone (113,76) 167,00 1,592,51* 1,336,00 2,000,00 5.450,275 Wireless Phone (113,76) 167,00 1,592,51* 1,336,00 2,000,00 5.450,375 Wireless Phone 100,00 120,00 1,499,48* 1,000,00 1,500,00 5.450,305 Dues & Subscriptions 0.00 13,00 0.00 104,00 150,00 5.450,400 Equipment Rental 1,876,76 1,467,00 12,133,49* 117,36,00 250,00 5.450,400 Equipment Rental 1,876,76 1,467,00 12,133,49* 117,600 250,00 5.450,400 Misc. Office Expenses 2,00 0 54,040 39,347,36 39,552,00 \$31,300,00 5.500,100 Pastor Salary 4,943,88 4,944,00 39,347,36 39,552,00 <td></td> <td></td> <td>Facilities</td> <td>\$3,296.39</td> <td>\$3,698.00</td> <td>\$23,783.58</td> <td>\$29,584.00</td> <td>\$44,375.00</td> | | | Facilities | \$3,296.39 | \$3,698.00 | \$23,783.58 | \$29,584.00 | \$44,375.00 |
| 5.450.150 Office Equipment 38.28 83.00 1,068.06* 664.00 1,000.00 5.450.200 Web/Software Expenses 246.75 375.00 2,440.12 3,000.00 4,500.00 5.450.250 Telephone (113.76) 167.00 1,525.1* 1,336.00 2,000.00 5.450.250 Verless Phone 102.07 108.00 895.06* 864.00 1,300.00 5.450.350 Duss & Subscriptions 0.00 125.00 1,429.48* 1,000.00 150.00 5.450.450 Biguipment Rental 1,876.76 1,467.00 12,133.49* 11,736.00 17,600.00 5.450.450 Misc. Office Expenses 0.00 21.00 0.54 168.00 250.00 5.450.450 Misc. Office Expenses 82,278.74 \$2,600.00 \$21.00 0.54 168.00 250.00 5.500.150 Pastor Busing Allowance 2,666.66 2,667.00 21,333.28 21,336.00 39,340.00 5.500.150 Pastor Housing Allowance 2,666.66 2,667.00 21,333.28 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> | | | | | | | | |
| 5.450.200 Web/Software Expenses 246.75 375.00 2,440.12 3,000.00 4,500.00 5.450.250 Telephone (113.76) 167.00 1,592.51* 1,336.00 2,000.00 5.450.275 Wireless Phone 102.07 108.00 895.06* 864.00 1,300.00 5.450.300 Postage 0.00 125.00 1,429.48* 1,000.00 1,500.00 5.450.340 Equipment Rental 1,876.76 1,467.00 12,133.49* 11,736.00 17.600.00 5.450.450 Misc. Office Expenses 0.00 21.00 0.54 168.00 250.00 5.450.450 Misc. Office Expenses 0.00 21.00 0.54 168.00 250.00 5.450.450 Misc. Office Expenses 0.00 21.00 0.54 168.00 250.00 5.450.450 Misc. Office Expenses 82,278.74 \$2,600.00 \$21.00 5.94.00 5.00.00 5.00.10 \$20.00 \$20.00 \$20.00 \$20.00 \$20.00 \$20.00 \$20.00 \$20.00 | | | | 128.64 | 250.00 | 1,520.31 | 2,000.00 | 3,000.00 |
| 5.450.250 Telephone (113.76) 167.00 1,592.51* 1,336.00 2,000.00 5.450.275 Wireless Phone 102.07 108.00 895.06* 864.00 1,300.00 5.450.320 Postage 0.00 125.00 1,429.48* 1,000.00 1,500.05 5.450.350 Dues & Subscriptions 0.00 13.00 0.00 11,33.49* 11,736.00 17,600.00 5.450.450 Misc. Office Expenses 0.00 0.21.00 0.54 11,736.00 17,600.00 5.450.450 Misc. Office Expenses 0.00 22.00 0.54 1,736.00 25.00 5.500.150 Pastor Salary 82,278.74 \$2,609.00 \$21,079.57* \$20,872.00 \$31,300.00 5.500.150 Pastor Housing Allowance 2,666.66 2,667.00 39,347.36 39,552.00 \$39,260.00 5.500.250 Youth Ministry Coor. 1,723.96 1,720.00 13,741.48 13,760.00 20,373.00 5.500.300 Director of Music 3,255.90 3,248.00 25,952.38 | | Office Equipment | | 38.28 | 83.00 | 1,068.06* | 664.00 | 1,000.00 |
| 5.450.275 Wireless Phone 102.07 108.00 895.06* 864.00 1,300.00 5.450.300 Postage 0.00 125.00 1,494.98* 1,000.00 1,500.00 5.450.350 Dues & Subscriptions 0.00 13.00 0.00 11.00 0.00 11.00 0.00 11.736.00 150.00 25.00 5.450.400 Equipment Rental 1,876.76 1,467.00 12,133.49* 11,736.00 17,600.00 5.450.400 8ct.00.00 21.00 0.54 168.00 250.00 0.00 1.00 0.00 1.176.00 17,600.00 5.450.400 8ct.00 70.00 5.450.400 20.00 20.00 5.20.020 1.20.872.00 531,300.00 20.00 5.20.020 20.00 5.20.200 5.20.200 5.20.200 5.20.200 2.20.872.00 5.20.200 2.20.872.00 5.20.200 2.20.872.00 5.20.200 2.20.872.00 5.20.200 2.20.872.00 3.31.40 3.20.400 2.20.200 2.20.200 2.20.200 2.20.200 2.20.200 2.20.200 2.20.20 | 5.450.200 | Web/Software Expenses | | 246.75 | 375.00 | 2,440.12 | 3,000.00 | 4,500.00 |
| 5.450.300 Postage 0.00 125.00 1,429.48* 1,000.00 1,500.00 5.450.350 Dues & Subscriptions 0.00 13.00 0.00 104.00 150.00 5.450.450 Equipment Rental 1,876.76 1,467.00 12,133.49* 11,736.00 17,600.00 5.450.450 Misc. Office Expenses 0.00 21.00 20.05 20,872.00 321,000.00 Staffing Ministry For Salary 4,943.88 4,944.00 39,347.36 39,552.00 59,326.00 5,500.150 Pastor Housing Allowance 2,666.66 2,667.00 21,333.28 21,336.00 32,000.00 5,500.200 Lay Ministry Coor. 1,723.96 1,720.00 13,741.48 13,760.00 20,637.00 5,500.300 Director of Music 3,255.90 3,248.00 25,952.38 25,984.00 38,976.00 5,500.350 Organist 1,649.34 1,645.00 13,146.68 13,160.00 19,744.00 5,500.450 Organist 1,649.34 1,645.00 | 5.450.250 | Telephone | | (113.76) | 167.00 | 1,592.51* | 1,336.00 | 2,000.00 |
| 5.450.350 Dues & Subscriptions 0.00 13.00 0.00 104.00 150.00 5.450.400 Equipment Rental 1,876.76 1,467.00 12,133.49* 11,736.00 17,600.00 5.450.450 Misc. Office Expenses 0.00 21.00 0.54 168.00 250.00 Staffing Ministry 5.500.100 Pastor Salary 4,943.88 4,944.00 39,347.36 39,552.00 59,326.00 5.500.150 Pastor Housing Allowance 2,666.66 2,667.00 21,333.28 21,336.00 32,000.00 5.500.200 Lay Ministry Coor. 1,723.96 1,720.00 13,741.48 13,760.00 20,637.00 5.500.200 Lay Ministry Coor. 3,311.40 3,303.00 26,394.76 26,424.00 39,640.00 5.500.300 Director of Music 3,255.90 3,248.00 25,952.38 25,984.00 39,760.00 5.500.400 Tech. Support Manager 2,291.77 2,294.00 18,313.27 18,352.00 27,532.00 5.500.450 Office Manager | 5.450.275 | Wireless Phone | | 102.07 | 108.00 | 895.06* | 864.00 | 1,300.00 |
| 5.450.350 Dues & Subscriptions 0.00 13.00 0.00 104.00 150.00 5.450.400 Equipment Rental 1,876.76 1,467.00 12,133.49* 11,736.00 17,600.00 5.450.450 Misc. Office Expenses 0.00 21.00 0.54 168.00 250.00 Staffing Ministry 5.500.100 Pastor Salary 4,943.88 4,944.00 39,347.36 39,552.00 59,326.00 5.500.100 Pastor Housing Allowance 2,666.66 2,667.00 21,333.28 21,336.00 32,000.00 5.500.200 Lay Ministry Coor. 1,723.96 1,720.00 13,741.48 13,760.00 20,637.00 5.500.300 Director of Music 3,255.90 3,248.00 25,952.38 25,940.00 38,976.00 5.500.350 Organist 1,649.34 1,645.00 13,146.68 13,160.00 19,744.00 5.500.450 Office Manager 2,291.77 2,294.00 18,313.27 18,352.00 27,532.00 5.500.450 Office Manager 1,213.52< | 5.450.300 | Postage | | 0.00 | 125.00 | 1,429.48* | 1,000.00 | 1,500.00 |
| 5.450.450 Misc. Office Expenses 0.00 21.00 0.54 168.00 250.00 Staffing Ministry Staffing Ministry Staffing Ministry Staffing Ministry 5.500.100 Pastor Salary 4,943.88 4,944.00 39,347.36 39,552.00 59,326.00 5.500.150 Pastor Housing Allowance 2,666.66 2,667.00 21,333.28 21,336.00 32,000.00 5.500.250 Lay Ministry Coor. 1,723.96 1,720.00 13,741.48 13,760.00 20,637.00 5.500.250 Youth Ministry Coor. 3,311.40 3,303.00 25,992.38 25,984.00 38,976.00 5.500.350 Director of Music 3,255.90 3,248.00 25,952.38 25,984.00 38,976.00 5.500.450 Organist 1,649.34 1,645.00 13,146.68 13,160.00 19,744.00 5.500.450 Tech. Support Manager 2,291.77 2,294.00 18,313.27 18,352.00 27,532.00 5.500.500 Director of Adult Education | 5.450.350 | Dues & Subscriptions | | 0.00 | 13.00 | | 104.00 | 150.00 |
| 5.450.450 Misc. Office Expenses 0.00 21.00 0.54 168.00 250.00 Staffing Ministry 5.500.150 Pastor Salary 4.943.88 4.944.00 39,347.36 39,552.00 59,326.00 5.500.150 Pastor Housing Allowance 2,666.66 2,667.00 21,333.28 21,336.00 32,000.00 5.500.250 Lay Ministry Coor. 1,723.96 1,720.00 13,741.48 13,760.00 20,637.00 5.500.250 Youth Ministry Coor. 3,311.40 3,303.00 26,942.60 26,424.00 39,670.00 5.500.350 Director of Music 3,255.90 3,248.00 25,952.38 25,984.00 38,976.00 5.500.350 Organist 1,649.34 1,645.00 13,146.68 13,160.00 19,744.00 5.500.450 Tech. Support Manager 2,291.77 2,294.00 18,313.27 18,352.00 27,532.00 5.500.50 Director of Adult Education 2,031.86 2,102.00 16,195.70 16,816.00 25,229.00 5.500.550 Contin | 5.450.400 | Equipment Rental | | 1,876.76 | 1,467.00 | 12,133.49* | 11,736.00 | 17,600.00 |
| Staffing Ministry | 5.450.450 | Misc. Office Expenses | | 0.00 | 21.00 | 0.54 | 168.00 | 250.00 |
| 5.500.100 Pastor Salary 4,943.88 4,944.00 39,347.36 39,552.00 59,326.00 5.500.150 Pastor Housing Allowance 2,666.66 2,667.00 21,333.28 21,336.00 32,000.00 5.500.250 Lay Ministry Coor. 3,311.40 3,303.00 26,394.76 26,424.00 39,640.00 5.500.300 Director of Music 3,255.90 3,248.00 25,952.38 25,984.00 38,976.00 5.500.350 Organist 1,649.34 1,645.00 13,146.68 13,160.00 19,744.00 5.500.450 Office Manager 2,291.77 2,294.00 18,313.27 18,352.00 27,532.00 5.500.450 Office Manager 1,213.52 1,193.00 9,455.52 9,544.00 14,310.00 5.500.550 Director of Adult Education 2,031.86 2,102.00 16,195.70 16,816.00 25,229.00 5.500.550 Continuing Education/Training 666.70 500.00 3,328.18 4,000.00 6,000.00 5.500.650 Pastor SS/Ins/Retirement 4,138.75 4,156.00 33,139.13 33,248.00 49,867.00 5.500. | | - | Office Expenses | | | | | |
| 5.500.150 Pastor Housing Allowance 2,666.66 2,667.00 21,333.28 21,336.00 32,000.00 5.500.200 Lay Ministry Coor. 1,723.96 1,720.00 13,741.48 13,760.00 20,637.00 5.500.250 Youth Ministry Coor. 3,311.40 3,303.00 26,394.76 26,424.00 39,640.00 5.500.300 Director of Music 3,255.90 3,248.00 25,952.38 25,984.00 38,976.00 5.500.350 Organist 1,649.34 1,645.00 13,146.68 13,160.00 19,744.00 5.500.400 Tech. Support Manager 2,291.77 2,294.00 18,313.27 18,352.00 27,532.00 5.500.450 Office Manager 1,213.52 1,193.00 9,455.52 9,544.00 14,310.00 5.500.501 Director of Adult Education 2,031.86 2,102.00 16,195.70 16,816.00 25,229.00 5.500.502 AV Coordinator 636.54 635.00 5,073.78 5,080.00 7,619.00 5.500.605 Paster SS/Ins/Retirement 4,138.75 4,156.00 33,139.13 33,248.00 49,867.00 5.500.6 | Staffing Mini | istry | | | | | | |
| 5.500.200 Lay Ministry Coor. 1,723.96 1,720.00 13,741.48 13,760.00 20,637.00 5.500.250 Youth Ministry Coor. 3,311.40 3,303.00 26,394.76 26,424.00 39,640.00 5.500.300 Director of Music 3,255.90 3,248.00 25,952.38 25,984.00 38,976.00 5.500.400 Organist 1,649.34 1,645.00 13,146.68 13,160.00 19,744.00 5.500.400 Tech. Support Manager 2,291.77 2,294.00 18,313.27 18,352.00 27,532.00 5.500.450 Office Manager 1,213.52 1,193.00 9,455.52 9,544.00 14,310.00 5.500.500 Director of Adult Education 2,031.86 2,102.00 16,195.70 16,816.00 25,229.00 5.500.525 AV Coordinator 636.54 635.00 5,073.78 5,080.00 7,619.00 5.500.655 Continuing Education/Training 666.70 500.00 3,328.18 4,000.00 6,000.00 5.500.655 Staff Social Security 1,198.52 1,235.00 9,436.62 9,880.00 14,817.00 5.500.675 | 5.500.100 | Pastor Salary | | 4,943.88 | 4,944.00 | 39,347.36 | 39,552.00 | 59,326.00 |
| 5.500.200 Lay Ministry Coor. 1,723.96 1,720.00 13,741.48 13,760.00 20,637.00 5.500.250 Youth Ministry Coor. 3,311.40 3,303.00 26,394.76 26,424.00 39,640.00 5.500.350 Director of Music 3,255.90 3,248.00 25,952.38 25,984.00 38,976.00 5.500.350 Organist 1,649.34 1,645.00 13,146.68 13,160.00 19,744.00 5.500.450 Tech. Support Manager 2,291.77 2,294.00 18,313.27 18,352.00 27,532.00 5.500.450 Office Manager 1,213.52 1,193.00 9,455.52 9,544.00 14,310.00 5.500.500 Director of Adult Education 2,031.86 2,102.00 16,195.70 16,816.00 25,229.00 5.500.550 AV Coordinator 636.54 635.00 5,073.78 5,080.00 7,619.00 5.500.650 Staff Social Security 1,198.52 1,235.00 9,436.62 9,880.00 14,817.00 5.500.655 Staff Payroll Deductions 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | 5.500.150 | Pastor Housing Allowance | | 2,666.66 | 2,667.00 | 21,333.28 | 21,336.00 | 32,000.00 |
| 5.500.250 Youth Ministry Coor. 3,311.40 3,303.00 26,394.76 26,424.00 39,640.00 5.500.300 Director of Music 3,255.90 3,248.00 25,952.38 25,984.00 38,976.00 5.500.350 Organist 1,649.34 1,645.00 13,146.68 13,160.00 19,744.00 5.500.400 Tech. Support Manager 2,291.77 2,294.00 18,313.27 18,352.00 27,532.00 5.500.450 Office Manager 1,213.52 1,193.00 9,455.52 9,544.00 14,310.00 5.500.500 Director of Adult Education 2,031.86 2,102.00 16,195.70 16,816.00 25,229.00 5.500.525 AV Coordinator 636.54 635.00 5,073.78 5,080.00 7,619.00 5.500.650 Staff Social Security 1,198.52 1,235.00 9,436.62 9,880.00 14,817.00 5.500.655 Pastor SS/Ins/Retirement 4,138.75 4,156.00 33,139.13 33,248.00 49,867.00 5.500.655 Staff Payroll Deductions 0.00 2,452.76 4,336.00 6,500.00 5.500.750 Payroll Proc | 5.500.200 | Lay Ministry Coor. | | 1,723.96 | 1,720.00 | 13,741.48 | 13,760.00 | 20,637.00 |
| 5.500.300 Director of Music 3,255.90 3,248.00 25,952.38 25,984.00 38,976.00 5.500.350 Organist 1,649.34 1,645.00 13,146.68 13,160.00 19,744.00 5.500.400 Tech. Support Manager 2,291.77 2,294.00 18,313.27 18,352.00 27,532.00 5.500.450 Office Manager 1,213.52 1,193.00 9,455.52 9,544.00 14,310.00 5.500.500 Director of Adult Education 2,031.86 2,102.00 16,195.70 16,816.00 25,229.00 5.500.552 AV Coordinator 636.54 635.00 5,073.78 5,080.00 7,619.00 5.500.650 Continuing Education/Training 666.70 500.00 3,328.18 4,000.00 6,000.00 5.500.650 Pastor SS/Ins/Retirement 4,138.75 4,156.00 33,139.13 33,248.00 49,867.00 5.500.655 Staff Payroll Deductions 0.00 0.00 0.00 0.00 0.00 0.00 6,500.00 5.500.675 Payroll Processing Expense 0.00 542.00 2,452.76 4,336.00 6,500.00 | 5.500.250 | Youth Ministry Coor. | | 3,311.40 | 3,303.00 | 26,394.76 | 26,424.00 | 39,640.00 |
| 5.500.350 Organist 1,649.34 1,645.00 13,146.68 13,160.00 19,744.00 5.500.400 Tech. Support Manager 2,291.77 2,294.00 18,313.27 18,352.00 27,532.00 5.500.450 Office Manager 1,213.52 1,193.00 9,455.52 9,544.00 14,310.00 5.500.500 Director of Adult Education 2,031.86 2,102.00 16,195.70 16,816.00 25,229.00 5.500.525 AV Coordinator 636.54 635.00 5,073.78 5,080.00 7,619.00 5.500.550 Continuing Education/Training 666.70 500.00 3,328.18 4,000.00 6,000.00 5.500.650 Staff Social Security 1,198.52 1,235.00 9,436.62 9,880.00 14,817.00 5.500.655 Staff Payroll Deductions 0.00 0.00 0.00 0.00 49,867.00 5.500.655 Payroll Processing Expense 0.00 542.00 2,452.76 4,336.00 6,500.00 5.500.750 Pastor's Con't Ed. 0.00 352.00 2,250.00 2,816.00 4,222.00 5.500.750 Pastor's Con | 5.500.300 | Director of Music | | | | | | |
| 5.500.400 Tech. Support Manager 2,291.77 2,294.00 18,313.27 18,352.00 27,532.00 5.500.450 Office Manager 1,213.52 1,193.00 9,455.52 9,544.00 14,310.00 5.500.500 Director of Adult Education 2,031.86 2,102.00 16,195.70 16,816.00 25,229.00 5.500.525 AV Coordinator 636.54 635.00 5,073.78 5,080.00 7,619.00 5.500.550 Continuing Education/Training 666.70 500.00 3,328.18 4,000.00 6,000.00 5.500.600 Staff Social Security 1,198.52 1,235.00 9,436.62 9,880.00 14,817.00 5.500.650 Pastor SS/Ins/Retirement 4,138.75 4,156.00 33,139.13 33,248.00 49,867.00 5.500.655 Staff Payroll Deductions 0.00 0.00 0.00 2,452.76 4,336.00 6,500.00 5.500.750 Payroll Processing Expense 21.89 83.00 284.53 664.00 1,000.00 5.500.750 Pastor's Con't Ed. 0.00 352.00 2,250.00 2,816.00 4,222.00 <t< td=""><td>5.500.350</td><td>Organist</td><td></td><td></td><td></td><td></td><td></td><td></td></t<> | 5.500.350 | Organist | | | | | | |
| 5.500.450 Office Manager 1,213.52 1,193.00 9,455.52 9,544.00 14,310.00 5.500.500 Director of Adult Education 2,031.86 2,102.00 16,195.70 16,816.00 25,229.00 5.500.525 AV Coordinator 636.54 635.00 5,073.78 5,080.00 7,619.00 5.500.550 Continuing Education/Training 666.70 500.00 3,328.18 4,000.00 6,000.00 5.500.600 Staff Social Security 1,198.52 1,235.00 9,436.62 9,880.00 14,817.00 5.500.650 Pastor SS/Ins/Retirement 4,138.75 4,156.00 33,139.13 33,248.00 49,867.00 5.500.655 Staff Payroll Deductions 0.00 0.00 0.00 2,452.76 4,336.00 6,500.00 5.500.675 Payroll Processing Expense 21.89 83.00 284.53 664.00 1,000.00 5.500.725 Staffing for Growth 450.00 352.00 2,250.00 2,816.00 4,222.00 5.500.750 Pastor's Con't Ed. 0.00 \$30,619.00 \$239,845.43 \$244,952.00 \$367,419.00 | 5.500.400 | Tech. Support Manager | | · · | | | | |
| 5.500.500 Director of Adult Education 2,031.86 2,102.00 16,195.70 16,816.00 25,229.00 5.500.525 AV Coordinator 636.54 635.00 5,073.78 5,080.00 7,619.00 5.500.550 Continuing Education/Training 666.70 500.00 3,328.18 4,000.00 6,000.00 5.500.600 Staff Social Security 1,198.52 1,235.00 9,436.62 9,880.00 14,817.00 5.500.650 Pastor SS/Ins/Retirement 4,138.75 4,156.00 33,139.13 33,248.00 49,867.00 5.500.655 Staff Payroll Deductions 0.00 0.00 0.00 2,452.76 4,336.00 6,500.00 5.500.675 Payroll Processing Expense 21.89 83.00 284.53 664.00 1,000.00 5.500.725 Staffing for Growth 450.00 352.00 2,250.00 2,816.00 4,222.00 5.500.750 Pastor's Con't Ed. 0.00 530,619.00 539,845.43 \$244,952.00 \$367,419.00 Other Church Expenses 5.550.100 Scholarships 0.00 0.00 0.00 <td>5.500.450</td> <td>Office Manager</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> | 5.500.450 | Office Manager | | | | | | |
| 5.500.525 AV Coordinator 636.54 635.00 5,073.78 5,080.00 7,619.00 5.500.550 Continuing Education/Training 666.70 500.00 3,328.18 4,000.00 6,000.00 5.500.600 Staff Social Security 1,198.52 1,235.00 9,436.62 9,880.00 14,817.00 5.500.650 Pastor SS/Ins/Retirement 4,138.75 4,156.00 33,139.13 33,248.00 49,867.00 5.500.655 Staff Payroll Deductions 0.00 0.00 0.00 0.00 5.500.675 Payroll Processing Expense 0.00 542.00 2,452.76 4,336.00 6,500.00 5.500.700 Misc. Staff expenses 21.89 83.00 284.53 664.00 1,000.00 5.500.725 Staffing for Growth 450.00 352.00 2,250.00 2,816.00 4,222.00 5.500.750 Pastor's Con't Ed. 0.00 50.00 \$239,845.43 \$244,952.00 \$367,419.00 Other Church Expenses 5.550.100 Scholarships 0.00 0.00 0.00 | 5.500.500 | Director of Adult Education | | | | | | |
| 5.500.550 Continuing Education/Training 666.70 500.00 3,328.18 4,000.00 6,000.00 5.500.600 Staff Social Security 1,198.52 1,235.00 9,436.62 9,880.00 14,817.00 5.500.650 Pastor SS/Ins/Retirement 4,138.75 4,156.00 33,139.13 33,248.00 49,867.00 5.500.655 Staff Payroll Deductions 0.00 0.00 0.00 0.00 5.500.675 Payroll Processing Expense 0.00 542.00 2,452.76 4,336.00 6,500.00 5.500.700 Misc. Staff expenses 21.89 83.00 284.53 664.00 1,000.00 5.500.725 Staffing for Growth 450.00 352.00 2,250.00 2,816.00 4,222.00 5.500.750 Pastor's Con't Ed. 0.00 0.00 \$244,952.00 \$367,419.00 Other Church Expenses 5.550.100 Scholarships 0.00 0.00 0.00 | 5.500.525 | AV Coordinator | | | | | | |
| 5.500.600 Staff Social Security 1,198.52 1,235.00 9,436.62 9,880.00 14,817.00 5.500.650 Pastor SS/Ins/Retirement 4,138.75 4,156.00 33,139.13 33,248.00 49,867.00 5.500.655 Staff Payroll Deductions 0.00 0.00 0.00 0.00 5.500.675 Payroll Processing Expense 0.00 542.00 2,452.76 4,336.00 6,500.00 5.500.700 Misc. Staff expenses 21.89 83.00 284.53 664.00 1,000.00 5.500.725 Staffing for Growth 450.00 352.00 2,250.00 2,816.00 4,222.00 5.500.750 Pastor's Con't Ed. 0.00 0.00 \$239,845.43 \$244,952.00 \$367,419.00 Other Church Expenses 5.550.100 Scholarships 0.00 0.00 0.00 | 5.500.550 | Continuing Education/Training | | | | | | |
| 5.500.650 Pastor SS/Ins/Retirement 4,138.75 4,156.00 33,139.13 33,248.00 49,867.00 5.500.655 Staff Payroll Deductions 0.00 0.00 0.00 0.00 5.500.675 Payroll Processing Expense 0.00 542.00 2,452.76 4,336.00 6,500.00 5.500.700 Misc. Staff expenses 21.89 83.00 284.53 664.00 1,000.00 5.500.725 Staffing for Growth 450.00 352.00 2,250.00 2,816.00 4,222.00 5.500.750 Pastor's Con't Ed. 0.00 0.00 0.00 \$239,845.43 \$244,952.00 \$367,419.00 Other Church Expenses 5.550.100 Scholarships 0.00 <td< td=""><td>5.500.600</td><td></td><td></td><td></td><td></td><td></td><td>*</td><td></td></td<> | 5.500.600 | | | | | | * | |
| 5.500.655 Staff Payroll Deductions 0.00 0.00 5.500.675 Payroll Processing Expense 0.00 542.00 2,452.76 4,336.00 6,500.00 5.500.700 Misc. Staff expenses 21.89 83.00 284.53 664.00 1,000.00 5.500.725 Staffing for Growth 450.00 352.00 2,250.00 2,816.00 4,222.00 5.500.750 Pastor's Con't Ed. 0.00 0.00 \$239,845.43 \$244,952.00 \$367,419.00 Other Church Expenses 5.550.100 Scholarships 0.00 | 5.500.650 | • | | · · | * | | | |
| 5.500.675 Payroll Processing Expense 0.00 542.00 2,452.76 4,336.00 6,500.00 5.500.700 Misc. Staff expenses 21.89 83.00 284.53 664.00 1,000.00 5.500.725 Staffing for Growth 450.00 352.00 2,250.00 2,816.00 4,222.00 5.500.750 Pastor's Con't Ed. 0.00 0.00 \$239,845.43 \$244,952.00 \$367,419.00 Other Church Expenses 5.550.100 Scholarships 0.00 0.00 0.00 | 5.500.655 | Staff Payroll Deductions | | · · | , | | , | , |
| 5.500.700 Misc. Staff expenses 21.89 83.00 284.53 664.00 1,000.00 5.500.725 Staffing for Growth 450.00 352.00 2,250.00 2,816.00 4,222.00 5.500.750 Pastor's Con't Ed. 0.00 0.00 \$239,845.43 \$244,952.00 \$367,419.00 Other Church Expenses 5.550.100 Scholarships 0.00 0.00 0.00 | 5.500.675 | | | | 542.00 | | 4.336.00 | 6.500.00 |
| 5.500.725 Staffing for Growth 450.00 352.00 2,250.00 2,816.00 4,222.00 5.500.750 Pastor's Con't Ed. 0.00 0.00 0.00 Staffing Ministry \$30,200.69 \$30,619.00 \$239,845.43 \$244,952.00 \$367,419.00 Other Church Expenses 5.550.100 Scholarships 0.00 0.00 | | | | | | | * | |
| 5.500.750 Pastor's Con't Ed. 0.00 0.00 Staffing Ministry \$30,200.69 \$30,619.00 \$239,845.43 \$244,952.00 \$367,419.00 Other Church Expenses 5.550.100 Scholarships 0.00 0.00 | | * | | | | | | |
| Staffing Ministry \$30,200.69 \$30,619.00 \$239,845.43 \$244,952.00 \$367,419.00 Other Church Expenses 5.550.100 Scholarships 0.00 | | _ | | | 202.00 | * | - ,010.00 | .,===.00 |
| Other Church Expenses5.550.100Scholarships0.000.00 | | | Staffing Ministry | | \$30,619.00 | | \$244,952.00 | \$367,419.00 |
| 5.550.100 Scholarships 0.00 0.00 | Other Church | h Expenses | • | | | | | |
| · | 5.550.100 | - | | 0.00 | | 0.00 | | |
| | 5.550.110 | - | | | 83.00 | | 664.00 | 1,000.00 |

| Wednesday, S | September 7, 2016 | | | | | | Page 4 of 4 |
|---------------|-------------------------------|---------------------------------|-----------------|-----------------|--------------------|------------------|---------------|
| Account # | Account Name | | Period Activity | Monthly Budget | YTD Balance | Budget YTD | Annual Budget |
| 5.550.125 | Church Events Expense | | 306.38 | | 733.61 | | |
| 5.550.150 | Committee Expenses | | 314.98 | 167.00 | 923.86 | 1,336.00 | 2,000.00 |
| 5.550.175 | Synod Assembly Expense | | 886.85 | 42.00 | 1,655.85* | 336.00 | 500.00 |
| 5.550.200 | Church Insurance | | 627.68 | 640.00 | 5,083.15 | 5,120.00 | 7,680.00 |
| 5.550.250 | Automobile Expense | | 396.36 | 417.00 | 3,396.26* | 3,336.00 | 5,000.00 |
| 5.550.300 | Human Resources | | 0.00 | 42.00 | 280.00 | 336.00 | 500.00 |
| 5.550.350 | Bank/Legal Expenses | | 91.34 | 42.00 | 677.54* | 336.00 | 500.00 |
| 5.550.400 | Misc. Expenses | | 0.00 | 8.00 | 0.00 | 64.00 | 100.00 |
| | | Other Church Expenses | \$2,685.10 | \$1,441.00 | \$13,181.96* | \$11,528.00 | \$17,280.00 |
| Providing for | the Future | | | | | | |
| 5.600.100 | Provision for Outreach | | 0.00 | 63.00 | 0.00 | 504.00 | 750.00 |
| 5.600.150 | Provision for Inreach | | 0.00 | 46.00 | 0.00 | 368.00 | 550.00 |
| 5.600.200 | Provision for Equipment | | 0.00 | 83.00 | 0.00 | 664.00 | 1,000.00 |
| 5.600.250 | Provision for Maintenance | | 0.00 | 500.00 | 0.00 | 4,000.00 | 6,000.00 |
| 5.600.300 | Provision for Bldg. & Grounds | | 0.00 | 500.00 | 0.00 | 4,000.00 | 6,000.00 |
| 5.600.350 | Provision for Sabbatical | | 0.00 | 100.00 | 0.00 | 800.00 | 1,200.00 |
| | | Providing for the Future | \$0.00 | \$1,292.00 | \$0.00 | \$10,336.00 | \$15,500.00 |
| 5.550.351 | Stock Sale Costs | | 0.00 | | 0.00 | | |
| | | Total Expenses | \$48,911.17 | \$47,882.00 | \$368,063.71 | \$383,056.00 | \$574,550.00 |
| Diffe | erence | | <u>\$639.09</u> | <u>(\$3.00)</u> | <u>\$39,705.33</u> | <u>(\$24.00)</u> | <u>\$0.00</u> |

^{* =} Income/Expense exceeds amount budgeted to date

| Heartland Checking/MIF Checki | ng Reconciliation | 1 | | | | | | | | | |
|---------------------------------|-------------------|--------------------|-----------------|-----------------|----------------|-----------------|------------|------------|--------------|--------------|---|
| | | | | | | | | | | | |
| | 31-Dec-14 | 31-Dec-15 | 31-Jan-16 | 29-Feb-16 | 31-Mar-16 | 30-Apr-16 | 31-May-16 | 30-Jun-16 | 31-Jul-16 | 31-Aug-16 | |
| Heartland Checking Balance | 178,147.53 | 199,267.06 | 210,358.74 | 209,607.99 | 224,854.62 | 226,547.51 | 230,673.10 | 238,578.24 | 238,832.24 | 231,914.63 | |
| HBT/LPL Account | 20.55 | 2.36 | 302.36 | 302.36 | 302.36 | 302.36 | 302.36 | 302.36 | 302.36 | 302.36 | |
| Youth Checking Balance | 6,569.03 | - | - | - | - | - | - | - | - | - | |
| Total | 184,737.11 | 199,269.42 | 210,661.10 | 209,910.35 | 225,156.98 | 226,849.87 | 230,975.46 | 238,880.60 | 239,134.60 | 232,216.99 | |
| | | | | | | | | | | | |
| General Fund Balance | 44,385.81 | 59,232.58 | 73,004.39 | 71,579.38 | 75,952.13 | 72,451.29 | 85,370.14 | 92,508.65 | 99,197.63 | 99,836.72 | |
| A/P Liabilities | - | 180.93 | (17.52) | 1,213.25 | - | - | - | - | - | (46.50) | |
| Prepaid Pledges | 13,863.00 | 3,000.00 | - | | - | - | - | - | - | - | |
| Restricted Funds Balance | 52,997.21 | 40,319.48 | 41,137.80 | 41,127.95 | 53,215.08 | 58,408.81 | 49,615.55 | 50,485.58 | 44,050.60 | 36,510.40 | |
| Reserves Balance | 68,461.09 | 85,844.43 | 85,844.43 | 85,247.77 | 85,247.77 | 85,247.77 | 85,247.77 | 85,144.37 | 85,144.37 | 85,144.37 | |
| Endowment Fund Balance | 5,030.00 | 10,692.00 | 10,692.00 | 10,742.00 | 10,742.00 | 10,742.00 | 10,742.00 | 10,742.00 | 10,742.00 | 10,772.00 | |
| Sub-Total | 184,737.11 | 199,269.42 | 210,661.10 | 209,910.35 | 225,156.98 | 226,849.87 | 230,975.46 | 238,880.60 | 239,134.60 | 232,216.99 | |
| | | | | | | | | | | | |
| Difference to Transfer | - | - | - | - | - | - | - | - | - | - | |
| Building Fund Balance | 68,877.94 | 192,880.21 | 251,596.40 | 315,825.43 | 359,325.52 | 396,468.33 | 455,733.70 | 495,784.55 | 541,695.31 | 625,217.89 | |
| MIF Checking Balance | 68,877.94 | 192,880.21 | 251,596.40 | 315,825.43 | 359,325.52 | 396,468.33 | 455,733.70 | 495,784.55 | 541,695.31 | 625,217.89 | |
| Difference | - | - | - | - | - | - | - | - | - | - | |
| | | | | | | | | | | | |
| Debt Reduction Donations | 19,451.64 | 1,100.00 | 405.00 | 380.00 | 415.00 | 365.00 | 372.00 | 375.00 | 390.00 | 475.00 | - |
| Building Fund Donations | 16,142.00 | 14,898.20 | - | - | - | | | | | | |
| Forward in Faith Donations | | 87,909.45 | 63694.4 | 69,603.03 | 55369.59 | 6,744.00 | 43,919.38 | 46,029.66 | 34,076.50 | 79,231.00 | |
| FORWARD Donations | | | | | | 35,489.00 | 20,741.00 | 4,845.00 | 11,235.00 | 16,415.00 | |
| Monthly Total | 35,593.64 | 103,907.65 | 64,099.40 | 69,983.03 | 55,784.59 | 42,598.00 | 65,032.38 | 51,249.66 | 45,701.50 | 96,121.00 | |
| Adjustments - Campaign exp. | | | | | | | (349.40) | (200.80) | (128.54) | | |
| Running Total | 258,871.95 | 620,250.64 | 684,350.04 | 754,333.07 | 810,117.66 | 852,715.66 | 917,398.64 | 968,447.50 | 1,014,020.46 | 1,110,141.46 | |
| Transfers Made | 35,593.64 | 103,907.65 | 64,099.40 | 69,983.03 | 55,784.59 | 42,598.00 | 64,682.98 | 51,048.86 | 45,572.96 | 96,121.00 | |
| Running Total to Transfer | - | - | - | - | - | - | - | - | - | - | |
| Note: An adjustment is require | d when expenses | s for the Building | g Fund are paid | with funds from | the General Fu | nd. September's | 5 | | | | |
| adjustment comsisted of \$185.8 | | | | | | | | | | | |
| paid by Credit Cards charged to | | | | - | | | | | | | |

| ednesday, Sej | otember 7, 2016 | Page | Page 1 of 12 | |
|---------------|-------------------------------------|-----------------------|-------------------|--|
| count # | Account Name | Current Activity | YTD Activity | |
| 3.125.000 | Building Fund Balance | | | |
| | Beginning Fund Bala | nce 542,594.12 | 192,880.21 | |
| Income | | | | |
| 4.127.000 | Church Group Donations | 0.00 | 0.00 | |
| 4.128.000 | Memorial Donations to Building Fund | 0.00 | 0.00 | |
| 4.160.000 | Debt Reduction Donations | 475.00 | 3,177.00 | |
| 4.310.000 | Building Fund Donations | 0.00 | 0.00 | |
| 4.315.000 | Forward in Faith Donations | 79,056.00 | 399,391.37 | |
| 4.320.000 | FORWARD | 16,590.00 | 88,900.00 | |
| 4.700.000 | Mission Plus Interest Income | 375.22 | 1,984.81 | |
| | Total Inco | me <u>\$96,496.22</u> | \$493,453.18 | |
| Expenses | s | | | |
| 5.125.000 | Loan Principal Payments | 3,674.23 | 30,908.44 | |
| 5.126.000 | Loan Interest Payments | 1,598.77 | 11,965.56 | |
| 5.127.000 | Loan Principal only Payments | 390.00 | 2,702.00 | |
| 5.130.000 | Capital Campaign Expenses | 0.00 | 730.95 | |
| 5.132.000 | Architectural Expenses | 6,524.14 | 13,123.24 | |
| 5.134.000 | Construction Manager Expenses | 0.00 | 0.00 | |
| 5.136.000 | Other Phase II Costs | 786.50 | 786.50 | |
| | Total Expen | <u>\$12,973.64</u> | \$60,216.69 | |
| | Ending Fund Bala | nce \$626,116.70 | \$626,116.70 | |
| 3.170.000 | Special Services Fund Balance | | | |
| | Beginning Fund Bala | nce 5,305.52 | 1,443.00 | |
| Income | | | | |
| 4.170.000 | Special Services Donations | 0.00 | 8,862.52 | |
| | Total Inco | me <u>\$0.00</u> | <u>\$8,862.52</u> | |
| Expenses | | | | |
| 5.170.000 | Special Services Expense | 1,800.00 | 6,800.00 | |
| | Total Expen | \$1,800.00 | <u>\$6,800.00</u> | |
| | Ending Fund Bala | nce \$3,505.52 | \$3,505.52 | |

| lnesday, Septen | mber 7, 2016 | Page | e 2 of 12 |
|-----------------|---------------------------------|------------------|------------------|
| ount # Ac | ccount Name | Current Activity | YTD Activit |
| | Beginning Fund Balance | 3,811.65 | 3,125.0 |
| Income | | | |
| 4.175.000 | Memorial Donations | 320.00 | 1,050.0 |
| | Total Income | <u>\$320.00</u> | <u>\$1,050.0</u> |
| Expenses | | | |
| 5.175.000 | Memorial Expense | 0.00 | 43.3 |
| | Total Expenses | <u>\$0.00</u> | <u>\$43.3</u> |
| | Ending Fund Balance | \$4,131.65 | \$4,131.6 |
| 3.180.000 G | rafton Food Pantry Fund Balance | | |
| | Beginning Fund Balance | 0.00 | 190.0 |
| Income | | | |
| 4.190.000 | Grafton Food Pantry Donations | 140.00 | 1,820.0 |
| | Total Income | <u>\$140.00</u> | <u>\$1,820.0</u> |
| Expenses | | | |
| 5.190.000 | Grafton Food Pantry Expense | 0.00 | 1,870.0 |
| | Total Expenses | <u>\$0.00</u> | <u>\$1,870.0</u> |
| | Ending Fund Balance | \$140.00 | \$140.0 |
| 3.200.000 Н | eifer Fund Balance | | |
| | Beginning Fund Balance | 728.32 | 1,216.4 |
| Income | | | |
| 4.350.000 | Heifer Income | 0.00 | 11.8 |
| | Total Income | <u>\$0.00</u> | <u>\$11.8</u> |
| Expenses | | | |
| 5.630.000 | Heifer Expense | 0.00 | 500.0 |
| | Total Expenses | <u>\$0.00</u> | <u>\$500.0</u> |
| | Ending Fund Balance | \$728.32 | \$728.3 |
| 3.210.000 G | rant Fund Balance | | |
| | Beginning Fund Balance | 0.00 | 0.0 |

| ednesday, September 7, 2016 | | Page 3 of 12 | | | |
|-----------------------------|---------------------------------|------------------|-----------------|--|--|
| count # A | ccount Name | Current Activity | YTD Activi | | |
| Income | | | | | |
| 4.210.000 | Grant Fund Donations | 0.00 | 0.0 | | |
| | Total Income | <u>\$0.00</u> | <u>\$0.</u> | | |
| Expenses | G IF IF | | | | |
| 5.210.000 | Grant Fund Expenses | 0.00 | 0. | | |
| | Total Expenses | <u>\$0.00</u> | <u>\$0.</u> | | |
| | Ending Fund Balance | \$0.00 | \$0. | | |
| 3.220.000 A | V Ministry Fund Balance | | | | |
| | Beginning Fund Balance | (253.71) | (253.7 | | |
| Income | | | | | |
| 4.220.000 | AV Ministry Fund Donations | 0.00 | 0. | | |
| | Total Income | <u>\$0.00</u> | <u>\$0.</u> | | |
| Expenses | | | | | |
| 5.220.000 | Av Ministry Fund Expenses | 0.00 | 0. | | |
| | Total Expenses | <u>\$0.00</u> | <u>\$0.</u> | | |
| | Ending Fund Balance | (\$253.71) | (\$253.7 | | |
| 3.250.000 G | ood Samaritan Fund Balance | | | | |
| | Beginning Fund Balance | 1,782.04 | 2,757. | | |
| Income | | | | | |
| 4.325.000 | Good Samaritan Donations | 0.00 | 525. | | |
| | Total Income | <u>\$0.00</u> | <u>\$525.</u> | | |
| Expenses | | | | | |
| 5.625.000 | Good Samaritan Expense | 0.00 | 1,500. | | |
| | Total Expenses | <u>\$0.00</u> | <u>\$1,500.</u> | | |
| | Ending Fund Balance | \$1,782.04 | \$1,782. | | |
| 3.260.000 E | vangelism/Outreach Fund Balance | | | | |
| | Beginning Fund Balance | 1,970.01 | 1,300. | | |
| | 0 0 | , | , | | |

| Vednesday, September 7, 2016 | | er 7, 2016 Page 4 of 12 | |
|------------------------------|--|-------------------------|----------------|
| ccount # | Account Name | Current Activity | YTD Activity |
| Income | • | | |
| 4.260.000 | Evangelism/Outreach Donations | 75.00 | 690.00 |
| 4.260.100 | LSSI Donations | 0.00 | 55.00 |
| 4.260.110 | ELCA World Hunger Donations | 0.00 | 0.00 |
| | Total Income | <u>\$75.00</u> | <u>\$745.0</u> |
| Expens | | | |
| | ch Ministry | | |
| 5.260.000 | Evangelism/Outreach Expense | 0.00 | 0.0 |
| | Outreach Ministry | 0.00 | 0.0 |
| 5.260.100 | • | 0.00 | 0.0 |
| 5.260.110 | 5 3 | 0.00 | 0.00 |
| | Total Expenses | <u>\$0.00</u> | <u>\$0.0</u> |
| | Ending Fund Balance | \$2,045.01 | \$2,045.0 |
| 3.300.00 | 0 Music Ministry Fund Balance | | |
| | Beginning Fund Balance | 5,390.02 | 5,415.7 |
| 3.330.00 | 0 Adult Music Ministry Fund Balance | | |
| | Beginning Sub Fund Balance | 3,668.91 | 3,694.6 |
| | Income | | |
| 4.330 | 3 | 0.00 | 40.0 |
| | Total Income | \$0.00 | \$40.00 |
| | Expenses | | |
| 5.330 | 000 Adult Music Ministry Expense | 0.00 | 65.72 |
| | Total Expenses | \$0.00 | \$65.72 |
| | Ending Sub Fund Balance | \$3,668.91 | \$3,668.9 |
| 3.335.00 | 0 Bells Ministrry Fund Balance Balance | | |
| | Beginning Sub Fund Balance | 967.11 | 967.1 |
| | Income | | |
| 4.410 | 3 | 0.00 | 0.00 |
| | Total Income | \$0.00 | \$0.00 |
| | Expenses | | |
| 5.410 | 000 Bells Music Ministry Expense | 0.00 | 0.00 |
| | | | |

| Page 5 of 12 | | dnesday, September 7, 2016 | |
|---------------------|-----------------------|---------------------------------------|--------------|
| YTD Ac | Current Activity | ount Name | ount # Ac |
| | \$0.00 | Total Expenses | |
| \$9 | \$967.11 | Ending Sub Fund Balance | |
| | | Childrens Music Ministry Fund Balance | 3.345.000 |
| 7: | 754.00 | Beginning Sub Fund Balance | |
| | | | Incon |
| | 0.00 | Childrens Music Ministry Donations | 4.345.000 |
| | \$0.00 | Total Income | |
| | | | Exper |
| | 0.00 | Childrens Music Minstry Expense | 5.345.000 |
| 1 | \$0.00 | Total Expenses | |
| \$7: | \$754.00 | Ending Sub Fund Balance | |
| \$5,3 | \$5,390.02 | Ending Fund Balance | |
| | | rie Crafters Fund Balance | 3.350.000 Pr |
| 1,3 | 1,058.00 | Beginning Fund Balance | |
| | | | Income |
| 2,4 | 0.00 | Prairie Crafters Income | 4.355.000 |
| <u>\$2,4</u> | <u>\$0.00</u> | Total Income | |
| | | | Expenses |
| 2,7 | 0.00 | Prairie Crafters Expense | 5.355.000 |
| <u>\$2,7</u> | <u>\$0.00</u> | Total Expenses | |
| \$1,0 | \$1,058.00 | Ending Fund Balance | |
| | | cellaneous Fund Balance | 3.360.000 Mi |
| 1,8 | 6,827.06 | Beginning Fund Balance | |
| | | | Income |
| | | Miscellaneous Fund Income | 4.360.000 |
| 6,0 | 0.00 | Wiscenaneous Fund income | 1.500.000 |
| 6,0 \$6,0 | 0.00 \$0.00 | Total Income | 1.500.000 |
| | | | Expenses |
| | | | |

| Vednesday, September 7, 2016 | | 16 Page 6 of 12 | | |
|------------------------------|----------------------------|---|------------------|---------------|
| account # | Account Name | | Current Activity | YTD Activity |
| | | Ending Fund Balance | \$827.06 | \$827.06 |
| 3.370.000 | WELCA Fund Balance | | | |
| | | Beginning Fund Balance | 264.01 | 264.01 |
| Income | | | | |
| 4.370.000 | WELCA Income | | 0.00 | 0.00 |
| | | Total Income | <u>\$0.00</u> | <u>\$0.00</u> |
| Expenses | 7 | | | |
| 5.370.000 | WELCA Expenses | | 0.00 | 0.00 |
| | | Total Expenses | <u>\$0.00</u> | <u>\$0.00</u> |
| | | Ending Fund Balance | \$264.01 | \$264.01 |
| 3.400.000 | Youth Ministry Fund Balanc | e | | |
| | · | Beginning Fund Balance | 801.82 | 5,533.34 |
| 3.415.000 | Youth Ministry Balance | 8 8 | | , |
| | · | ginning Sub Fund Balance | 2,961.13 | 2,836.13 |
| In | ncome | 99 ** *** - ***** - ******* 3 | | _,~~~ |
| 4.415.10 | Youth Ministry Incon | ne | (2,961.13) | (2,836.13) |
| | | Total Income | (\$2,961.13) | (\$2,836.13) |
| E. | xpenses | | | |
| 5.415.10 | Youth Ministry Expen | nse | 0.00 | 0.00 |
| | | Total Expenses | \$0.00 | \$0.00 |
| | | Ending Sub Fund Balance | \$0.00 | \$0.00 |
| 3.417.000 | Youth Mission Trips Balan | ce | | |
| | Be | ginning Sub Fund Balance | (4,865.54) | (9.02) |
| In | ncome | | | |
| 4.417.00 | Youth Mission Trips | | 2,961.13 | 27,463.21 |
| | | Total Income | \$2,961.13 | \$27,463.21 |
| | xpenses | | | |
| 5.417.00 | Youth Mission Trips | = | 95.46 | 29,454.06 |
| | | Total Expenses | \$95.46 | \$29,454.06 |
| | | Ending Sub Fund Balance | (\$1,999.87) | (\$1,999.87) |

| ednesday, September 7, 2016 | | Page 7 of 12 | |
|-----------------------------|-----------------------------------|---------------------|--------------|
| count # Account Name | | Current Activity | YTD Activity |
| 3.421.000 | Youth Scholarship Balance | | |
| | Beginning Sub Fund Balance | 2,453.00 | 2,453.0 |
| Inco | me | | |
| 4.421.000 | Youth Scholarship Income | 0.00 | 0.00 |
| | Total Income | \$0.00 | \$0.00 |
| Expe | | | |
| 5.421.000 | Youth Scholarship Expense | 0.00 | 0.00 |
| | Total Expenses | \$0.00 | \$0.00 |
| | Ending Sub Fund Balance | \$2,453.00 | \$2,453.00 |
| 3.422.000 | Operation Christmas Child Balance | | |
| | Beginning Sub Fund Balance | 381.76 | 381.76 |
| Inco | | | |
| 4.418.000 | Operation Christmas Child Income | 0.00 | 0.00 |
| | Total Income | \$0.00 | \$0.00 |
| <i>Expe</i> | | 0.00 | 0.00 |
| 5.518.000 | Operation Christmas Child Expense | 0.00 | 0.00 |
| | Total Expenses | \$0.00 | \$0.00 |
| | Ending Sub Fund Balance | \$381.76 | \$381.76 |
| 3.423.000 | Confirmation Retreat Fund Balance | | |
| | Beginning Sub Fund Balance | (128.53) | (128.53) |
| Inco | | | |
| 4.423.000 | Confirmation Retreat Income | 128.53 | 128.53 |
| | Total Income | \$128.53 | \$128.53 |
| Expe | | | |
| 5.423.000 | Confirmation Retreat Expense | 0.00 | 0.00 |
| | Total Expenses | \$0.00 | \$0.00 |
| | Ending Sub Fund Balance | \$0.00 | \$0.00 |
| 3.424.000 | Gift Card Program Fund Balance | | |
| | Beginning Sub Fund Balance | 0.00 | 0.00 |
| Inco | | | |
| 4.424.000 | Gift Card Program Income | 0.00 | 0.00 |
| | Total Income | \$0.00 | \$0.00 |
| | | Page 22 of 39 | |

| ednesday, September 7, 2016 | | Page 8 of 12 | |
|-----------------------------|-----------------------------------|------------------|-------------------|
| ount # A | account Name | Current Activity | YTD Activit |
| Ехр | enses | | |
| 5.424.000 | Gift Card Program Expense | 0.00 | 0.0 |
| | Total Expenses | \$0.00 | \$0.0 |
| | Ending Sub Fund Balance | \$0.00 | \$0.0 |
| | Ending Fund Balance | \$834.89 | \$834.8 |
| 3.500.000 L | ittle Lambs Fund Balance | | |
| | Beginning Fund Balance | 9,306.52 | 9,395.3 |
| Income | | | |
| 4.500.100 | Little Lambs Tuition | 285.00 | 6,775.00 |
| 4.500.200 | Little Lambs Scholarships | 0.00 | 0.00 |
| | Total Income | <u>\$285.00</u> | <u>\$6,775.00</u> |
| Expenses | | | |
| 5.700.100 | Little Lambs Salary | 549.00 | 6,831.49 |
| 5.700.110 | Little Lambs Expenses | 0.00 | 296.29 |
| | Total Expenses | <u>\$549.00</u> | <u>\$7,127.78</u> |
| | Ending Fund Balance | \$9,042.52 | \$9,042.52 |
| 3.600.000 P | rayer Shawl Ministry Fund Balance | | |
| | Beginning Fund Balance | 59.38 | 82.60 |
| Income | | | |
| 4.600.000 | Prayer Shawl Ministry Donations | 0.00 | 125.00 |
| | Total Income | <u>\$0.00</u> | <u>\$125.00</u> |
| Expenses | | | |
| 5.600.010 | Prayer Shawl Ministry Expense | 0.00 | 148.22 |
| | Total Expenses | <u>\$0.00</u> | <u>\$148.22</u> |
| | Ending Fund Balance | \$59.38 | \$59.38 |
| 3.650.000 Q | uilters Ministry Fund Balance | | |
| | Beginning Fund Balance | 1,009.05 | 670.48 |
| Income | | | |
| 4.650.000 | Quilters Income & Donations | 0.00 | 635.00 |
| | | D 00 100 | |

| dnesday, September 7, 2016 | | ember 7, 2016 Page 9 of 12 | |
|----------------------------|----------------------------------|----------------------------|----------------|
| ount # A | ccount Name | Current Activity | YTD Activi |
| | Total Income | <u>\$0.00</u> | \$635.0 |
| Expenses | | | |
| 5.650.000 | Quilters Expenses | 44.27 | 340.7 |
| | Total Expenses | <u>\$44.27</u> | <u>\$340.7</u> |
| | Ending Fund Balance | \$964.78 | \$964.7 |
| 3.700.000 D | isaster Relief Fund Balance | | |
| | Beginning Fund Balance | 220.91 | 220.9 |
| Income | | | |
| 4.710.000 | Disaster Relief | 0.00 | 0.0 |
| | Total Income | <u>\$0.00</u> | <u>\$0.0</u> |
| Expenses | | | |
| 5.710.000 | Disaster Relief Fund | 0.00 | 0.0 |
| | Total Expenses | <u>\$0.00</u> | <u>\$0.0</u> |
| | Ending Fund Balance | \$220.91 | \$220.9 |
| 3.750.000 S | eminary Scholarship Fund Balance | | |
| | Beginning Fund Balance | 5,770.00 | 5,770.0 |
| Income | | | |
| 4.750.000 | Seminary Scholarship Donations | 0.00 | 0.0 |
| | Total Income | <u>\$0.00</u> | <u>\$0.0</u> |
| Expenses | | | |
| 5.750.000 | Seminary Scholarship Expenses | 0.00 | 0.0 |
| | Total Expenses | <u>\$0.00</u> | <u>\$0.0</u> |
| | Ending Fund Balance | \$5,770.00 | \$5,770.0 |
| 3.940.000 E | ndowment Fund Balance | | |
| | Beginning Fund Balance | 10,742.00 | 10,692.0 |
| Income | | | |
| 4.940.000 | Endowment Income | 30.00 | 80.0 |
| | Total Income | \$30.00 | <u>\$80.0</u> |

| ednesday, September 7, 2016 | | Page 10 of 12 | |
|-----------------------------|---------------------------------------|-------------------|----------------|
| count # | ount # Account Name | | YTD Activit |
| Expenses | | | |
| 5.940.000 | Endowment Expense | 0.00 | 0.0 |
| | Total Expen | ses <u>\$0.00</u> | <u>\$0.0</u> |
| | Ending Fund Balar | s10,772.00 | \$10,772.0 |
| 3.950.000 | Inreach Reserves Fund Balance | | |
| | Beginning Fund Balan | ace 2,597.73 | 2,701.1 |
| Income | | | |
| 4.950.000 | Inreach Reserves Income | 0.00 | 0.0 |
| | Total Inco | me <u>\$0.00</u> | <u>\$0.0</u> |
| Expenses | | | |
| 5.950.000 | Inreach Reserves Expense | 0.00 | 103.4 |
| | Total Expen | ses <u>\$0.00</u> | <u>\$103.4</u> |
| | Ending Fund Balar | s2,597.73 | \$2,597.7 |
| 3.960.000 | Outreach Reserves Fund Balance | | |
| | Beginning Fund Balar | nce 8,313.67 | 8,313.6 |
| Income | | | |
| 4.960.000 | Outreach Reserves Income | 0.00 | 0.0 |
| | Total Inco | me <u>\$0.00</u> | <u>\$0.0</u> |
| Expenses | | | |
| 5.960.000 | Outreach Reserves Expense | 0.00 | 0.0 |
| | Total Expen | ses <u>\$0.00</u> | <u>\$0.0</u> |
| | Ending Fund Balar | s8,313.67 | \$8,313.6 |
| 3.970.000 | Bldg & Grounds Reserves Balance | | |
| | Beginning Fund Balar | nce 29,508.14 | 29,508.1 |
| Income | | | |
| 4.970.000 | Bldg & Grounds Reserves Income | 0.00 | 0.0 |
| | Total Inco | me <u>\$0.00</u> | <u>\$0.0</u> |

| ednesday, September 7, 2016 | | Page 11 of 12 | |
|-----------------------------|---|------------------|--------------|
| count # Account Name | | Current Activity | YTD Activity |
| Expenses | | | |
| 5.970.000 | Bldg & Grounds Reserves Expense | 0.00 | 0.0 |
| | Total Expenses | <u>\$0.00</u> | <u>\$0.0</u> |
| | Ending Fund Balance | \$29,508.14 | \$29,508.1 |
| 3.972.000 | Playground Maintenance Reserves Balance | | |
| | Beginning Fund Balance | 5,000.00 | 5,000.0 |
| Income | | | |
| 4.972.000 | Playground Maintenance Reserves Income | 0.00 | 0.0 |
| | Total Income | <u>\$0.00</u> | <u>\$0.0</u> |
| Expenses | | | |
| 5.972.000 | Playground Maintenance Reserves Expense | 0.00 | 0.0 |
| | Total Expenses | <u>\$0.00</u> | <u>\$0.0</u> |
| | Ending Fund Balance | \$5,000.00 | \$5,000.0 |
| 3.975.000 | Maintenance Reserves Balance | | |
| | Beginning Fund Balance | 24,933.80 | 24,933.8 |
| Income | | | |
| 4.975.000 | Maintenance Reserves Income | 0.00 | 0.0 |
| | Total Income | <u>\$0.00</u> | <u>\$0.0</u> |
| Expenses | | | |
| 5.975.000 | Maintenance Reserves Expense | 0.00 | 0.0 |
| | Total Expenses | <u>\$0.00</u> | <u>\$0.0</u> |
| | Ending Fund Balance | \$24,933.80 | \$24,933.8 |
| 3.980.000 | Equipment Reserves Balance | | |
| | Beginning Fund Balance | 9,615.14 | 10,211.8 |
| Income | | | |
| 4.980.000 | Equipment Reserves Income | 0.00 | 0.0 |
| | Total Income | <u>\$0.00</u> | <u>\$0.0</u> |

| Wednesday, Se | Vednesday, September 7, 2016 | | Page | 12 of 12 |
|---------------|-----------------------------------|-----------------------|------------------|-----------------|
| Account # | Account Name | | Current Activity | YTD Activity |
| Expense | S | | | |
| 5.980.000 | Equipment Reserves Expense | | 0.00 | 596.66 |
| | | Total Expenses | <u>\$0.00</u> | <u>\$596.66</u> |
| | End | ing Fund Balance | \$9,615.14 | \$9,615.14 |
| 3.985.000 | Sabbatical Reserves Balance | | | |
| | Beginn | ing Fund Balance | 5,175.89 | 5,175.89 |
| Income | | | | |
| 4.985.000 | Sabatical Reserves Income | | 0.00 | 0.00 |
| | | Total Income | <u>\$0.00</u> | <u>\$0.00</u> |
| Expense | 'S | | | |
| 5.985.000 | Sabatical Reserves Expense | | 0.00 | 0.00 |
| | | Total Expenses | <u>\$0.00</u> | <u>\$0.00</u> |
| | End | ing Fund Balance | \$5,175.89 | \$5,175.89 |

Property Team Minutes for 9/12/2016

PRESENT: Mark Frendreis, Dick Talbot, Chris Trodahl

ABSENT: Jerry Christopherson, Tom Polzin

GUEST: Bud Hansen

1. SOTP REGULAR LAWN, FLOWERS, PLANTS CARE

- a. Cal's yard work the last week of August
- b. Trimmed trees, bushes & Plants
- c. Borrowed & rented equipment
- d. Aerated the entire lawn
- e. Re seeded large sections of our lawn
- f. Applied 500+ pounds of fertilizer

2. SERVICEMASTER CONTRACT

- a. Approved a new 3 year contract
- b. Contract includes a \$50.00 per month increase
- c. 1st increase in several years
- d. Also received a quote to strip and wax the 4 bathroom floors
- e. Cost will be \$325.00 per time
- f. New contract approved
- g. 2017 budget proposal included one additional cleaning per week

3. REPUBLIC – WASTE REMOVAL

- a. Current contract is with republic discounts have expired
- b. August invoice was \$169.85
- c. Negotiated new 3 year contract
- d. Monthly rate through 2017 will be approx. \$136.92
- e. 2018 & 2019 are capped at 3% increases
- f. New contract approved

4. CHRIS' LAWN CARE – LAWN MOWING

- a. Negotiated new 2017 contract with Chris
- b. Pricing is flexible based on lawn mowing and trimming
- c. Size to be mowed will be determined by construction
- d. New contract approved

5. CHRIS' LAWN CARE – SNOW PLOWING

- a. Negotiated new 2016/2017 snow removal contract
- b. Pricing is flexible based on type of service and size of lot
- c. Property team chose per month pricing
- d. Pricing will be based on the size of the lot cleared
- e. New contract approved

6. BUILDING CLEANING

- a. Met with Willie on 9/8/2016
- b. Discussed cleaning concerns
- c. Discussed going to 3 cleaning per week
- d. Discussed costs to strip and wax the 4 bathroom floors

7. BUDGET

- a. Discussed 2016 budget update
- b. Discussed 2017 proposed budget
- c. Discussed 2017 new reserve accounts

8. PARKING LOT

a. Asked the building committee and the parking lot contractor to provide us a quote to replace the broken and damaged asphalt in 3 areas while they are here doing the parking lot expansion

9. PARKING LOT LIGHTS

- a. Repair bulbs on SOTP workbench
- b. Tom and Chris waiting for weather and time to do the repair
- c. Any further discussion of LED conversion will wait until new parking area lights are discussed.

10. HUNTLEY FIRE DEPARTMENT INSPECTION

- a. Only problem was daisy chain of surge suppressers
- b. Problem has been fixed

11. KITCHEN FAN

- a. Tom installed a new fan with a remote
- b. Chris repaired and painted the wall.

12. THERMOSTAT IN SANCTUARY

- a. Sunday 8/28 very warm in sanctuary
- b. 5 different people "adjusted" the thermostat during 9:00 service
- c. One person set it to 77 degrees, and it worked
- d. Larry Newbanks has re done all the instructions
- e. Larry said someone had programed it to come on about 1:30 AM on Tuesday, cool to 65 degrees. Think of the wasted electrical costs
- f. How do we prevent this from happening

13. PASTOR MARKS BUILDING COMMENTS

- a. Pastor Mark asked everyone to help keep closets neat and clean
- b. Pastor Mark Everyone needs to be able to use the building
- c. Ask everyone to put garbage in the dumpster
- d. Ask everyone to put recycle items in can by dumpster
- e. Pastor Mark asked everyone to inform Michelle when repairs are needed

14. SOTP USAGE BINDER

a. Should we consider having a sign in/out binder so a record of room and building usage is maintained

15. SIGN UP GENIUS

a. Should we consider this type of program to help get volunteers for various projects

16. E-MAILS FROM CHURCH GROUPS

Should there be a church policy that all e-mails to church members in general come from the church e-mail system. Maybe this would cut down on the number of e-mails that are missed or not received.

17. BATHROOM SIGNS

a. Should we consider putting up a sign or reminder in the bathrooms that is any problems are encounter to please notify Michelle and she will inform the appropriate people

18. MARK – BUILDING UPDATE

- a. Main Building
- b. Classroom & Music wing
- c. Parking lot
- d. Keyless entry system
- e. Door lock upgrade
- 19. OLD BUSINESS None
- 20. NEW BUSINESS None

Children and Family Ministry Team

Meeting Notes 9/12/2016

Team:

Mike Parmele

Annette Boster

Nancy Ramirez

Donna Reynolds

Luke Palermo

Amy Brittain

Greg Dowell

Pastor Mark Boster

Documents reviewed:

- SOTP 2016 Goals Supporting Strategic Direction
- Children and Family Ministries
- Faith Frame
- Parenting Christian Kids newsletter

Team purpose discussed. Serve as POINT team leaders at Shepherd of the Prairie Lutheran Church – **P** (Pray for one another, pray for all Sunday School teachers by name, pray regularly for all children)

O (Offer Christ-centered activities)

I (Invite others to gatherings)

N (Nurture faith)

T (Together grow as children of God)

Focus: children 3 years to 5th grade and their parents. Plan, facilitate, regular and special activities appropriate for the age group. Assist in advertising and inviting to activities planned by other ministry teams to encourage parents to become involved in existing ministry events that involve children and help redefine events to include meaningful activities to engage children, not just provide babysitting. Parents interacting with their children at events. Oversee Sunday School and VBS programs and provide assistance when needed. Be advocates for single Moms who want to make sure her children know Christ.

Meeting schedule: Monthly – Second Monday evening. Having all ministry teams meet at the same time can facilitate good interaction between the teams when needed.

Team needs: Facilitator of the team – prepares agenda and facilitates meetings. Communication of the existence of this team and its purpose.

Sunday School needs: Someone with recruiting talent.

Perhaps create posters with balloons and children's pictures containing blank lines for each need to be filled in with volunteer names.

Provide resources for parents such as the Parenting Christian Kids newsletter. Assist parents. How does this assistance benefit the parents? Is it cost? Is it transportation?

Children have values set by the age of 5. Students that get and stay involved are the ones that are raised in the church. Grow your family in the church. Also encourage invitation of kid's friends who can attend without their own parents. Also those who attend with grandparents.

Surrounding children with adults who demonstrate 3 characteristics for Christians (Authentic, Available, Affirming) brings about the 4 keys for practicing faith (Caring Conversations, Devotions, Service, Rituals/Traditions). Assist parents in developing these in home. Making consistent connections between children and adults at the church.

Vision * - Continuity of Relationships - perhaps the same Sunday School teacher could move to the subsequent grades with the students as they advance until that class gets to confirmation age. **Grow the lasting relationships.** Make connections. Let the Sunday School teachers know that their job is to grow relationships. Also let parents know the intention and the importance of attendance. Change title from Sunday School Teacher to Small Group Leader. Change Sunday School class format to Stations – 7 minute attention span. Perhaps Sunday School in summer?

Events/Ideas:

- Workshop Decisions to make before giving a child a cell phone
- Workshop Teen magazines' target age group
- Existing event Corn Maze Luke to speak at services to invite families to the event 10/29/16.
- Bethlehem Marketplace how to include the young children. We will participate and help organize.
- In the past, there was a Family Retreat. Perhaps plan and hold that event again.
- Ministry of the Month booth.
- Continue to add fun events Program, Class, Activity that reinforce the topic of the sermon.
- Possibly invite some of the children to our meeting.
- Birthday Party for Jesus
- Wittenberg Village printing press activity, perhaps high school kids could assist with the stations
- Milestone Ministry
- Teach kids about the seasons of the Church.

Important to advertise/invite the next event at an event.

Respectfully submitted, Nancy Ramirez

Mission Team Minutes

September 12,2016

Attendance: Sandy Hupert, Marlene Boehler, Sharon Stangle, Steve Legel, Jules Pelka, Jill Brown, Becky Hennessey, Nancy Ottinger, Carl Hupert

Guest: Kathy Guerrieri

Staff: Donna Kelly

Sandy opened with a prayer and introduced Kathy Guerrieri.

- 1. <u>Old Business</u>: Jill moved and Jules seconded to accept last month's minutes.
- 2. Kathy G. explained what is the <u>Angel Baby Cocoons Ministry</u> and its purpose. She brought in samples of the Cocoons for the Team to inspect and answered questions.
- 3. <u>Habitat Restore:</u> Carl reported there were three volunteers this month because of a last minute cancellation. He is re-contacting all prior volunteers to confirm their status and is planning on a work session in October.
- 4. Exodus: Sandy reported that although there were only two SOTP walkers, the 5 K race and 3 K walk was well supported. As a result ,Exodus received \$30,000+ in donations. The "Welcome to America" display went up two weeks ago and was the best response we've had since starting the Ministry. All but a few items were "taken" within the first week and the rest by the following week. We do not have a date yet for the next family.
- 5. <u>Feed My Starving Children</u>: Twenty-five adults and children showed up for the August 13. FMSC is planning a large December gathering but information is not yet available.
- 6. <u>PADS:</u> Becky has prepared a list of dates and is requesting prior volunteers to confirm their participation.
- 7. Love in a Glove Box: Steve says the church has run out of room for another table to be left setup in the Narthex. Jill and Becky will

- plug the concept at the next Mission Moment and then follow up with interested participants.
- 8. <u>Green Trees</u>: Jules is preparing for one last cleanup of the year to be held October 1 from 8 AM-noon.
- 9. Huntley Farm Picking for the <u>Food Pantry</u>: No information has come in as to where or when such a project is being held, per Carl.
- 10. <u>Northern Illinois Food Bank</u>: Sharon has volunteered to take over for Sid and will set up arrangements for the 10/15 trip. There are lots of details with which the Team can help.
- 11. <u>Giving Tree</u>: Barb Hoppenstadt will need a number of able bodied volunteers near Christmas to help with deliveries.
- 12. <u>Stubbs ministry</u>: Steve has talked to Carol Stubbs who was in the United States and had books and microphones that could be taken to Africa when SOTP members visit. SOTP paraments have previously been included. Steve will determine what Mission Team may donate to the Stubbs ministry after the next Council meeting. The Stubbs would like sheet music.
- 13. Nancy moved and Carl seconded that Jules be reimbursed for the Duplos Blox he has purchased for the Plaster House ministry in Arusha.
- 14. Sandy mentioned that the <u>October meeting</u> will be packed because four Team members will be in Africa in November.

<u>New Business</u>: Sandy clarified that Dennis is the contact person for the Friday Flourish and Michelle is responsible for the Bulletin and Newsletter.

Jules moved and Nancy seconded to adjourn.

Next meeting: October 10,2016, 7 PM.

Submitted by Carl Hupert

16 August 2016 Building Team Meeting

Attending: Don Schneider, Cliff Dungey, Bob Malm, Mark Frendreis, Larry Newbanks, Deb Hansen, Pastor Mark, Bill Wilson (SMC), Mika Frank (GDG), Jim Hinze (GDG)

Agenda:

- 1. Village Meeting
 - a. Architect team (GDG) and Pastor Mark met with Village. Plan review and approval could take up to 60 days.
 - b. MOVE SOME DIRT (soon). Moving of top soil berm work this year. Erosion control is required
- 2. Insurance
 - a. Coverage for the oversight of the berm is okay, with additional insurance required.
 - b. Insurance form will be completed.
- 3. RPF Progress
 - a. Architect team (GDG) has received 3 Civil proposals.
 - b. GDG and SMC have worked with one of the companies.
- 4. RPF for acoustics, sound and AV
 - a. Another contractor was recommended.
- 5. Budget
 - a. SMC reviewed cost estimates and is confident that our budget remains realistic.
- 6. Soil borings
 - a. Report has been completed. Recommend 2 additional borings for the parking lot.
- 7. Only the berm is scheduled to be done this fall. Water main extension and parking lot are part of the overall project to be started next spring (April).
- 8. Next Meeting
 - a. Meet on Tuesday, 30 August, at 6:00pm
 - b. GDG, SMC & SOTP team: Thursday, 15 Sep 2016, 5:00pm

30 August 2016 Building Team Meeting

Attending: Don Schneider, Cliff Dungey, Bob Malm, Mark Frendreis, Larry Newbanks, Deb Hansen

Agenda:

- 1. Ministry Video Update
 - a. Mike Yndestad did the taping and interviewing in 2 sessions covering the ministries of SOTP
 - b. Renee Green is reviewing still photos to augment the interviews.
- 2. Detailed drawing follow up
 - a. Deb notified Little Lambs about the added door to the courtyard area where the playground equipment is located.
 - b. Altar Guild like having a refrigerator in the sacristy.
- 3. Financials
 - a. Don shared a construction budget update.
 - b. Deb reviewed the SMC budget.
- 4. Move that Berm update
 - a. Next steps, sign contract and Village to approve erosion control (silt fence)
- 5. Subcommittee organization and population
 - a. Identified additional areas to be covered
 - i. Sound and Video
 - ii. Phone and internet
 - iii. Maintainability
 - iv. Wireless Card Entry
 - v. HVAC Controls
 - vi. Enhanced Hearing System
 - vii. GDG reviewed drawing format
 - b. We will work with GDG about organization, staffing, and scope of these subcommittees.
- 6. Storage
 - a. Bob mentioned storage and what the plan includes.
- 7. Next Meeting
 - a. Meet with GDG and SMC on Thursday, 15 September, at 5:00pm

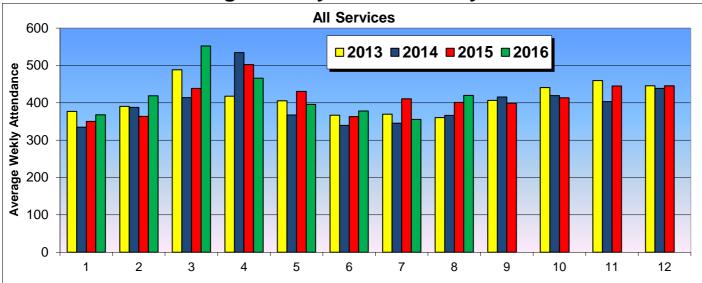
15 September 2016 Building Team Meeting

Attending: Don Schneider, Cliff Dungey, Bob Malm, Larry Newbanks, Deb Hansen, Pastor Mark, Bill Wilson (SMC), Mika Frank (GDG), Dan (GDG)

Agenda:

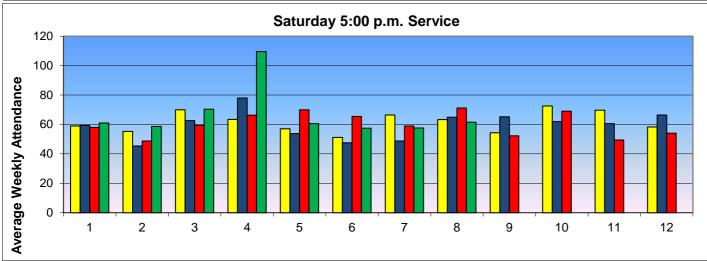
- 1. Ministry Video
 - a. Deb showed a short segment of the video.
- 2. Berm
 - a. Bill (SMC) and the person doing the Gift In Kind work met at the berm to review what work needs to be done. Bill said the berm will be done by the end of next week.
- 3. Consultants
 - a. Architect received RFP for Acoustics and Sound Design.
- 4. FFE Budget
 - a. Furniture, Fixtures and Equipment (FFE) budget was reviewed for SMC construction and GDG architect.
- 5. Village dates
 - a. Mika (GDG) coordinated with the Village on dates to the end of the year.
 - b. Design Development and Construction Documents would be submitted to Village Oct 14.
 - c. Public hearing with SOTP mailing notification to nearby residences by November 12.
 - d. Plan commission meeting, Village Board meeting, and other reviews in December.
- 6. Sub Committees
 - a. Colors and Materials
 - b. Technology/Security
 - c. Sound and video
 - d. Phone and internet
 - e. Maintenance
 - f. Wireless card entry (security)
 - g. Enhanced hearing system (sound and video)
 - h. The Architect will provide options for each subcommittee to make a selection.
- 7. Schedule Update
 - a. Reviewed upcoming meetings.
- 8. Drawing Update
 - a. Reviewed suggested changes to the design; storage, adding doors, millwork.
 - b. Reviewed future seating area and parking.
 - c. The Building team looked at examples of rock for the exterior and interior.
- 9. Next Meeting
 - a. Meet on Tuesday, 27 September, at 5:00pm
 - b. Meet with GDG and SMC on Tuesday, 11 October, at 2:00pm

Average Weekly Attendance by Month



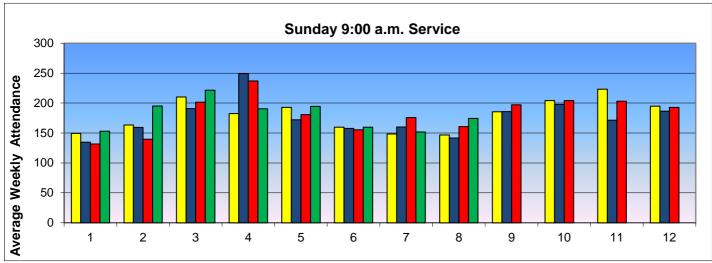
Avg. Weekly Attendance

| Year | Attendance |
|------------|------------|
| 2009 | 338 |
| 2010 | 392 |
| 2011 | 410 |
| 2012 | 420 |
| 2013 | 411 |
| 2014 | 397 |
| 2015 | 414 |
| 2016 (ytd) | 419 |
| | |



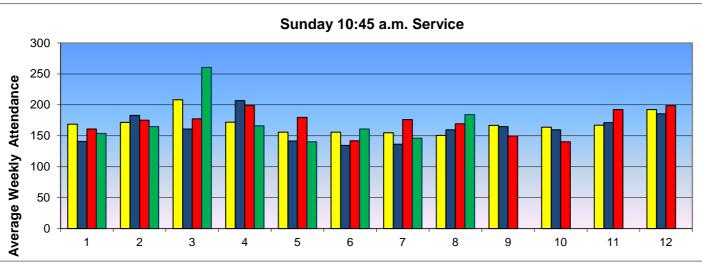
Avg. Weekly Attendance

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|------------|------------|
| Year | Attendance |
| 2009 | 47 |
| 2010 | 55 |
| 2011 | 55 |
| 2012 | 64 |
| 2013 | 62 |
| 2014 | 60 |
| 2015 | 60 |
| 2016 (ytd) | 67 |
| | |



Avg. Weekly Attendance

| Year | Attendance |
|------------|------------|
| 2009 | 176 |
| 2010 | 210 |
| 2011 | 195 |
| 2012 | 182 |
| 2013 | 180 |
| 2014 | 176 |
| 2015 | 182 |
| 2016 (ytd) | 180 |
| | |



Avg. Weekly Attendance

| Year | Attendance |
|-----------|------------|
| 2009 | 115 |
| 2010 | 128 |
| 2011 | 159 |
| 2012 | 175 |
| 2013 | 169 |
| 2014 | 162 |
| 2015 | 172 |
| 2016 (ytd | 172 |

Shepherd of the Prairie Lutheran Church General Fund Offering Chart

