

Director of Children & Family Ministry

Position Description:

Shepherd of the Prairie Lutheran Church is seeking a part-time (15 hours/week) Director of Children & Family Ministry. This person will lead a team of volunteers to promote and nurture the faith formation in our children (Birth - 5th Grade) and families.

Our Mission for Children and Family Ministry is...

“Love children and lead them to love, follow and know Jesus.”

Duties: *The Director of Children & Family Ministry will lead the way in creating and sustaining a place where...*

- Children experience the love of God;
- Learning environment is safe, inviting and effective;
- Parents are nurtured and equipped for the task of parenting in a household of faith;
- Volunteers are recruited, trained and celebrated;
- The congregation is informed and engaged in our common ministry with children and families;
- People collaborate and work as partners in the ministry of the whole church;
- The community recognizes our ministry with children and families.

Responsibilities: *In the administration of the above duties, the Director of Children & Family Ministry can expect to...*

- Administer and supervise core programs and events (Children’s Church, VBS, etc.);
- Evaluate, determine and augment curriculum and resources as necessary;
- Recruit, train and lead a team of volunteers in our ministry with children and families;
- Create and administer necessary budgets, supplies and resources;
- Communicate the work of the Children and Family Ministry throughout the congregation and community;
- Participate in staff meetings and work collegially for the health of the entire congregation;
- Develop and supervise work of volunteer staff: Children’s Church Assistant, Vacation Bible School Director, GEMS Director, Nursery Coordinator.

Preferred Qualifications: *The person we are looking to hire for this position will...*

- Have a vibrant and growing commitment to Jesus Christ and can communicate that faith effectively to others;
- Exhibit an enthusiasm for ministry with children and families and the role the congregation can play in the development of both;
- Have an Associate’s or Bachelor’s degree or equivalent experience in Early Childhood or Elementary Education, Theology or other ministry-related field;
- Have experience in a leadership role in children and/or family ministry;
- Be knowledgeable and supportive of the Evangelical Lutheran Church in America;
- Exhibit strong organizational, management and leadership skills;
- Communicate effectively with individuals as well as with large groups of all ages;
- Work well with teams;
- Demonstrate familiarity with social media platforms to enhance Ministry;
- Thrive in the ever-changing needs and environment of a growing and vibrant congregation.

Compensation: *In the first year of employment, the Director of Children & Family Ministry will receive...*

- Salary \$20.00 per hour.