

Shepherd of the Prairie Lutheran Church
Meeting of the Congregation Minutes
May 11, 2016

Called to order by Mike McCann, Council President- 7:02 PM

Quorum required is 76. In attendance: 125

Parliamentarian: Larry Newbanks

Tellers: Bud Hansen, Bob McDuffee

Opening Prayer: Pastor Mark

Special Music: Forward in Faith Hymn "Walking in Faith with our Lord"

Agenda Item #1

Whereas we have received Gift in Kind offers from two members of the Congregation to provide labor, equipment and materials to construct our expanded parking and related site work at a significantly reduced cost.

And, whereas Shales McNutt Construction has agreed to manage this project insuring that all permits, contracts, insurance and quality control matters are properly executed.

And, whereas accepting these offers will result in a saving to the Congregation of approximately \$135,000, reducing the estimated cost of the parking lot from \$374,000 to \$239,000.

And, whereas there are sufficient funds available in the Building Fund to cover this cost and to allow this construction to being almost immediately and be completed in the Summer/Fall of 2016.

Therefore be it resolved that:

The Congregation of Shepherd of the Prairie Lutheran Church authorizes the Congregational Council, with the advice and recommendation of the Building Team and the Finance Team, to proceed with the construction and related site work for an expanded parking lot (157 new spaces).

A motion to approve Agenda Item #1 was made by Chris Solem, 2nd by Sandy Hupert

Comments/Questions from the floor

Rich Wille questioned whether core samples had been taken. Bill Wilson, construction manager, reported core samples were taken prior to the construction of the current building. Additional core samples will be taken at the time of the new building construction, but not at this time due to expense. Rich Wille expressed concern for the years gone by and a possible change in core samples. Construction Manager reported that measures will be taken to ensure the parking lot will be supported. Rich Wille requested specifics regarding the materials of the parking lot. Construction manager reported the materials are consistent with the current parking lot, specifically an A6 base. Two layers of asphalt will cover most of the lot with the exception of a small side on the East side of the lot. Stone and one layer of asphalt will cover this section and will not be constructed to completion due to future church addition.

Rich Wille asked how many parking lots the construction manager had done before construction of the building. Construction manager stated this was not standard protocol, but has been done, especially in renovation events. Rich Wille questioned who is responsible for any possible damage. Construction

manager shared that with the building committee, money has been set aside for possible damage to the parking lot during construction. Mike McCann shared the discussions weighing the expense savings of the in kind gifts vs. concern for damage. Chris Solem asked about the possibility of a temporary bridge for traffic to come back and forth? Construction manager discussed that once the final design is complete, further consideration will be given to finding a better way to access the site to do what is needed. Construction Manager stated we will do what we can to protect the lot.

Agenda Item #1 Voted on and approved.

Agenda Item # 2

Whereas the conceptual design phase from Groth Design Group of our new sanctuary and additional spaces is completed.

And, whereas the detailed design phase and bidding process is expected to take six months at a cost of approximately \$260,000.

And, whereas there is a potential cost saving if we complete the bidding process before December, 2016.

Therefore be it resolved that:

The Congregation of Shepherd of the Prairie Lutheran Church authorizes the Congregational Council, with the advice and recommendation of the Building Team and the Finance Team, to authorize Groth Design Group to proceed with the detailed design phase and bidding process that is consistent with the conceptual design revealed on March 9, 2016.

A motion to approve Agenda Item #2 was made by Donna Kelly. 2nd by Rich Wille.

Construction Manager shared Groth Design Group will turn the design shared on March 9th into a schematic design to bid out to contractors. This is a three phase process consisting of design development (turning drawings into detail; a three month process), design documents (fully detailed out including materials, colors etc.; a 2 month process), and bid work (getting bids out/selecting bids; a 2 month process).

Agenda Item #2 voted on and approved.

Pastor Mark closed with prayer.

Sending Hymn

Meeting adjourned – 7:28pm