



January 15, 2006

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SHEPHERD OF THE PRAIRIE ANNUAL MEETING
JANUARY 15, 2005 AT 11:45 AM AT HUNTLEY PARK DISTRICT

AGENDA

- I. Quorum Call
- II. Devotions: Pastor Mark
- III. Review of the last meeting minutes. (Minutes of the January 30, 2005 meeting are attached)
- IV. Financial Reports (See also attached Attendance/Giving Graphs)
- V. Reports (See attached)
 - A. Pastor
 - B. Council
 - C. Building Committee
 - D. Capital Campaign Committee
 - E. Christian Education Committee
 - F. Finance Committee
 - I. 2004 Audit report
 - G. Stewardship Committee
 - H. Small Group Coordinator
 - I. Music
 - J. Altar Guild
 - K. DUJJ
 - L. Helping Hands
 - M. Kool Christian Kids
 - N. Outreach
 - O. Prairie Connection
 - P. Pre-School
 - Q. Sr. Shepherds
 - R. WWWWW
- VI. Old Business
 - A. 2005 Ministry Plan (See Attached)
- VII. New Business
 - A. Election of Audit Committee (See attached)
 - B. Election of Nominating Committee (See attached)
 - C. Election of Council members (See attached)
 - D. 2006 Ministry Plan (See attached)
 - E. 2006 Budget (See attached)
- VIII. Closing Prayer
- IX. Adjournment

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SHEPHERD OF THE PRAIRIE CONGREGATIONAL ANNUAL MEETING MINUTES

JANUARY 30, 2005-11:00 AM CHESAK SCHOOL

AGENDA

- I. Quorum Call-Roger declared a quorum after more than 38 hands were raised.
- II. Pastor Mark opened the meeting with devotions.
- III. The minutes of the April 25, 2004 meeting were corrected. Regarding Pastor Mark's salary on page 4, the figure should be changed from 18 to 6 months. On page 5, Don Petelle's name was misspelled twice and it is now corrected.
- IV. Financial Reports were reviewed. Kris Fleener moved and Chuck Little seconded the motion to accept these reports. This passed unanimously.
- V. Russ Deloney moved and Sherri Wick seconded the motion to accept all the individual reports. This motion was carried unanimously.
- VI. New Business
 - a. Gretchen Lane moved and Theresa Molgren seconded the motion to accept the slate for the nominating committee as noted. This passed unanimously.
 - b. Joann Ward moved and Kathy Dahl seconded the motion to accept Tim Reincke as the new council member. His term will end in 2007.
 - c. Chuck Little moved and Kris Fleener seconded the motion to accept the Ministry Plan as outlined in the packet. Pastor Mark discussed the small groups, core values and opened it up for discussion.
 - d. Ferdie Kimminau moved and Alice Hallett seconded the motion to accept the 2005 budget. Don Koerner and Liza Canino took questions. Floyd Cochrane asked about the insurance and liability for the new property. Pastor Mark answered that it is covered under the ELCA. Joann Ward asked about the pastoral assistance amount on page 48 and Liza explained that it was because they felt Pastor Mark would be gone less often. Roger called the question and the vote was passed unanimously.

- e. Dave Macaulay passed out the Building Committee Report and the written motion for the new building to be built. Dave entertained questions from the membership. Carlee Petelle moved and Kris Fleener seconded the motion to close debate and vote on the proposed motion. The motion carried unanimously.
- f. Lois Brothers moved and Russell Deloney seconded the motion to recognize the names of the Leadership Team who, under the direction of Pastor Ken McKnight, brought this congregation to the point of organization be recognized and thanked for their work: they are Roger Ault, Lois Brothers, the late Jim Flexman, Don Koerner, Brenda Pathman, Jessica Panella, Joe Trevino and Letty Villalon. This passed unanimously
- VII. Pastor Mark closed the meeting as we all said the Lord's Prayer together.
- VIII. Ferdie Kimminau moved and Kris Fleener seconded the motion to adjourn the meeting. This passed unanimously.

Respectfully submitted,

Sharon Little
Secretary

SHEPHERD OF THE PRAIRIE
AS OF 12/31/2005

	2004	2005
1. Baptized members	247	341
2. Confirmed members	189	259
3. Giving Units	115	152
4. Average Sunday Attendance	162	218

General Fund

Beginning Cash Balance 01/01/2005 \$97,728.60

Revenue 2005 (Non restricted and restricted) \$275,448.19

Total \$373,176.79

Operating Expenses 2005 \$251,999.91

Restricted Expenses 2005 \$21,452.09

Income and Expense brought forward to 2006 (\$781.30)

Total Expenses \$272,670.70

Adjusted Cash Balance 12/31/2005 \$100,506.09

Less Restricted Carryover \$10,184.32

Available Cash Balance 12/31/2005 \$90,321.77

General Fund Pledge Summary

	Pledges	Pledged	Received
2004	73	184,459.00	137,581.58
2005	72	181,893.00	172,034.20
2006	118	252,894.00	

SHEPHERD OF THE PRAIRIE
AS OF 12/31/2005

Building Fund

Beginning Cash Balance 01/01/2005	\$322,912.69				
Revenue 2005	\$129,803.65				
Total		<u>\$452,716.34</u>			
Expenses 2005	\$0.00				
Total Expenses		<u>\$0.00</u>			
Available Cash Balance 12/31/2005			<u>\$452,716.34</u>		

Building Fund Pledge Summary

	Pledges	Pledged	Received 2003	Received 2004	Received 2005	Total Received	Remaining
Cap I	48	\$314,920.00	\$85,481.54	\$94,563.52	\$86,800.82	\$266,845.88	\$48,074.12
Cap II	15	\$34,784.00	\$0.00	\$19,799.00	\$13,392.22	\$33,191.22	\$1,592.78
Cap III	8	\$10,920.00	\$0.00	\$0.00	\$7,690.00	\$7,690.00	\$3,230.00
Total	62	\$349,704.00	\$85,481.54	\$114,362.52	\$107,883.04	\$307,727.10	\$52,896.90
Total Building Fund Monies Collected as of 12/31/2005				\$471,323.36			

**Shepherd of the Praire Lutheran Church
Profit & Loss Actual 05 & Budget 05
Calendar Year 2005**

2:31 PM
12/31/05
Cash Basis

	Jan - Dec 05	Budget	% of Budget
Ordinary Income/Expense			
Income			
Contributions			
Loose Plate	4,117.06		
Pledges	216,185.22		
Contributions - Other	0.00	210,713.04	0.0%
Total Contributions	220,302.28	210,713.04	104.6%
Donations			
Restricted			
Children's Music	50.00		
Conference	555.00		
Confirmation Bible Kit	165.00		
Craft Group	20.00		
Disaster -- where needed	25.00		
Evangelism/Outreach Fellowship	1,688.00		
CHRISTMAS PARTY	60.00		
Lenten Suppers	218.00		
Picnic Fund	27.00		
Special for Ordinary Fellowship	500.00		
Thrivent for Fellowship	285.00		
WOW Income	484.00		
Total Fellowship	1,574.00		
First Communion Gifts	75.00		
Good Samaritan	580.00		
Heifer Project	1,070.05		
Hurricane Response	2,320.00		
Marriage Book	20.00		
Memorials			
Jim Flexman	50.00		
Larry Boster	25.00		
Total Memorials	75.00		
Ministry Support			
Moving Income	6,288.00		
Altar Mat.	400.00		
Chair Racks	330.00		
Chairs	4,878.00		
Misc Items	864.00		
Music Stands	450.00		
Piano	2,100.00		
Piano Acces	500.00		

Shepherd of the Prairie Lutheran Church

Profit & Loss Actual 05 & Budget 05

Calendar Year 2005

2:31 PM
12/31/05
Cash Basis

	Jan - Dec 05	Budget	% of Budget
Speakers Tables	800.00		
	430.00		
Total Moving Income	10,752.00		
Niger	1,710.00		
Pastor Discretionary Account	500.00		
Senior Shepherds	22.78		
Small Group Ministry	26.00		
Special Gifts	2,024.00		
VBS	684.00		
W4 Women's Group	227.00		
World Hunger	931.00		
Youth--Kool Christian Kids	72.00		
Youth -- DUIJ	340.00		
Youth Ministry Training	410.00		
YOUTH MINISTRY/TANZANIA	1,540.00		
Total Restricted	33,743.83		
Tsunami Relief	2,000.00		
Total Donations	35,743.83		
Flower Contributions	1,711.00	1,500.00	114.1%
Grants (Misc)			
ELCA		15,000.00	105.7%
DO Grant	15,849.00		
Total ELCA	15,849.00	15,000.00	105.7%
Total Grants (Misc)	15,849.00	15,000.00	105.7%
Interest Income	1,842.08	500.04	368.4%
VBS Registration	0.00	1,500.00	0.0%
Total Income	275,448.19	229,213.08	120.2%
Expense			
Advertising	5,411.52	3,999.96	135.3%
Automobile Expense	6,165.20	5,100.00	120.9%
Bank Service Charges	0.00	50.04	0.0%
Benevolence			
ELCA			
Division for Outreach Payback	1,200.00	1,200.00	100.0%
NI Synod	23,232.96	23,232.96	100.0%
Total ELCA	24,432.96	24,432.96	100.0%

2:31 PM
12/31/05
Cash Basis

Shepherd of the Prairie Lutheran Church Profit & Loss Actual 05 & Budget 05 Calendar Year 2005

	Jan - Dec 05	Budget	% of Budget
Restricted			
Children's Music	164.18		
Chime Choir Expenses	35.13		
Confirmation Bible Kits	36.98		
Craft Group	20.00		
Disaster -- where needed	25.00		
First Communion Gifts	75.00		
Heifer Fund	715.39		
Hurricane Response	2,320.00		
Marriage Books	239.45		
Moving Expenses			
Chairs	6,057.00		
Misc Items	318.75		
Music Stands	285.12		
Piano	2,095.00		
Piano Access	578.45		
Speakers	800.00		
Tables	317.68		
Transition Needs	300.00		
Total Moving Expenses	10,752.00		
Niger	1,710.00		
Pastor Discretionary Account	423.83		
Tsunami Relief	2,000.00		
W4 - Women's Group	19.16		
World Hunger	931.00		
Youth -K.C.K.	34.97		
Youth Ministry Training	410.00		
Youth Ministry/Tanzania	1,540.00		
Total Restricted	21,452.09		
Total Benevolence	45,885.05	24,432.96	187.8%
Conferences	1,369.55	2,000.04	68.5%
Contingency	0.00	500.04	0.0%
Education			
Adult Education	108.24		
Confirmation	380.11	150.00	253.4%
New Member Orientation	24.72	150.00	16.5%
Sunday School	1,094.75	999.96	109.5%
VBS	675.17	1,500.00	45.0%
Total Education	2,282.99	2,799.96	81.5%

Shepherd of the Prairie Lutheran Church

Profit & Loss Actual 05 & Budget 05

Calendar Year 2005

2:31 PM
12/31/05
Cash Basis

	Jan - Dec 05	Budget	% of Budget
Employee Benefits			
Other Salaries	3,184.30	2,300.04	138.4%
Pastor	36,877.68	38,000.04	97.0%
Total Employee Benefits	40,061.98	40,300.08	99.4%
Employee Business Expense			
Equipment Rental	120.34	699.96	17.2%
Evangelism & Outreach	6,263.64	5,000.04	125.3%
Fellowship	8,993.16	7,500.00	119.9%
Lenten Suppers	85.94		
Ordinary Fellowship Expense	1,284.74	500.04	256.9%
Thrivent Fellowship	180.71		
WOW Expense	430.56	1,500.00	28.7%
Total Fellowship	1,981.95	2,000.04	99.1%
Flower Expense	1,959.08	1,500.00	130.6%
Gifts	262.01	500.04	52.4%
Good Samaritan	699.93	500.04	140.0%
Licenses and Permits	1,293.00	600.00	215.5%
Office Equipment	0.00	999.96	0.0%
Office Supplies	3,304.86	5,000.04	66.1%
Payroll Expenses			
Director of Music	10,320.00	10,320.00	100.0%
Nursery	2,250.00	3,500.04	64.3%
Pastor	66,499.92	66,500.04	100.0%
Second Service Keyboard	4,933.44	3,000.00	164.4%
Secretary	10,468.08	10,467.96	100.0%
Small Group Coordinator	5,791.50	2,499.96	231.7%
Total Payroll Expenses	100,262.94	96,288.00	104.1%
Postage and Delivery	1,270.54	3,000.00	42.4%
Rent			
Office Rent	10,404.00	10,500.00	99.1%
Park District	10,393.00		
School Rent	16,150.00	30,500.04	53.0%
Total Rent	36,947.00	41,000.04	90.1%
Repairs/ Replacement			
Restricted		500.04	0.0%
Jim Flexman	50.00		
Larry Boster	25.00		
Total Restricted	75.00		
Small Group Ministries			
Stewardship	671.48	999.96	89.7%
	896.52		

Shepherd of the Prairie Lutheran Church

Profit & Loss Actual 05 & Budget 05

Calendar Year 2005

	Jan - Dec 05	Budget	%
			of Budget
Utilities			
Telephone	2,651.71	2,499.96	106.1%
Total Utilities	2,651.71	2,499.96	106.1%
Website	586.68	750.00	78.2%
Worship			
Equipment	1,500.00	1,500.00	100.0%
Music	322.29	600.00	53.7%
Pastoral Assistance	0.00	999.96	0.0%
Supplies	1,433.13	2,000.04	71.7%
Total Worship	3,255.42	5,100.00	63.8%
Youth--DUJ	780.45	750.00	104.1%
Total Expense	273,452.00	254,371.20	107.5%
Net Ordinary Income	1,996.19	-25,158.12	-7.9%
Other Income/Expense			
Other Income			
Building Fund Income			
Donations Prior Year(s)	123,150.65		
Restricted Prior Year(s)			
Children Chime Choir Pr. Yr	50.00		
Chime Choir Account Prior Yr	237.64		
Fellowship/Wow Prior Yr	463.55		
Good Samaritan Prior Yr	441.65		
Heifer Project Prior Yr	284.61		
Matching Funds Prior Yr			
Youth K.C. Kids Prior Year	884.42		
Total Matching Funds Prior Yr	884.42		
Memorials Prior Year(s)			
Bob and Marilyn Engen Prior Yr	1,040.00		
Ray Nelson Prior Yr	1,625.00		
Robert Engen Prior Yr	50.00		
Total Memorials Prior Year(s)	2,715.00		
Senior Shepherds Prior Yr	38.39		
VBS Prior Year	153.65		
Total Restricted Prior Year(s)	5,268.91		
Total Donations Prior Year(s)	5,268.91		
Total Other Income	128,419.56		

**Shepherd of the Prairie Lutheran Church
Profit & Loss Actual 05 & Budget 05**

Calendar Year 2005

2:31 PM
12/31/05
Cash Basis

	Jan - Dec 05	Budget	% of Budget
Other Expense			
Building Fund Transfer	123,150.65		
Fellowship/WOW Prior Yr	308.28		
Restricted Expenses Prior Yr(s)	50.00		
Children's Chime Choir Pr Yr	284.61		
Heifer Project			
Total Restricted Expenses Prior Yr(s)	334.61		
Youth K.C. Kids Prior Year	262.92		
Total Other Expense	124,056.46		
Net Other Income	4,363.10		
Net Income	6,359.29	-25,158.12	-25.3%

Shepherd of the Prairie Lutheran Church
Balance Sheet
As of December 31, 2005

	<u>Dec 31, 05</u>
ASSETS	
Current Assets	
Checking/Savings	49,530.14
Citizens First National Bank	49,530.14
Total Checking/Savings	<u>50,975.95</u>
Other Current Assets	50,975.95
Bank One CD	50,975.95
Total Other Current Assets	<u>100,506.09</u>
Total Current Assets	100,506.09
Fixed Assets	
Music Equipment	7,315.57
Total Fixed Assets	<u>7,315.57</u>
TOTAL ASSETS	<u>107,821.66</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	2,186.12
Payroll Liabilities	2,186.12
Total Other Current Liabilities	<u>2,186.12</u>
Total Current Liabilities	2,186.12
Total Liabilities	2,186.12
Equity	
Retained Earnings	99,276.25
Net Income	6,359.29
Total Equity	<u>105,635.54</u>
TOTAL LIABILITIES & EQUITY	<u>107,821.66</u>

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Shepherd of the Prairie Building Fund
Profit & Loss
 January through December 2005

	Jan - Dec 05
Ordinary Income/Expense	
Income	
Contributions	
Flexman Memorial	14,615.44
Ladies of SOTP	4,393.60
Larry Boster Memorial	25.00
Other Contributions	13,400.00
SOTP Contributions	90,991.61
Total Contributions	123,425.65
Interest	6,378.00
Total Income	129,803.65
Net Ordinary Income	129,803.65
Other Income/Expense	
Other Income	
Contributions Prior Years	
Flexman Mem Prior Year	52,865.00
Interest Income Pr Yr	5,480.52
Ladies of SOTP Prior Yr	3,101.75
Larry Boster Mem Pr Yr	260.00
Other Contributions Pr Yr	25,500.00
Robert Engen Memorial Pr Yr	268.00
SOTP Contributions Pr Yr	209,044.44
Total Contributions Prior Years	296,519.71
Total Other Income	296,519.71
Other Expense	
Expenses Pr Yr	
Land Survey	4,500.00
Legal Pr Yr	5,395.30
Printing Expenses Pr Yr	61.72
Village of Huntley Pr Yr	8,650.00
Total Expenses Pr Yr	18,607.02
Total Other Expense	18,607.02
Net Other Income	277,912.69
Net Income	<u>407,716.34</u>

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Shepherd of the Prairie Building Fund
Balance Sheet
 As of December 31, 2005

10:15 AM
 12/31/05
 Cash Basis

	<u>Dec 31, 05</u>
ASSETS	
Current Assets	
Checking/Savings	144,200.32
EFS Checking	144,200.32
Total Checking/Savings	<u>288,400.64</u>
Other Current Assets	
Harris Bank CD	51,698.87
Huntley Banking Center CD	52,380.18
Mission Investment Fund CD	204,436.97
Total Other Current Assets	<u>308,516.02</u>
Total Current Assets	<u>452,716.34</u>
TOTAL ASSETS	<u>452,716.34</u>
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
Northern Illinois Synod Loan	45,000.00
Total Long Term Liabilities	<u>45,000.00</u>
Total Liabilities	45,000.00
Equity	
Net Income	407,716.34
Total Equity	<u>407,716.34</u>
TOTAL LIABILITIES & EQUITY	<u>452,716.34</u>

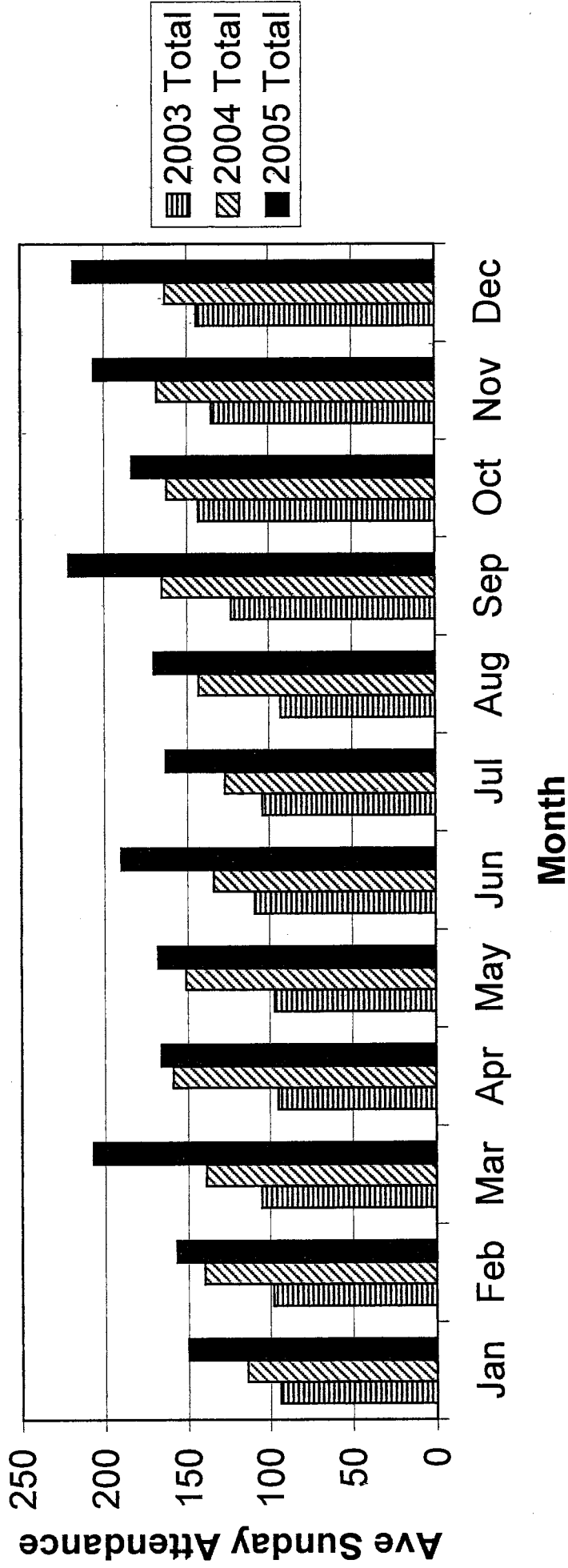
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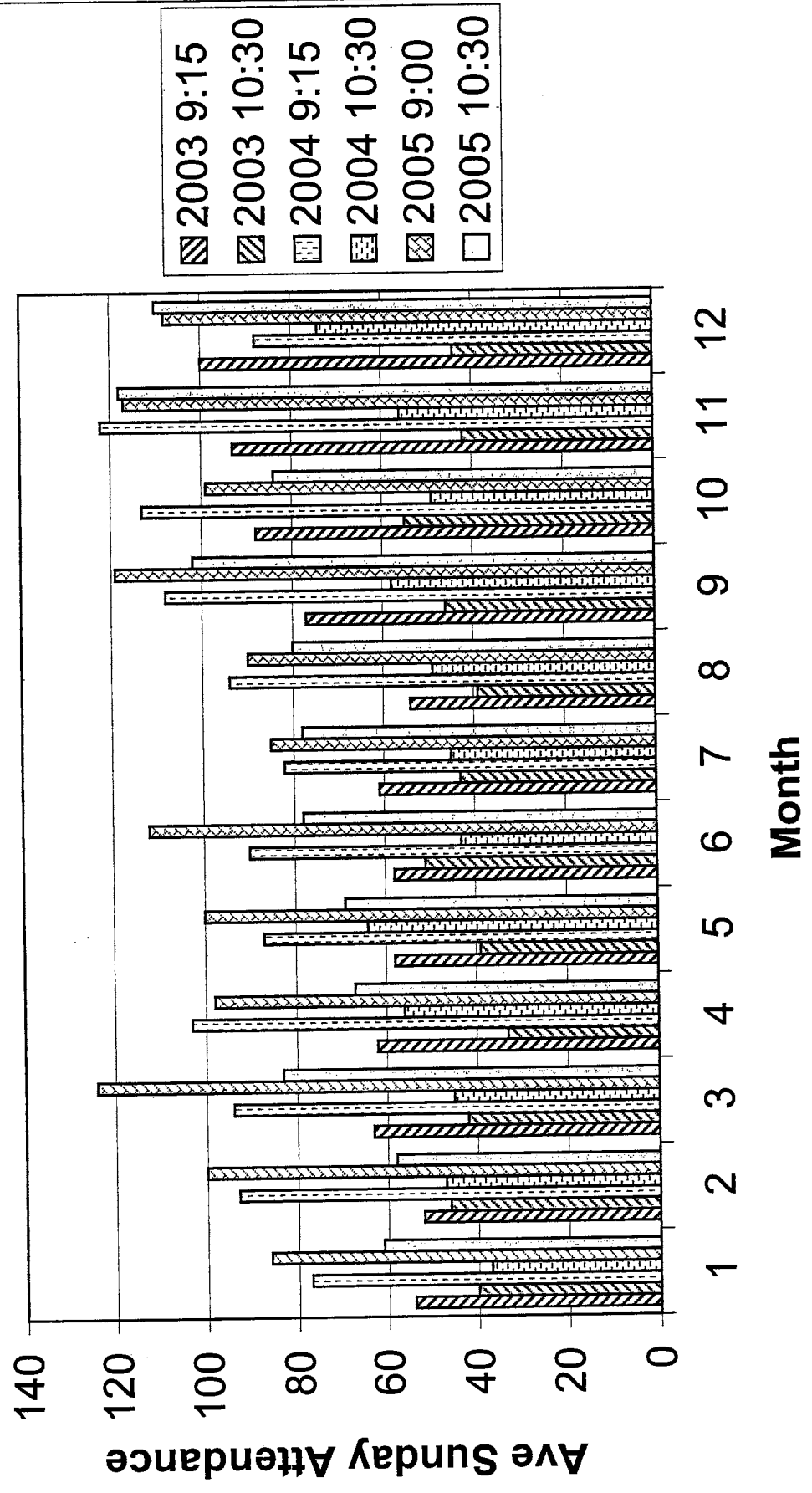
Shepherd of the Prairie

Monthly Attendance 2003, 2004 and 2005



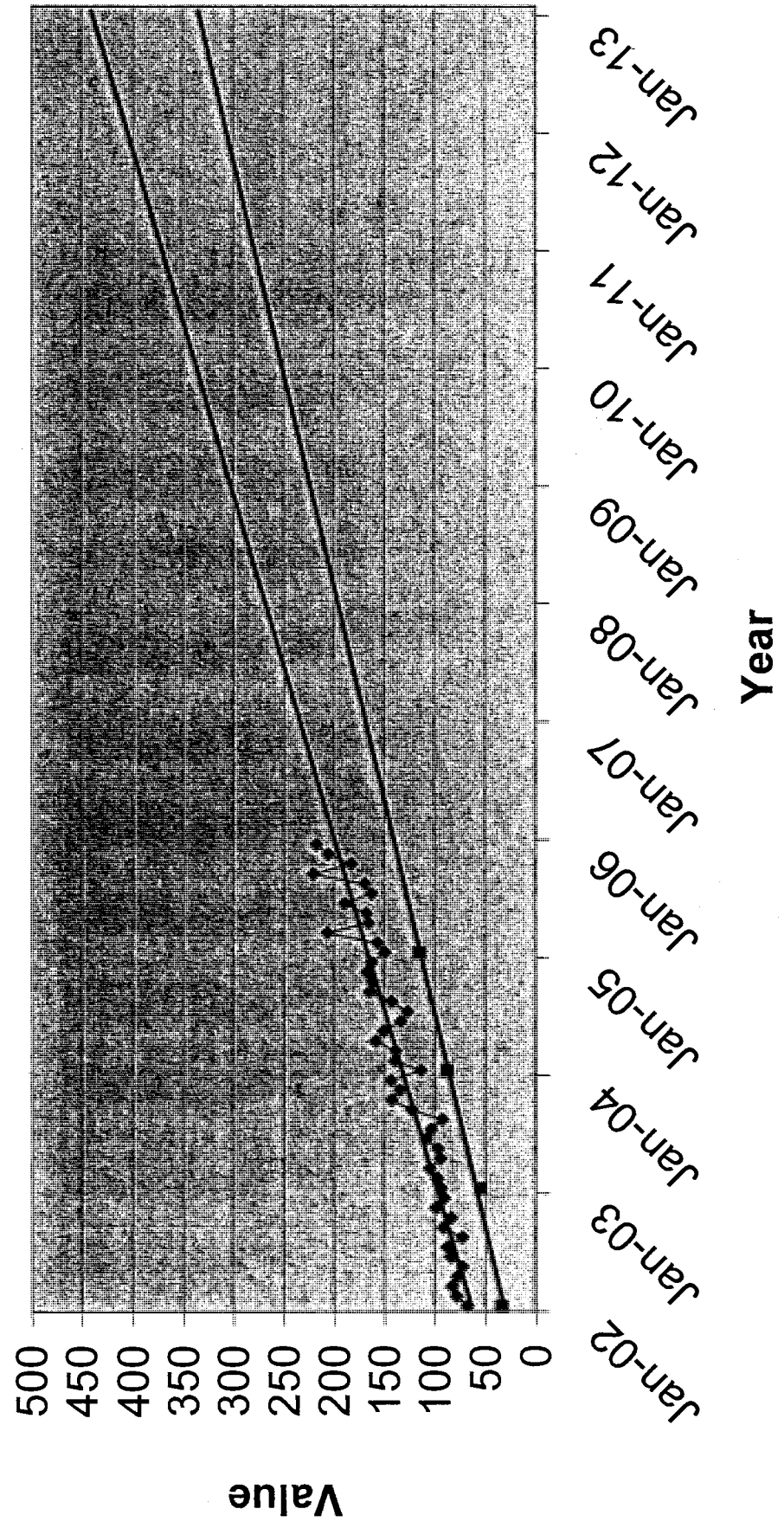
Shepherd of the Prairie

Monthly Attendance 2003, 2004 and 2005



Attendance/Giving Units

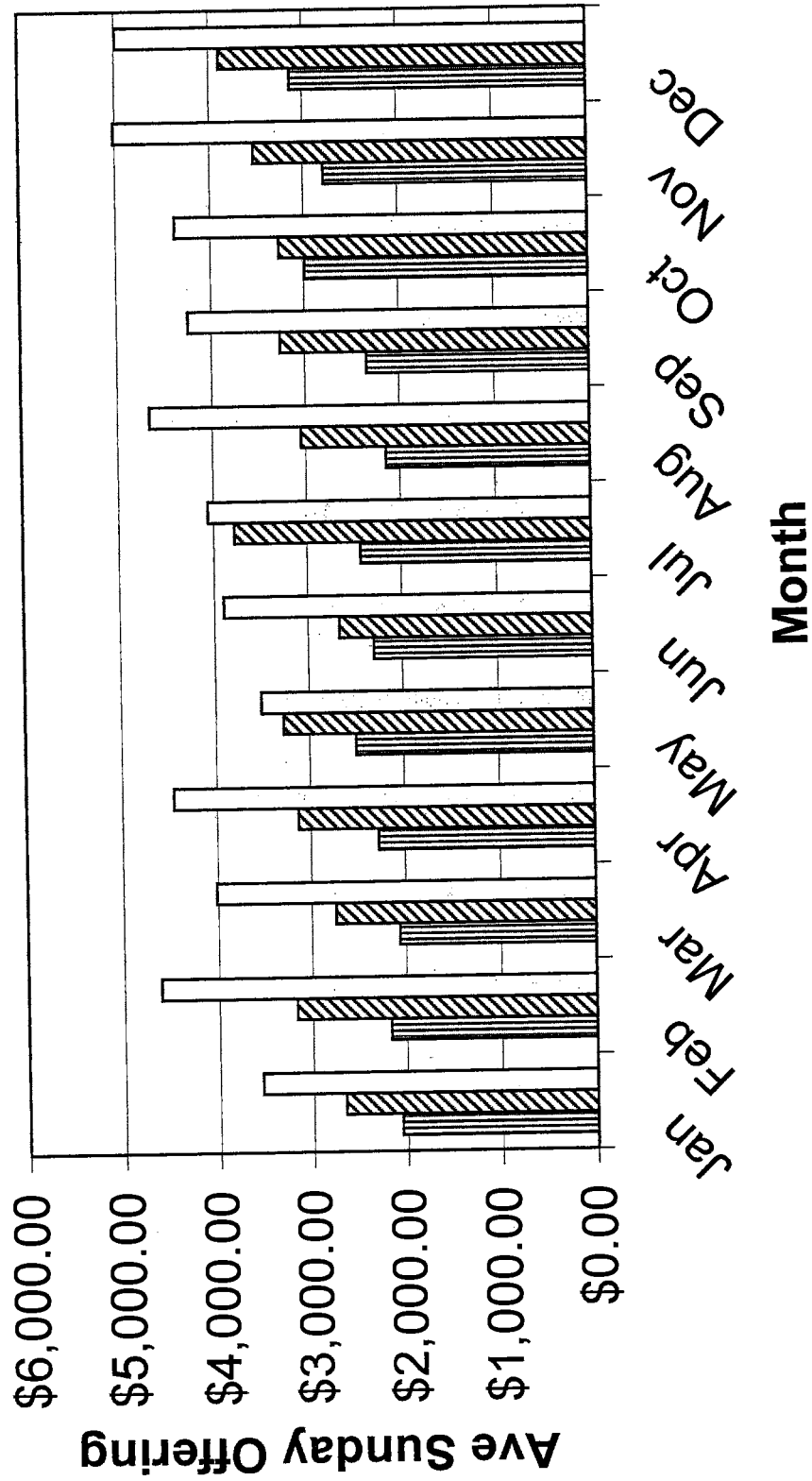
Monthly Attend/Yearly GU with Trend Lines



Attendance
 Giving Units
 Linear (Attendance)
 Linear (Giving Units)

Shepherd of the Prairie

General Fund Monthly Offering 2003, 2004 and 2005



SENIOR PASTOR REPORT

JANUARY 15, 2006

Our Mission

“Caring for God’s Children of all Ages”

Our Vision

“Growing Disciples, Who Make Disciples”

Sisters and Brothers in Christ,

As I write this ministry update for the 2005 Annual Report we have shared in the marvelous blessing. Last Sunday the children and young people of this congregation reminded us of what an awesome responsibility we have as God’s people. The Cosman Center stage was full of children sharing the message of Advent with us in worship. Our children are dependent upon us to tell them that ageless story of God’s love for his people. If not us who will they count on to convey they truth of the Gospel?

5The apostles said to the Lord, "increase our faith!" 6Jesus replied: If you had faith no bigger than a tiny mustard seed, you could tell this mulberry tree to pull itself up, roots and all, and to plant itself in the ocean. And it would! 7If your servant comes in from plowing or from taking care of the sheep, would you say, "Welcome! Come on in and have something to eat"? 8No, you wouldn't say that. You would say, "Fix me something to eat. Get ready to serve me, so I can have my meal. Then later on you can eat and drink." 9Servants don't deserve special thanks for doing what they are supposed to do. 10And that's how it should be with you. When you've done all you should, then say, "We are merely servants, and we have simply done our duty." Luke 17:5-10

The disciples cry out for Jesus, "Increase our faith!" And Jesus responds with the famous saying, "if your faith were the size of a mustard seed, you could say to the mulberry tree, 'be uprooted and be planted in the sea,' and it would obey you." That's Luke's version of the more familiar saying in the Gospel of Mark. "If you had faith you could say to this mountain, 'be taken up and cast into the sea,' and it would happen." But whatever the image, the message is the same! There is tremendous power available to change things in this world.

At first I thought Jesus was condemning the disciples for not having enough faith. But the Greek doesn't allow for that. What he's doing is affirming the disciples in the faith that they already have. He's saying, "As small as your faith is, it opens you up to a tremendous power."

Once again the disciples have come up against frustration in their lives, something in the face of which, they feel inadequate. This happened frequently, and it's happened again. And they come again to Jesus and say, "increase our faith." That is to say, "tell us what to do. Give us some power. Add something on to us so that we can be more effective in what we're supposed to do." And he answers them, "you have faith, use it. It's all you need." Using it means going back into that frustrating situation, dark, painful, unpleasant situation and trusting this time that God goes there with you.

And, in time, they got the point, that faith is not some human power that, if increased, will make us more effective. But faith is simply trusting God, and it is that trust that enables God to use us. The power comes not from us but from God. So slowly they realized that you don't have to be qualified to do what God call you to do. You just have to go ahead and do it, in faith!

Well dear friends in Christ I invite you in this New Year 2005 to trust. Trust that God is good in ALL life situations and to entrust your life to journey in faith.

How thankful I am for each of you. You are prayed for by name each week. This discipline has been so helpful in my faith walk. Words cannot express how humbled I am to hear of my life being kept in yours through prayer. Prayer is such a powerful force. In prayer we are connected to God and one another, dependent upon God's mercy to sustain us and the knowledge of God's grace to empower us to lives of service.

This has been a wonderful year of ministry at Shepherd of the Prairie. Many of the ministry items on 2005 ministry plan have come to fruition including the hiring of Pastor Sue Ellen Grudt to serve as our small group ministry director. I have been so thankful for the fine partnership in ministry Sue Ellen has brought to the ministry life of the church. Under Pastor Sue Ellen's leadership a strong foundation for small group ministry has been laid. I am especially grateful for the emphasis upon prayer in small group life. We look forward in this New Year for more groups to begin and flourish in our midst.

We also journeyed to a new worship site at the Cosman Cultural Center. No more early morning Citizen Bank gatherings to load up all of our worship supplies and transporting them to worship. We now have our own storage closet to store our worship supplies. Instead of across town we now just carry our worship equipment across the hallway. What a blessing! Thanks to everyone who helps with the creating a beautiful space in which to worship God. It is so important that we continue to be the best we can be on Sunday mornings, creating meaningful and relevant services of worship that bring value to peoples lives!

Shepherd of the Prairie continues to grow its music ministry as well. Under the faithful leadership of our Music Director Mitch Corso the music ministry of Shepherd of the Prairie continues to grow and flourish. We are thankful to all who lead and serve us musically on Sunday mornings.

Last Sunday a new family worshiped with us and when I called on the family the first thing that was said was "boy did our son enjoy Sunday School." "He asked us when we got home, 'can we go again next Sunday?'" We continue to grow in the number of children and young families entrusted to us to care for spiritually. Our Sunday School and Spirit Alive teachers and leaders are doing great ministry on our Lord's behalf. Please keep the education ministry of the church in your prayers. It is crucial that we seek God's wisdom to *increase faith* in our young people.

Baptisms, kindergarten blessings, third grade Bibles, first communion, confirmation ministry, Junior and Senior High youth ministry, college freshman blessings are all a part of our faith milestone ministries. If the number of baptisms is any indication of what God has in store for us, WOW do we have awesome days ahead as a community of faith.

In 2006 we will come to the end of our first three year building campaign. In those three years we have acquired land, begun to conceive of God's plan for the first building and raised over \$400,000.00 in the building fund. We give thanks to God for all the faithful who have partnered with our gracious God to bring us to his point in our history. Now it is time that we "press on toward the goal." The goal is always lived out in our statement of mission (Caring for God's Children of all Ages.) I believe it can best be lived out in our own center of ministry. Shepherd of the Prairie Lutheran Church at the corner of Main Street and Manhattan Drive!

What about you? Begin dreaming dreams now as I have been doing for who God will send us and what God will do to care for his people through us on that incredible piece of property! In this New Year you will be asked to step out in faith and give to support the church building fund. We will, like those disciples long ago, need to ask the Master, "Increase our faith." We will, like those disciples long ago, need to be reminded that we are servants of Almighty God. Servants who help God bring what it is like in heaven to earth.

Thank you for the privilege of serving alongside. May we continue to prove faithful on the journey!

In Christ,
Pastor Mark

CONGREGATION COUNCIL REPORT

JANUARY 15, 2006

On January 30th, 2005 Shepherd of the Prairie Lutheran Church held its first regular annual meeting. After the quorum call, Pastor Mark opened the meeting with devotions and prayer. Minutes of the organizational meeting were reviewed; the financial condition of the congregation was presented as well as written reports from the organizations of the church. Elections for council and nominating committee were held, the budget for 2005 was presented as well as the ministry plan for 2005.

Since that time, your church council has been faithfully meeting monthly to conduct the business of the church. Some of the actions of the council are summarized below:

1. Council always opens with prayer and devotions conducted by council members or Pastor Sue Ellen.
2. Each month, the council reviews the minutes of the previous meeting, the financial statements for the month and year to date, and reviews the status of the 2005 Ministry Plan.
3. Each month, the council reviews the average Sunday attendance for the month and year to date as well as the average Sunday income for the month. In addition, there is a graph projecting our attendance for the next eight years based on our historical attendance patterns.
4. Prior to June, the council conducted several surveys and studies concerning the possible move to the Cosman Cultural Center. This culminated in our move to the Cosman Center as well as a very successful drive to collect money for the one-time costs associated with the move.
5. In February, the council in accordance with our budget and the recommendation of Pastor Mark voted to hire Pastor Sue Ellen Grudt as Small Group Coordinator and keyboard player for the second service.
6. On Saturday September 24th, 2005, the council held its second annual retreat led by Pastor Chuck Steinke. As a result of that retreat, the 2006 Ministry Plan was developed and will be presented at this meeting.
7. Due to the resignation of Liza Canino/Milan, the council appointed Kristi Cordle to fill the unexpired term of Liza.
8. By continuing resolution, the council established a Capital Campaign Committee to continue fund raising for our building fund when the present campaign is completed in 2006.

While this list does not cover the council business for an entire year, it does highlight some of the major issues the council has been working on over the past year.

While there are always challenges in conducting the business of any organization, especially one where the members of the organization are all for the most part volunteers, Shepherd of the Prairie continues to be a great place to worship and spread the Word of God. We have synod and ELCA that are committed to seeing our church succeed. We have a Pastor who is a true "man of God" and expresses that in all his dealings with our church. We have employees who are hard working and committed to the mission of our church. And most of all, we have members who are very energetic and supportive of our church. And while God is on the side of lots of churches, it is very evident that He is also working on our side and with us as individuals and as a church on a daily basis!

Finally, a personal note: I have been working on the original Leadership Team and subsequent Church Council since April 2002. I want to thank all my teammates, council mates and congregation members for all the support they have given the church and myself while I was in a position of leadership. The best is yet ahead – there is no place to go for this church except up! God is providing the mission field, the members, the pastoral and lay leadership and support. With Him on our side, we cannot be anything but successful! Thank you for the opportunity to serve and may God Bless each and every one of you.

Respectfully Submitted
Congregation Council
Roger Ault, Chairman

BUILDING COMMITTEE REPORT JANUARY 15, 2006

Shepherd of the Prairie signed a contract in April 2003 to purchase an 8-acre property located on Main Street near the Huntley Library and adjacent to the future site of the Huntley Village Municipal Center. The church created a Building Fund in June 2003 for the purpose of constructing a building to house its ministry. In December 2003 the church completed the purchase of its property and a Building Committee was established on January 15, 2004.

Committee members are: Roger Ault, Lois Brothers, George Bull, Helen Fenzan, Chuck Little, Sharon Little, Dave Macaulay, Jeff Meissner, Laura Miley, Jim Mosby, Justin Pathmann, Sherri Wick, and Bob Zimmerman.

The Building Committee's mission is to coordinate the design and construction of the

initial building for Shepherd of the Prairie.

The committee met with representatives of The Northern Illinois Synod, the ELCA Mission Investment Fund, and the ELCA Division for Outreach. The committee has extensively discussed financing options and timetables in order to build as soon as practicable.

After visiting several congregations that recently built their first building, the committee determined that the first phase should be the construction of a building containing a multipurpose worship space, a gathering space, and rooms for education and offices. The education rooms will be used for Sunday School classes on Sunday and a Christian preschool Monday through Friday. The committee envisions future expansion of the building to provide additional educational rooms and a larger worship space.

In 2005 the committee wrote Building Specifications and met with the ELCA Staff Architect. In September the ELCA Architect finished a Preliminary Schematic Design for a 12,233 square foot building. That design was presented to the congregation at meetings held October 2 and 16.

Prepared at no charge to SOTP, the design includes a 300-seat multi-use sanctuary/social/dining/recreation space and a large gathering space which can be used for overflow seating. Near the main entrance is the church office, two pastor offices, a nursery, and a kitchen.

Three large and one medium-sized room can each be divided in half to create 8 Sunday School classrooms. The medium-sized room will also serve as a meeting room. The three large classrooms are intended to house the Little Lambs Preschool Monday through Friday. A second building entrance leads to a small Preschool office and the Preschool classrooms.

The building is designed to be expanded in three different directions. Additional classrooms are likely to be added first. A permanent 600-seat sanctuary is likely to be the second addition. Finally, the initial multi-use sanctuary/social/recreation space can be expanded to become a large Fellowship Hall.

The committee sent requests for information to 15 local architectural firms. After reviewing the responses and telephoning client references the committee selected five architectural firms who seemed especially well qualified for our project. The committee will interview the firms in January 2006 and will recommend a firm to the Church Council.

The selected local architect will review and "tweak" the preliminary plan. The tweaked plan will be presented for congregational approval in early 2006. Then the local architect will begin the "design development" that includes the exterior materials and appearance, interior flooring materials, etc.

Our financial resources will determine the stating date of construction. With continued generous support we can break ground in early 2007.

Respectfully Submitted
Dave Macaulay
Chair, Building Committee

CAPITAL CAMPAIGN COMMITTEE REPORT JANUARY 15, 2006

To begin, I would personally like to thank everyone in the congregation for the honor of being a part of the first capital appeal. As we begin to close this first drive out it is very important to note that this drive was a huge success. Kirby Smith and Associates was helpful but it truly was you, the people of Shepherd of the Prairie, who made it successful.

As a congregational family, we have had to face many challenges. To mention a few, a pastoral change and changing worship spaces a few times all the while setting up and taking down every week our equipment, chairs, etc. did not seem to slow us down a bit. Our first Capital Appeal was a challenge that, as a congregation, was accepted by all and we surpassed all expected goals set by ourselves and the synod. This being said, we have now shown everyone involved that we, as a family will grow together in bonds of Christian faith to work towards a common goal.

Looking toward the future, Pastor Mark and myself met this past summer and he asked me to chair the second capital appeal. I accepted immediately. My spirit within me welled up because of the honor to be involved in such an exciting time in the young years of Shepherd of the Prairie. We began praying about who would need to be on the initial committee to choose our consulting company. This core committee has consisted of Ron Buch, Floyd Cochrane, Sharon Little, Katie Meissner, Jessica Panella, Pastor Mark and myself. We are looking at beginning the second Capital Appeal in June 2006.

We interviewed three companies that were recommended by the Synod. The committee then chose one company that would present to the Church Council for approval. On behalf of the Capital Appeal Committee and the Church Council, we bring the final approval to the congregation on this Annual Meeting Day. We bring before the congregation the final approval of enlisting The James Company to be contracted to work as partners with us on the second capital appeal for the development and building of the future home of Shepherd of the Prairie.

If there are any questions or concerns relating to The James Company or the second Capital Appeal, please call me or email me. I am more than open to discuss with you, in confidence, any issues you might have.

Respectfully Submitted
Katie Torkelson, Chairman

CHRISTIAN EDUCATION COMMITTEE REPORT JANUARY 15, 2006

¹Children, you belong to the Lord, and you do the right thing when you obey your parents. The first commandment with a promise says, ²"Obey your father and your mother, ³and you will have a long and happy life."
⁴Parents, don't be hard on your children. Raise them properly. Teach them and instruct them about the Lord.

Ephesians 6: 1-4

This year has been a good year for SOTP. The growth that is taking place in our congregation is being positively reflected in our Sunday School attendance. This year we has an average of 35 students attending. Every year as we continue to grow in the number of students, we also increase the number of volunteer teachers that brought their gifts for teaching to the classroom. In 2005 we added 2 new groups in order to accommodate the increase in student numbers: a preschool and a 5th and 6th grade group.

SOTP has been blessed with the gifts of the following teachers who have worked so well with our children:

Michelle Nielsen: pre school
Robin Anderson: Kinder
Jenni Brown: 1st and 2nd grade
Laura and Mark Miley: 3rd and 4th
John Richardson: 5th and 6th
Tim Torkelson: 7th and 8th.

As we continue to improve the quality of our education materials and the curricula that we use, the resources developed by Augsburg Fortress, especially the *Witness* materials are presently being used by some of the groups, with the others using various supplementary materials chosen by the teachers.

In Sunday school the students have been engaged as active learners of the Bible stories and they are encouraged to apply the Christian values and learning in their lives.

This summer SOTP's Vacation Bible School took place on 18- 22. It was a great success with about 45 students participating. The program that was used was from Augsburg Fortress and focused on David and Goliath's Circus spectacular. The student's ages ranged from 3 years old to 12 years old.

This year the SOTP Advent play was organized by Laura Miley and Annette Boster. The message presented tried to teach the students what the true meaning of Advent is. It was a wonderful play where all of the Sunday School students and the High School youth group participated.

Respectfully Submitted
Jenn Zayas, Superintendent

FINANCE COMMITTEE REPORT JANUARY 15, 2006

The budget for 2006 was completed based on the pledges available at that time, and the anticipated expenses for the upcoming year. The new procedure of using 2 separate vehicles for transporting the "Bank Bag" on Sundays is working well. We are still looking into having a fixed asset inventory in the future. Our financial policies and procedures were in compliance with the auditor's recommendations.

Respectfully Submitted
Don Koerner, Chairman

Auditors' Opinion

It is the opinion of the audit committee that the financial policies and procedures of the staff of Shepherd of the Prairie Lutheran Church are in compliance with generally accepted business practices. We had minimal recommendations. Attached at the beginning of this report is the auditors' *Certification of Financial Compliance Review of Congregation Records*, to be signed by the Pastor and the Chair of the Leadership Team

Melodie Bayliff

Ralph Wehres

**SHEPHERD OF THE PRAIRIE LUTHERAN CHURCH
AUDIT OF THE FINANCIAL RECORDS FOR THE YEAR ENDED
DECEMBER 31, 2004**

OVERALL CONCLUSION AND OPINION:

The Internal Audit Committee members are Melodie Bailey, George Sebastian, and Ralph Wehnes. All are members in good standing of the congregation. The audit Committee met four times (July 14, 2005, July 21, 2005), and August 3, 2005 to conduct the audit with the assistance of Eleanor Ault (Church Accountant) and Don Koerner (Church Treasurer). In addition the committee met once (September 7, 2005) to complete the audit and write the audit report. The period reviewed during this audit was January 1, 2004 through December 31, 2004. We reviewed transactions in the General Fund, as well as the Building Fund.

In our opinion, the accounting procedures followed by Shepherd of the Prairie Lutheran Church are appropriate to account for the funds of the Church, and protect the assets of the Church. As the Church grows in size, we recognize that some of these procedures will have to be revised to meet increased workloads. We found the procedures as outlined to us are being followed, and we found no material deficiencies in the accounting records, and related financial statements.

Audit Procedures and Results

1. Review the recording of cash receipts

- a. Trace deposits from the counter's reports in the financial secretary's and treasurer's records. Compare these to the entries recording such deposits so they agree with the deposits recorded by the bank.

Audit Committee Results

We traced the deposits for November 7, 2004, March 28, 2004 and June 14, 2004 collections, comparing counting report records to bank records.

- November 7, 2004 records reconciled exactly
- March 28, 2004 records reconciled exactly.
- June 14, 2004 records reconciled exactly.

Copies of bank statements and offering counting records are attached in the Appendix.

- b. Check on the timeliness of the deposits.

Audit Committee Results

Again we used the deposits for November 7, 2004, March 28, 2004 and June 14, 2004 collections, to examine the timeliness of the deposits. Standard procedure is to deposit the collection on the Monday after the Sunday service, after the counting has been completed.

- February 16 collection was deposited on February 18. We noted that normally the deposits are made on the Monday after the Sunday collection. However, in this case, Monday the 17th was Presidents' Day, a bank holiday, thus causing the deposit to post on Tuesday the 18th.
- August 24 collection was deposited on the 25th.
- December 7th deposit was deposited on the 8th.

Bank statements showing deposit dates are attached in the Appendix.

c. On a sample basis, check the account distribution in the cash receipts journal, being especially alert for funds designated for specific purposes.

Audit Committee Results

For this, we chose the February 8, 2004 offering as our sample. We compared specific fund designations from the counting sheet to the records in the computer accounting system. We found the counting records to match the computer account amounts exactly.

Special Fund Account	Counting Record Amount	Computer Account Amount
Children's Jar (Heifer)	\$10.61	\$10.61
Building Fund	\$317.00	\$317.00
Flower Fund	\$25.00	\$25.00
Envelope Giving	\$2181.00	\$2181.00
Loose collection	\$30.00	\$30.00
Designated youth event	\$5.00	\$5.00
Simply Giving	\$110.00	\$110.00

2. Verify check accounting

a. Inspect the cash expenditures record in the cash disbursement journal which should show the date, check number, name of payee, amount of check and account distribution for each check written.

Audit Committee Results

We examined the Balance Sheet Detail and compared the information on it to actual checks written, for 20 checks. All matched exactly. Copies of the Balance Sheet Detail and check images are attached in the Appendix.

b. Check mathematical accuracy of entries.

Audit Committee Results

We determined that the church uses a computerized accounting system and that the computer performs arithmetic correctly.

c. Examine the authority for writing a check such as approval on invoices; pastor's call, including current salary and housing arrangements; employee salaries, contract agreements; actions of council reported in minutes, and actual receipts for tangible goods.

Audit Committee Results

Eleanor Ault described the check writing procedure:

- Appropriate individuals must approve invoices or other supporting documents
- Eleanor Ault cuts the check
- Don Koerner signs all checks, except when he is on vacation
- An additional authorized person signs the check (2 signatures required as of September 8, 2003)
- Authorized check signers are:

JANUARY 1, 2004 TO AUGUST 4, 2004	AUGUST 4, 2004 TO DECEMBER 31, 2004
KEN McKNIGHT	MARK BOSTER
DON KOERNER	DON KOERNER
LOIS BROTHERS	RODGER AULT
JAMES FLEXMAN	JEFF MESSNER
BRENDA PATHMANN	JESSICA PANELLA
	LIZA CANINO

- The check is mailed to vendor, including customer copy
- The Church portion of check is attached to invoice for reconciliation purposes

A sample check copy is in the Appendix to illustrate the multiple part check format.

We found that the church has no contract employees. However, the church does have hourly employees

The church has four contract agreements: Synod Loan, Real Estate Purchase Contract, Yellow Page contract, and Copier Rental Agreement. Copies of these agreements are in the Appendix.

We examined the record of the 2004 leadership team minutes. Attached in the Appendix is a copy of the July 26, 2004.

Sample copies of receipts for tangible goods are attached in the Appendix. Receipts included music equipment, sound equipment and storage bins.

d. Examine canceled checks to verify that disbursements were actually paid to the proper parties.

Audit Committee Results

We found correct endorsements on 20 sampled cancelled checks. Copies of cancelled checks are in the Appendix.

e. Account for all checks, used and voided.

Audit Committee Results

The bank retains paid checks for seven years. Images of cleared checks are provided on the bank statement. We accounted for the entire numerical check sequence as being recorded or voided. Voided checks are kept in the church office in a voided check folder. Each voided check is clearly marked "VOID" and in many cases the signature portion of the check is torn off. Unused checks are kept in a drawer, by the printer. Each time a check is printed, the computer gives the next check number, which is matched to the next physical check. Two signatures are required to write the check.

A sample check copy is in the Appendix to illustrate this.

f. Prepare a statement of expenditures for comparison with the adopted budget for the year and analyze variances.

Audit Committee Results

We examined the Profit and Loss Actual 04 & Budget 04 statement. We examined each line item, and obtained explanations for any deviations of more than 10% that were over \$1,000.00. All reasons for the deviations were reasonable, and we did not see any systematic deficiency in the budgeting process.

A copy of this document and our individual line item comments are in the Appendix.

g. Prepare a tabulation of benevolence payments to the synod and compare with statements received from the synod. Compare this total with the expected response for the year.

Audit Committee Results

We compared the ELCA NI Synod Benevolence expense as stated on the Profit & Loss statement to the 2004 Mission Support Giving certificate from the Northern Illinois Synod. The two amounts (\$19,610.84) matched. Attached in the Appendix are copies of the 2004 Profit and Loss statement and a copy of the 2004 Mission Support "Giving certificate".

h. Analyze expenditures, noting proper capitalization of major improvements, refurbishing, new equipment, and proper designation of employees vs. Independent contractors.

Audit Committee Results

We found that the church does not capitalize equipment. Eleanor Ault stated that there is no financial benefit for doing so. Fixed assets are accounted for in the fixed assets account in the computer. Due to the newness of the congregation, there have been no major improvements or refurbishing. There are also no independent contractors associated with the church.

3. Reconcile bank accounts

a. Inspect, on a sample basis, endorsements on the canceled checks.

Audit Committee Results

We found correct endorsements on all 20 of the sampled cancelled checks. Copies of cancelled checks are in the Appendix. This item was covered by 2 (d), above.

b. Request banks, savings and loan associations, and other investment agents to confirm, in writing, the balances held in accounts.

Audit Committee Results

We examined statements from all CD investment accounts (one related to operations, and two related to the building fund), as well as the statements from The Mission Investment Fund and the building fund checking account. The amounts as per the statements agreed to the principal balances per the general ledger in all cases. Copies of the CD statements from these institutions are in the Appendix.

c. Confirm authorized signatures for check writing with the financial institutions. Compare signatures on the card with those currently used on checks.

Audit Committee Results

We obtained signature cards from all the financial institutions that the church does business with. We determined that all authorized signers as per bank records were proper. We compared eight sample check images from both banks to the signature cards. The signatures matched. Copies of the signature cards and the sampled checks are in the Appendix.

d. Prepare a statement of reconciliation between bank balances and balances shown on the books. The reconciliation should begin with the bank's balance. Add to that figure deposits shown on the books but not yet credited on the bank statement. Subtract the outstanding checks (those which have not yet cleared the bank) to prove the balance shown on the books.

Audit Committee Results

We compared the Reconciliation Detail report as of December 28, 2004 to the Citizens First National Bank statement. We also reconciled the December 28, 2004 balance forward to the December 31, 2004 balance as shown in the financial statements

e. The bank reconciliation should be performed by someone who does not process receipts or disbursements.

Audit Committee Results

Eleanor Ault informed us of the procedure in place. Eleanor reconciles the bank account every month and presents the reconciliation report to the treasurer. Eleanor does not count contributions and is not listed as a counter. Eleanor is also not able to sign checks, as her name is not on the signature card. The treasurer does not count contributions and is not listed as a counter. Zigrida Bekeris only role is to enter contributions into the computer. She does not count, does not write checks and cannot post receipts. Also, there are no husband and wife counters allowed to work together.

4. Examine petty cash funds to determine that

- a. Disbursement vouchers have proper approval and receipts.
- b. Reimbursements to the fund are made properly.
- c. Maximum figure for individual payments has been established and followed.

Audit Committee Results

This audit procedure does not apply because the church does not maintain a petty cash fund.

5. Examine individual member records

- a. Compare "pledge amount" with the signed pledge.

Audit Committee Results

We examined two members' pledge cards and verified that the pledge amount was entered into the computer properly. Due to privacy concerns, the pledge cards were not copied and are not in the Appendix.

- b. On a sample basis, check the financial secretary's posting of contributions to the members' records.

Audit Committee Results

We examined one member's contributions received to the member's contributions statement. The amounts matched. Again, due to privacy concerns, the supporting documents were not copied and are not in the Appendix.

We also noted that quarterly giving statements are sent to each member. Any discrepancies can be brought to the financial secretary's attention for review. If member's supporting documentation shows an error in the church's records, the church will adjust the member's statement accordingly. Contribution envelopes are noted with the member's contribution amount and are kept on file for 3 to 5 years.

6. Inspect insurance policies and prepare a schedule of insurance in effect to show

- a. Effective and expiration dates.
- b. Kind and classification of coverage.
- c. Maximum amounts of each coverage.
- d. Premium amounts and terms.

e. Comparison of insurance coverage with the insurance appraisal or other supporting cost data. Does insurance coverage provide adequate replacement value for church building and personal equipment such as: organ, pews, hymnals, computers, printers, etc.

Audit committee Results

We found that the church had adequate coverage for the entire year of 2004. This coverage was provided by the ELCA. Attached in the Appendix are copies of the insurance statements, showing dates of coverage, kind and classification of coverage and amounts of coverage.

Status of last years audit recommendations

NUMBER	ISSUE	RECOMMENDATION	STATUS
1	COLLECTION RECEIPTS ARE NOT BEING SECURED	KEEP MONEY IN LOCKED CABINET	IMPLEMENTED
2	UNUSED CHECKS ARE STORED IN AN UNLOCKED DESK	KEEP CHECK STOCK IN A LOCKED CABINET	IMPLEMENTED
3	BANK DEPOSIT AND CD TRANSACTION RECORDS ARE BEING REMOVED FROM THE OFFICE AND THE SECRETARY CANNOT PROPERLY RECORD TRANSACTION	ALL DOCUMENTS SHOULD BE GIVEN TO THE SECRETARY FOR POSTING AND BE KEPT IN THE CHURCH OFFICE	IMPLEMENTED
4	MAIL IS BEING PICKED UP AT THE BY ONLY ONE PERSON POST OFFICE BY ONLY ONE PERSON	TWO PEOPLE SHOULD PICK UP THE MAIL AT THE POST OFFICE AND A DETAILED LOG OF ALL MAIL RECEIVED SHOULD BE MAINTAINED	NOT IMPLEMENTED WE AGREE THAT THIS RECOMMENDATION NEED NOT BE IMPLEMENTED
5	THERE IS NO TIME CARD SYSTEM EMPLOYED FOR PART TIME WORKERS TO REPORT TIME WORKED	A TIME CARD SYSTEM SHOULD BE INSTITUTED AND ALL TIME CARDS SHOULD BE APPROVED	IMPLEMENTED
6	NO INVENTORY OF THE CHURCH FIXED ASSETS IS MAINTAINED	A FIXED ASSET RECORD SYSTEM SHOULD BE IMPLEMENTED	NOT IMPLEMENTED. WE AGAIN RECOMMEND A FIXED ASSET RECORD SYSTEM BE DEVELOPED
6A	THE CHURCH POSTED A NET INCOME FOR THE PERIOD. AS A NON PROFIT, NO INCOME SHOULD BE SHOWN	THE CHURCH SHOULD STRIVE FOR A ZERO INCOME POSITION	NOT IMPLEMENTED WE AGREE THAT THIS IS NOT PRACTICAL AND IN FACT THE CHURCH IS COMPLYING WITH GAAP IN THE CURRENT PROCEDURE
7	THE CHURCH COULD BENEFIT FROM GUIDANCE FROM THE ELCA IN FINANCIAL MATTERS	THE CHURCH SHOULD RELY ON ELCA SUGGESTED FINANCIAL AND ACCOUNTING PROCEDURES	IMPLEMENTED
8	THERE IS NO CLEAR CUT ASSIGNMENT OF THE DUTY TO FOLLOW UP ON THESE RECOMMENDATIONS	THE LEADERSHIP ASSIGN THE RESPONSIBILITY TO IMPLEMENT AUDIT RECOMMENDATIONS TO SPECIFIC INDIVIDUALS	IMPLEMENTED

Recommendations and Follow Up Items

DATING OF COUNT SHEETS

Currently the count sheets used to support the cash deposits have only one date field, and that is used to record either the collection date or the date of deposit.

We recommend that a second date field be provided and both the collection date and the date of deposit be recorded on the count sheet.

EMERGENCY EVACUATION PROCEDURES

Currently there are no emergency evacuation procedures for the church office. It is a good practice to develop an evacuation procedure for any office premises. This plan should include a meeting point for all personnel after the evacuation in order to account for everyone as well as identification all exit routes from the building.

We recommend that a simple evacuation procedure be developed for the church office

DOCUMENTATION OF I-9 STATUS OF EMPLOYEES

The church does not currently maintain I-9 forms for its employees. It is a federal requirement that an employer (the church) obtain an I-9 form for all employees to document employment eligibility.

We recommend that the church obtain I-9 forms for all employees

DOCUMENTATION OF APPROVALS

We noted several cash disbursement transactions that were not formally approved. All were, in our opinion, appropriate and the only issue we take is one of documentation. All disbursements of church funds should be formally approved via a signature on the document.

We recommend that all documents be signed off as approved prior to payment.

ACCRUAL VS CASH BASIS ACCOUNTING

Currently the church is on a "cash basis of accounting", however in order to insure that all the expenses for a given period get into the right year, the bookkeeper back dates checks so that "quicken" will recognize the expense in the proper year. In so doing, check date and check number sequences get out of order. It is not a good practice to modify check dates to force the system to recognize transactions in a time period different from when they actually occur. This can be avoided by using a simply accrual system at year-end.

We recommend that a simple accrual system be employed at year-end rather than modifying check dates to record transactions in the proper time frame. Checks should be written and dated as the transactions are processed. January checks should be reviewed and a list of those checks that pertain to December business should be prepared. A Journal entry should be prepared and dated in December to record those checks in the month of December. In January an identical reversing entry should be processed to remove those charges from the January balances. This will keep check date and check number sequence in order, and record the transactions in the appropriate period.

Acknowledgements

We wish to thank to Eleanor Ault, Don Koerner and Roger Ault for the time they took to answer all our questions and facilitate the audit process. Thanks also for the day-to-day hard work that these individuals put in, following well thought-out procedures and keeping excellent records. Their efforts made our job easy.

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STEWARDSHIP COMMITTEE REPORT

JANUARY 15, 2006

The Stewardship Team adopted the Consecration Sunday Program concept for the 2005/6 campaigns. The emphasis for 2005 was that Stewardship is away of life, an attitude. It seemed appropriate to follow the commitments of time and talents with a renewed focus on the financial aspect of our faith life.

The results of Consecration Sunday continue to show that our congregation is vitally interested in the future of this ministry. They are strong in their faith relationship with our Lord and want to have that further strengthened.

We will provide opportunities in 2006 that will enable young families to participate in sessions covering "Budgeting from a Christian Perspective". We will present sessions for consideration of life long support for SOTP through wills, bequests, trusts and endowments.

We will provide people the opportunity to Consecrate their time and talents to the work of the Lord. There are many opportunities to serve at Shepherd of the Prairie and we welcome all to seek these out and get involved.

As we continue to grow and move closer to our own physical building it will require all of us to Consecrate ourselves, our time and our possessions to ministry in this place, this community and this world.

The Lord has blessed each of us with many gifts! Now we must listen to Him to see how he wants us to use them to His Glory.

Respectfully Submitted
Your Stewardship Team
Dick Tabatt

SMALL GROUP COORDINATOR REPORT

JANUARY 15, 2006

No report submitted.

MUSIC REPORT JANUARY 15, 2006

There has been a lot of growth and changes at Shepherd of the Prairie in the past year. Growth to the existing music groups as well as the introduction of new music groups. The worship leaders at both the first and second services continue to grow and refine their music and leadership abilities.

- The first service worship team has grown in the past year from the dedication of all the musicians and vocalists who have participated in leading worship. This group now rehearses on Mondays at 6:00pm the Cosman Center in room 111.
- The second service worship team known as "Rejoice" is also made up of dedicated individuals. This group now rehearses on Mondays at 7:15pm at the Cosman Center in room 111.
- The bell choir known as the "Prairie Chimers" continues to refine their sound and ability. They will continue to add to our worship experience in the coming year under the direction of Carol Mosby. See Carol for rehearsal times.
- Our guests the "Prairie Winds" continue to visit and add to worship. This group is a quartet made up of two flutes and two clarinets. Members include Carol Mosby and Beth Macaulay.
- Shepherd of the Prairie now has a choir under the direction of Gretchen Lane. This group is just starting out and we look forward to their future growth. This group rehearses on Mondays at 7:00pm at the Church office.

In the coming year a committee has been established for the planning of worship services under the guidance of Pastor Mark and myself. We are also working on a better method of hearing song suggestions from church members. We appreciate all the song suggestions we receive and ask for your patience and understanding as we try to accommodate them.

Finally I'd like to send a word of thanks to everyone involved in worship planning, rehearsing, and worship leading of all the groups. Thanks to all those who arrive at church at 7:30am on Sundays to set up the worship space, and to those who stay later to help put it all back for the following Sunday. Also thanks to all those involved with running sound at both services. Your help is needed and appreciated.

I look forward to the coming year and the growth that it holds.

Respectfully Submitted
Mitch Corso
Music Director

ALTAR GUILD REPORT

JANUARY 15, 2006

We are pleased to report that we have grown to 15 very active members. We have changed our meeting times to quarterly, rather than monthly. Current members are: Phyllis Anderson, Barb Auwerda, Gail Barnard, Sue Boyle, Mary Conti, Alice Hallett, Jan Koerner, Joan Kimminau, Carol Lilla, Gretchen Lane, Dee Pedersen, Darlene Soest, JoAnn Ward, Adele Wogstad, and Betty Zimmerman. We feel our year's accomplishments are as follows:

- Maintained a weekly rotating schedule of responsibility for set up and take down of altar.
- Provided personalized Baptismal Napkins and Banners for all those received.
- Provided red stole for each Confirman.
- Provide home made communion bread each Sunday. We have 13 volunteer bakers.
- Guild members take responsibility for fellowship hour once every eight weeks.
- Provide for the weekly cleaning and polishing when needed, of communion vessels.
- Developed schedule for laundering of pastoral robes, drapes, and altar linens.
- Purchased storage unit to hang altar paraments when not in use.
- Created Core Value Banners.
- Sewed drapery backdrops used on stage at Cosman Center.
- We are pleased to do our part to beautify our worship space.

Respectfully submitted,
Mary Conti and Darlene Soest (Co-chairs 2005 Altar Guild)

DUIJ REPORT

JANUARY 15, 2006

DUIJ is the SR. High Youth Group at Shepherd of the Prairie. The initials stand for **D**isciples **U**nder the **I**nfluence of **J**esus. All Youth in High School are automatic members of the group. The group meets twice a month on the second and fourth Sundays for social and servant activities Friends are always encouraged to attend as well. Average attendance is 5 at our events. Activities have included Pizza, Mini Golf, Water Park, Semi-pro Football game, Handing out Bibles at the SOTP sponsored concert, Richardson's Corn Maze, YouthFest at Luther College and Roller Skating. We also hold

a Drop-In every month where we have fellowship and Bible Study time together in a quiet setting. Advisors for the group are Brenda and Justin Pathmann and Jessica Panella.

Prayerfully submitted,
Jessica Panella, Advisor

HELPING HANDS REPORT JANUARY 15, 2006

Helping Hands, two little words that can mean so much. A visit from a "friend", a "faithful, Christian" friend; a meal, prepared by someone else, when a "new baby" has arrived, or you have just returned from the hospital and it feels better to "rest for a while." It is a simple "act of kindness" that can and has meant so much to many of our members this past year. Upon visiting several members in the hospital this past fall, I am not really sure whether I helped them feel better or that I was enriched by their spirits. Shepherd of the Prairie has truly become a "family." Now the PLEA: If anyone is interested in helping others, a meal, or part of a meal, (you don't have to deliver), a visit (home or in the hospital), or any other assistance that one of our "family" members may need, don't wait for me to call you. Call the church office or me and let us know how you would like to help. I know it sure makes a difference for me. Why not make a difference in your life and that of someone else.

Yours in Christ
Jan Koerner

KOOL CHRISTIAN KIDS REPORT JANUARY 15, 2006

The annual report for the Jr. Youth Group for 2005 is as follows. Our group consists of approximately 14 to 16 children from the grades 6th to 8th grades. Our activities for the year are as follows:

January 16 th 2005	Laser tag in Crystal Lake
February 27 th 2005	Movie "Luther" at the church office
March 2005	No activity was planned
April 10, 2005	Roller skating in Crystal Lake

May 19 th 2005	Go Kart racing in Woodstock (canceled due to rain)
June 2005	No activity planned for summer
July 2005	No activity planned for summer
August 2005	No activity planned for summer
September 2005	Go Kart racing in Woodstock (canceled due to rain)
October 2005	Go Kart racing in Woodstock (canceled due to rain)
November 2005	No activity was planned
December 2005	No activity was planned

Respectfully Submitted
Amy Casablanca, Advisor

OUTREACH REPORT

JANUARY 15, 2005

“Welcome to Huntley! Welcome to Shepherd of the Prairie! We’d like to serve you in any way that we can! This is how our Outreach Teams greet new residents and first-time visitors to SOTP.

Each Sunday, a team assigned by Nancy Ramirez reviews the attendance sheets from both services. All first-time visitors are noted, and the team calls on them. A special gift is given along with information about the church. Information about the visit is given to Pastor for any follow-up needed.

Every second Saturday of the month, interested members meet in the Church office for the Saturday Outreach to New Residents. From newspaper listings of new residents, visits are assigned. After a brief devotion, members take a special welcome gift along with information about SOTP to the new residents. (Visits can also be made during the week, if it is more convenient.)

Other outreach activities in 2005 included a special Easter invitation mailing to all residents of Huntley and LITH, a booth organized by Allen Boyle at the Huntley Expo, a special concert for the community at the Cosman Center, and many newspaper articles in local area newspapers.

Thanks to every member who served in any of the Outreach activities. We can always use more people who are able to serve often or occasionally.

Respectfully Submitted
Theresa Molgren

PRAIRIE CONNECTION REPORT
JANUARY 15, 2006

No report submitted.

PRE-SCHOOL BOARD REPORT
JANUARY 15, 2006

No report submitted.

SENIOR SHEPHERDS REPORT
JANUARY 15, 2006

The Senior Shepherds carried out and enjoyed the following activities in 2005:

- Feb. Game Night at Lois Brother's home. Had catered chicken and brought a dish to pass.
- April Gordon and Jan Burseth were in charge of organizing a dinner at the Jail House Restaurant in Woodstock followed by attendance at seven Brides for Seven Brothers at the Opera House.
- Aug. Sloppy Joe Sandwiches & potluck at Deicke Park followed by games.
- Sept. Paddlewheel boat trip on the Fox River in St. Charles with a meal served on the boat.
- Dec. Sharon & Chuck Little hosted a bus trip to Milwaukee for a Madrigal Christmas and joyous Christmas experience.

We look forward to suggestions for activities in 2006 and another eventful year.

Respectfully Submitted
Phyllis Anderson

W4 REPORT JANUARY 15, 2006

W4-Women Who Work Wonders is open to all women of our church. We meet the third Thursday of the month at 1PM and 7PM in homes. We have a short business meeting, followed by a Bible study and refreshments. We are using the ELCA magazine for the Bible study series-Act Boldly! Each month we rotate the leader's guide and role so we all have a chance to prepare. The series this year includes the topics-Act Boldly with love, joy, peace, patience, kindness, generosity, faithfulness, gentleness and self-control. Our group now numbers around 35 and we will always accept new ladies who wish to join us. We had a joint luncheon of both groups in June at La Creperie , in Woodstock, and 33 attended. Jan Koerner and Alice Hallett organized our 2nd annual Christmas Craft Fair and we made over \$4300., including the matching funds from Thrivent. This money goes to the building fund. We encourage all of our members to save their Campbell's labels and bring them the first Sunday of the month. The proceeds will be used for supplies for our future "Little Lamb's Preschool". Piefest was held on Nov. 23 and over 25 delicious pies were served after the Thanksgiving Eve service. The Giving Tree project this year will be cash donations for needy families in Grafton Township. Gift certificates from either Kohl's, Best Buy or Toys R Us will be purchased for them.

The December Christmas party was held on the 15th and Secret Pals were discovered. Everyone will get a new name for 2006. We are planning a Women's retreat-A Winter Picnic-focusing and healthy body, mind and spirit for Jan 14.

Respectfully submitted,
Sharon Little, President

SHEPHERD OF THE PRAIRIE

2005 Plan for Ministry

Our Mission: "Caring for God's Children of All Ages"

Our Vision: "Growing Disciples, Who Make Disciples"

Our Core Values: A. Jesus is Lord

B. Everyone Is Welcome

C. Love Changes People

D. Transformation occurs in small groups

E. Everybody Has Something to Offer

F. The World Needs What We Have

PRIORITY

PRIORITY AREA

ACTION ITEMS

(COMPLETION DATE)

CORE VALUES

I. Building Relationships

I.1 Worship

I.11 Change 1st service time to 9:00 AM
(February 1, 2005—Complete)

B, C

I.12 Hire a part-time keyboardist for second service
(July 1, 2005—Complete)

A, F

I.13 Explain Friendship Board in service
(December 31, 2005—Complete)

B, F

I.14 Enhance greeting process
(March 6, 2005—In process)

B, F

I.15 Core Value Banners
(March 13, 2005—Complete)

A

I.16 Milestone Recognitions
(December 31, 2005—Complete)

C

I.17 Special Sundays Plan, i.e. recognize new people, bring a friend, talk to someone you do not know etc.
(April 15, 2005—To be done)

B, C, F

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CORE VALUES

PRIORITY AREA ACTION ITEMS (COMPLETION DATE)

1.2	Small Groups	1.2.1 Hire a part-time Small Group Coordinator (July 1, 2005—Complete)	D
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1.3	Spiritual Gifts	1.2.2 Develop small groups (October 1, 2005—On going)	D, C
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1.3	Spiritual Gifts	1.3.1 Complete spiritual gifts inventory (December 31, 2005—Complete)	E
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1.4	Communications	1.4.1 Develop a communications plan for members and prospective members. (May 1, 2005—In process)	F
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2.1	Energize Members	2.1.1 Enhance current efforts for evangelism, i.e. Huntley Expo, food pantry etc. (March 1, 2005—Complete)	F
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2.12	Evangelize through community awareness, i.e. Christmas music festival, live nativity scene, PADS, Habitat for Humanity, etc.	(Jun 2005—On going)	F
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SHEPHERD OF THE PRAIRIE

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<u>PRIORITY</u>	<u>PRIORITY AREA</u>	<u>ACTION ITEMS</u> (COMPLETION DATE)	<u>CORE VALUES</u>
		2.13 Enhance youth ministry by encouraging service projects and holding events with other Christian groups. (April 1, 2005—On going)	A, C, D
	2.2 Facility Plan	2.21 Refine requirements and ground rules (March 1, 2005—Complete)	A, F
		2.22 Have a business plan completed by the pre-school board. (May 1, 2005—Complete)	A, F
		2.23 Engage an architect to complete conceptual plans. (September 1, 2005—To be done)	A, F
		2.24 Finalize an implementation plan. (December 1, 2005—To be done)	A, F
3. Strive for Quality	3.1 Church Wide	3.11 Be the best that we can be in all that God has led us to do.	A

SHEPHERD OF THE PRAIRIE
AUDIT COMMITTEE CANDIDATES
JANUARY 15, 2006

1. Lois Brothers – 3 Years
2. George Sebastian – 1 Year
3. Ralph Wehnes – 2 Years

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SHEPHERD OF THE PRAIRIE
NOMINATING COMMITTEE CANDIDATES
JANUARY 15, 2006

1. Jenni Browne
2. Richard Dahl
3. Rebecca Fulcer
4. Ferdie Kimminau
5. John Arneson
6. Theresa Molgren

SHEPHERD OF THE PRAIRIE
COUNCIL CANDIDATES
JANUARY 15, 2006

To fill the unexpired term of Liza Canino/Milan who moved out of the area, the council places in the nomination the following:

1. Kristi Cordle

To fill the expiring terms of Roger Ault, Lois Brothers, Don Koerner and Jessica Panella, the council places in nomination the following:

1. Steve Barnard
2. Caroline Malm
3. Jessica Panella
4. Lou Soest

SHEPHERD OF THE PRAIRIE

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<u>PRIORITY</u>	<u>PRIORITY AREA</u>	<u>ACTION ITEMS</u>	<u>(COMPLETION DATE)</u>	<u>CORE VALUES</u>	<u>RESPONSIBILITY</u>
I. Salvation of souls, with a sense of urgency behind it!	I.1 Inreach	I.11 Establish Telecare Ministry (mm/dd/yyyy)		C	
		I.12 Bible training for 3rd graders (mm/dd/yyyy)		D	
		I.13 More youth involvement (mm/dd/yyyy)		D, E	
	I.2 Outreach	I.21 Collect food with bags once per month (mm/dd/yyyy)		F	
		I.22 Conduct new resident walks once per quarter (mm/dd/yyyy)		F	
		I.23 Conduct an invite a friend Sunday once per quarter (mm/dd/yyyy)		F	
		I.24 Sponsor one concert per year at the Cosman Center (mm/dd/yyyy)		F	

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<u>PRIORITY</u>	<u>PRIORITY AREA</u>	<u>ACTION ITEMS</u> (COMPLETION DATE)	<u>CORE VALUES</u>	<u>RESPONSIBILITY</u>
		1.25 Produce a CD for distribution to new area residents that tells SOTP's story (mm/dd/yyyy)		F
		1.26 More youth involvement (mm/dd/yyyy)		
	1.3 Worship	1.31 Start prayers of healing following worship (mm/dd/yyyy)		C
		1.32 Start mission/vision moments in worship (mm/dd/yyyy)		C, E
		1.33 Start faith story sharing by members (mm/dd/yyyy)		E, F
		1.34 More youth involvement (mm/dd/yyyy)		E
2. Staffing for growth	2.1 Paid Staff	2.11 Staff and train the Sunday nursery staff to cover the nursery from 15 min prior to 1st service to 15 min after		D

SHEPHERD OF THE PRAIRIE

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<u>PRIORITY</u>	<u>PRIORITY AREA</u>	<u>ACTION ITEMS</u> (COMPLETION DATE)	<u>CORE VALUES</u>	<u>RESPONSIBILITY</u>
		second service (mm/dd/yyyy)		
		2.12 Expand small group coordinator position to include music and worship planning/coordination (mm/dd/yyyy)	A, F	
	2.2 Volunteers	2.21 Develop a publicity coordinator (mm/dd/yyyy)	F	
		2.22 Train prayer teams (mm/dd/yyyy)	A, B, C, D	
		2.23 Expand prayer partner ministry (mm/dd/yyyy)	C	
		2.22 More youth involvement (mm/dd/yyyy)	E	
3. Stewardship as a way of life.	3.1 Time/Talents	3.11 Stewardship drama once per quarter (mm/dd/yyyy)	A, E, F	

SHEPHERD OF THE PRAIRIE

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<u>PRIORITY</u>	<u>PRIORITY AREA</u>	<u>ACTION ITEMS</u> (COMPLETION DATE)	<u>CORE VALUES</u>	<u>RESPONSIBILITY</u>
3.2	Treasures	3.12 Conduct spiritual gifts inventory (mm/dd/yyyy)	C, E	
		3.13 More youth involvement (mm/dd/yyyy)	E	
		3.21 Conduct seminar on "Budget Building God's Way" (mm/dd/yyyy)	C, D	
		3.22 Stewardship once per quarter (mm/dd/yyyy)	C, E	
		3.23 Personal stewardship stories once per quarter (mm/dd/yyyy)	E	
		3.24 More youth involvement (mm/dd/yyyy)		
4.	Strive for Quality	4.1 Church Wide		
		4.11 Be the best that we can be in all that God has led us to do		

SHEPHERD OF THE PRAIRIE
GENERAL FUND PROPOSED BUDGET 2006

	2004		2005		2006		Notes
	Actual	Budget	Actual	Budget	Budget	Budget	
Membership							
Baptized Membership	247		341				As of December 31st.
Avg Worship Attendance	162		218		274		As of December 31st.
Confirm Membership	189		259				As of December 31st.
Conf/Comm/Cont Membership							As of December 31st.
Active Giving Units	115		152		189		As of December 31st.
Income							
Contributions	\$177,331.25	\$167,400	\$220,302.28	\$210,713	\$276,800		Plate, loose and any other non-restricted contribution.
ELCA Intern	\$4,666.68	\$4,081					Money from Synod for 1/2 Scott Johnson salary.
Flowers	\$1,375.00	\$1,500	\$1,711.00	\$1,500	\$1,500		Used for flower expense.
Interest	\$949.14	\$500	\$1,842.08	\$500	\$2,000		Interest received on our checking account.
VBS	\$1,349.00	\$500		\$1,500	\$750		Money generated to fund VBS.
DO Grant	\$17,142.00	\$20,000	\$15,849.00	\$15,000	\$0		Funds from ELCA to help with Pastor Mark's salary.
Total	\$202,813	\$193,981	\$239,704.36	\$229,213	\$281,050		Total Non-restricted income.
Restricted Income	\$9,877.10		\$35,743.83				Money donated for a specific purpose.
Total Income	\$212,690	\$193,981	\$275,448.19	\$229,213	\$281,050		Total income.
Expenses							
Advertising	\$3,624.18	\$4,000	\$5,411.52	\$4,000	\$6,600		Various ads.
Automobile	\$4,754.61	\$5,100	\$6,165.20	\$5,100	\$6,400		Pastor Mark, Pastor Sue Ellen, Mitch auto expenses.
Bank Service Charge	\$6.75	\$50		\$50	\$50		NSF checks.

SHEPHERD OF THE PRAIRIE
GENERAL FUND PROPOSED BUDGET 2006

	2004	2004	2005	2005	2005	2006	Notes
	Actual	Budget	Actual	Budget	Budget	Budget	
Benevolence							
DO Payback	\$1,200.00	\$1,200	\$1,200.00	\$1,200	\$1,200	\$1,200	Payback for mission subsidy.
NI Synod	\$19,610.84	\$18,450	\$23,232.96	\$23,233	\$28,600	\$28,600	11 percent of contributions and interest earned.
Conferences	\$521.00	\$2,000	\$1,369.55	\$2,000	\$2,000	\$2,000	
Contingency	\$64.92	\$500		\$500	\$500	\$500	Unexpected expenses.
Education							
New Member Orientation	\$68.20	\$500	\$24.72	\$150	\$200	\$200	New member class expense.
Confirmation	\$77.07	\$100	\$380.11	\$150	\$400	\$400	Confirmation materials.
Sunday School	\$686.37	\$1,000	\$1,094.75	\$1,000	\$1,000	\$1,000	SS materials.
VBS	\$1,195.35	\$500	\$675.17	\$1,500	\$750	\$750	VBS expenses - offset by revenue.
Adult Education			\$108.24				
Employee Business Expense			\$120.34	\$700	\$400	\$400	Pastor's Discretion
Hospitality	\$134.78	\$375					
Meals	\$204.25	\$375					
Employee Benefits							
Pastor	\$15,193.76	\$13,450	\$36,877.68	\$38,000	\$34,000	\$34,000	Fica, Medicare, health insurance and pension.
Director of Small Groups							
Other Salaries	\$2,447.71		\$3,184.30	\$2,300	\$4,100	\$4,100	Fica, Medicare, health insurance and pension. Employer portion of Fica and Medicare.
Equipment Rental/Lease	\$4,318.69	\$4,000	\$6,263.64	\$5,000	\$6,500	\$6,500	Office copier.
Evangelism & Outreach	\$6,392.28	\$7,000	\$8,993.16	\$7,500	\$12,000	\$12,000	Outreach mailings.
Fellowship		\$1,000					
Ordinary	\$1,149.65		\$1,284.74	\$500	\$500	\$500	Sunday coffee, Ken's retirement party, etc.
WOW	\$1,120.35		\$430.56	\$1,500	\$750	\$750	WOW expenses - some offset by revenue.

SHEPHERD OF THE PRAIRIE
GENERAL FUND PROPOSED BUDGET 2006

	2004	2004	2005	2005	2006	2006	Notes
	Actual	Budget	Actual	Budget	Budget	Budget	
Lenten Suppers							
Trivent Fellowship							
Flower Expense	\$1,663.78	\$1,500	\$1,959.08	\$1,500	\$1,500	\$100	Partial offset by revenue.
Gifts			\$180.71		\$700		
Pastor Ken & Holly	\$2,000.00						Offset entirely by receipts in restricted income.
Other	\$1,500.78	\$700	\$262.01	\$500	\$500	\$500	\$1000.00 gift to Synod at organization & custodian etc.
Good Samaritan	\$0.00	\$500	\$699.93	\$500	\$500		For special needs if needed.
Intern Expense	\$100.64						Prior year expense for Scott Johnson and Tom Hillertz
Licenses & Permits	\$185.00	\$300	\$1,293.00	\$600	\$1,500	\$3,000	Chamber of Commerce and software licenses.
Ministry Development							Pastors discretionary fund
Moving New Pastor	\$7,674.56	\$7,000					Moving Pastor Mark and call travel expenses.
Office Equipment	\$637.99	\$3,000		\$1,000	\$1,000		Shredder, computer monitor, etc.
Office Supplies	\$4,003.37	\$5,000	\$3,304.86	\$5,000	\$3,500		Paper, pencils, envelopes, file folders, etc.
Payroll Expense							
Pastor	\$27,708.30	\$31,948	\$66,499.92	\$66,500	\$68,500		Pastor Mark's salary.
Director of Small Groups							Pastor Sue Ellen's salary
Director of Music	\$10,000.08	\$10,000	\$10,320.00	\$10,320	\$10,630		Director of music salary.
Intern	\$7,000.00	\$7,535					Vicar Scott's salary - partially reimbursed by ELCA.
Nursery	\$2,205.00	\$3,500	\$2,250.00	\$3,500	\$3,200		Nursery attendants and supervisor salary.
Secretary	\$9,132.50	\$9,107	\$10,468.08	\$10,468	\$14,370		Office administrator salary.
Small Group Coord			\$5,791.50	\$2,500			New proposed position.
2nd Service Keybd			\$4,933.44	\$3,000			New proposed position.
Additional Staff	\$0.00	\$3,000	\$0.00				Unspecified staff in 2004.
Postage & Delivery	\$2,280.48	\$2,000	\$1,270.54	\$3,000	\$2,000		Stamps and mailings.
Rent							
Office	\$10,404.00	\$11,312	\$10,404.00	\$10,500	\$10,600		Office rent.

SHEPHERD OF THE PRAIRIE
GENERAL FUND PROPOSED BUDGET 2006

	2004	2004	2005	2005	2006	Notes
	Actual	Budget	Actual	Budget	Budget	
Worship Rental	\$15,680.50	\$10,688	\$26,543.00	\$30,500	\$24,000	Park District/School rent.
Repairs/Replacement	\$0.00	\$656		\$500	\$500	Repair broken equipment.
Sign Expense	\$0.00				\$500	Repair Sign on Building Site
Small Group Ministries			\$671.48		\$1,000	Supplies for Small Groups
Stewardship			\$896.52	\$1,000	\$1,500	Envelopes/Mailings
Capital Campaign	\$103.97					Used for building fund campaigns.
Committee Expense	\$736.60	\$1,000				Envelopes and general fund campaign expenses.
Utilities						
Telephone	\$1,789.53	\$1,600	\$2,651.71	\$2,500	\$2,700	Office telephone and Pastor's (Ken and Mark) cell phone.
Property/Liability Insurance						
Website/E-mail	\$394.18	\$600	\$586.68	\$750	\$750	Future expense. WEB and e-mail hosting at DLS.
Worship						
Altar Guild					\$500	Altar Guild supplies
Equipment	\$671.13	\$5,500	\$1,500.00	\$1,500	\$2,000	Music (speakers, mikes etc.), multimedia, etc.
Music	\$454.00	\$600	\$322.29	\$600	\$2,000	Music, music license etc.
Pastoral Assistance	\$1,300.00	\$1,200		\$1,000	\$500	Fill-in pastors.
Supplies	\$1,791.09	\$2,000	\$1,433.13	\$2,000	\$1,000	Communion bread, wine, banner supplies, etc.
Youth						
DUIJ			\$780.45	\$750	\$1,000	
Kool Christian Kids					\$500	
Total Expenses	\$172,188.24	\$179,846	\$251,924.91	\$254,371	\$303,000	Total expenses.

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SHEPHERD OF THE PRAIRIE
GENERAL FUND PROPOSED BUDGET 2006

	2004 Actual	2004 Budget	2005 Actual	2005 Budget	2006 Budget	Notes
Restricted Expenses	\$3,803.82		\$21,527.09			Expenses offset by restricted income.
Total Expenses	\$175,992.06		\$273,452.00			Total expenses.
Net	\$36,698.11	\$14,135	\$1,996.19	(\$25,158)	(\$21,950)	Net income.
Year End Cash Balance	\$92,459.69	\$80,000	\$100,506.09	\$67,301	\$78,556	Cash balance at the end of the year.

SHEPHERD OF THE PRAIRIE
BUILDING FUND PROPOSED BUDGET 2006

	2004		2005		2006		Notes
	Actual	Budget	Actual	Budget	Budget	Budget	
Income							
Contributions	\$123,076.66		\$129,803.65				
Total Income	\$123,076.66		\$129,803.65				Total income.
Expenses							
Capital Campaign					\$23,500		New Building Fund Campaign
Total Expenses	\$1,122.50		\$0.00				Total expenses.
Net	\$121,954.16		\$129,803.65				Net income.
Year End Cash Balance	\$322,912.69		\$452,716.34				Cash balance at the end of the year.

